

Stamford Cemetery

Preliminary Enquiry Form Transfer of Grave Ownership when the Owner is Still Living

This form is to be used only if YOU are the owner of the grave as recorded in the records held by Stamford Town Council, and you wish to add another person/s to share this ownership, giving the additional owners equal rights to this grave. Or, if you wish to transfer the ownership fully onto another person/persons. Each owner will have to sign to authorise any actions relating to the grave, such as new burials or memorial options. One owner cannot do this on behalf of the others. Transfer of grave ownership is a legal process and takes time to assess thoroughly. Further information may be required to complete this transfer.

Grave Section _____ Row *(if applicable)* _____ Number _____

The Current Owner's Details :

Title _____ Full Name _____

Address _____

_____ Postcode _____

How Do You Wish to Transfer Ownership? Please Only Select One Option Below:

I Would Like to Share the Grave Ownership with Another Person/s.

Please use the box overleaf to complete the details of the additional owner/s you would like to share ownership with.

Or

I Would Like to Transfer the Ownership onto Another Person. By Doing So I Understand That I Forfeit My Existing Rights to The Grave.

Please use the box overleaf to complete the details of the new owner/s that you would like to transfer the ownership to.

Or

The Grave Is Reserved and Has Never Been Used and I Wish to Return it to The Ownership of The Burial Authority.

By doing so I understand that I will receive back the sum paid at the time of purchase, less the years of ownership expired and the administration fee.

Proof of identity for all parties will be required. The original Deed of Grant for the grave must be returned to the Bereavement Services Office. Owners must independently decide to instigate a transfer of ownership.

NEW or ADDITIONAL OWNERS (delete as applicable)

New Owner

Title_____ Full Name_____

Address_____

_____ Postcode_____

Email_____ Telephone Number_____

New Owner

Title_____ Full Name_____

Address_____

_____ Postcode_____

Email_____ Telephone Number_____

New Owner

Title_____ Full Name_____

Address_____

_____ Postcode_____

Email_____ Telephone Number_____

If you require additional owners, please copy this page and include with the completed form.

Please post to Town Hall, St Mary's Hill, Stamford, PE9 2DR or email this completed form to bereavement.services@stamfordtowncouncil.gov.uk You are advised that due to the current high volume of transfer requests, there is a minimum wait time of 3 months for each transfer upon receipt of all the required documents and evidence. A transfer fee will apply. You will be contacted by the Bereavement Services Officer in due course to complete the transfer.

Approved: STC 28th February 2023

