

## STAMFORD TOWN COUNCIL

JOB TITLE: Amenities Operative

RESPONSIBLE TO: Amenities Officer / Town Clerk

ENGAGEMENT: Part-Time – 31 hours per week (Shift Pattern)  
(Salary Scale – NJC -SCP 1)

### DUTIES:

1. Undertake year-round outdoor work in the various areas maintained by the Town Council while working as part of a team and completing all duties involved in the seeding, planting, pruning and maintenance of areas and surrounds using manual and powered hand-tools and light plant.
2. The role incorporates maintenance of formal flowerbeds and other horticultural projects within open spaces in the town (including containers, hanging baskets, etc.)
3. Other duties include the general maintenance of such areas – grass cutting, hedge trimming, clearing leaves, litter picking and gritting.
4. To alert the Amenities Officer immediately to any issues which may arise from third party damage to Council property, vandalism or anti-social behaviour or fallen branches.
5. Undertake any other duties connected with the maintenance of areas within the remit of this job description and any tasks as may be identified from time to time.
6. Overtime duties may be required to be worked. Appropriate advance notice of such overtime will always be given, when possible, as sanctioned by the Town Clerk in conjunction with the Amenities Officer.
7. This position will come under the remit of the Stamford Amenities Committee who will oversee this role and identify any other projects to be pursued.