

21 January 2021

Dear Councillor,

**STAMFORD TOWN COUNCIL – NOTICE OF MEETING**

You are hereby summoned to attend a virtual meeting of the Town Council to be held at remote locations on **Tuesday 26 January 2021 at 7 p.m.** for the purpose of considering and passing such resolutions as may be necessary with respect of each item on the agenda attached.

Yours sincerely,



Town Clerk

**NOTICE OF STAMFORD TOWN COUNCIL**  
**TO HOLD A VIRTUAL TOWN COUNCIL MEETING**  
**USING VIDEO AND AUDIO LINK ON TUESDAY 26 JANUARY 2021 AT 7pm**

*Members of the Public and Press are welcome attend.*  
*Please click on the link <https://bit.ly/3bYZwqp> to join the meeting.*

**AGENDA**

1. **Public Participation** (*In accordance with Standing Order 3e*):
2. **Apologies and reasons for absence** (*To receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972*)
3. **Declarations of Interests:** (*To receive declarations of interest in accordance with the requirements of the Localism Act 2011 and consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests. Members may make any declarations of interest at this point and may also make them at any point during the meeting.*)
4. **To confirm the notes of Town Council meetings held on 22 December 2020 and 05 January 2021 as a true record.**
5. **Reports on Outside Bodies/Organisations**
  - a. *Town Councillors on Outside Bodies*
  - b. *Stamford Ward Councillors*
  - c. *South Kesteven District Councillors*
  - d. *Lincolnshire County Councillors*
6. **Town Clerk's Report**
  - a. *Action Points arising from Council Minutes:*
  - b. *Update on actions raised by members of public and other organisations:*
7. **Amenities Committee**
  - a. *To approve the accuracy of the notes of the Committee meeting held on 05 January 2021.*
  - b. *To identify any action points and items that may require further discussion and acceptance of the recommendations:*
  - c. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*
8. **Planning Committee**
  - a. *To approve the accuracy of the notes of the Committee meeting held on 12 January 2021.*
  - b. *To identify any action points and items that may require further discussion and acceptance of the recommendations:*
  - c. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*
9. **Finance Committee Meeting**
  - a. *To approve the accuracy of the notes of Committee meeting held on 19 January 2021.*
  - b. *To identify any action points and items that may require further discussion and acceptance of the recommendations:*
    - i. ***Sec. 106 discussions feedback***
    - ii. ***Review of cost for hiring Town Hall facilities for Meetings and Civil Ceremonies***
  - c. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*
10. **To confirm the Town Council Standing Orders and Financial Regulations with policy documents**
11. **Accounts for Payment**
  - a. *To approve the schedule of payments – No. 10*
12. **Any Other Business**
13. **Date of next meeting – Town Council Meeting Tuesday 23 February 2021**

**Patricia Stuart-Mogg - Town Clerk, 21/01/21**

**STAMFORD TOWN COUNCIL****MINUTES OF THE VIRTUAL STAMFORD TOWN COUNCIL MEETING  
HELD ON TUESDAY, 22 DECEMBER 2020 AT 7.00PM  
AT REMOTE LOCATIONS USING VIDEO AND AUDIO LINKS  
(Occasional interruptions may have occurred during this meeting)**

**PRESENT** Councillor B Turner, Chairman (Town Mayor)  
Councillor Mrs G Johnson, Deputy Chairman (Deputy Mayor)  
Councillor H Bisnauthsing  
Councillor M Exton  
Councillor B Sandall  
Councillor Mrs S J Sandall  
Councillor J Dawson  
Councillor Miss B Griffin  
Councillor D Taylor  
Councillor A Croft  
Councillor S Carroll  
Councillor D Dorson  
Councillor Mrs M Pitt  
Councillor Mrs A Wheeler  
Councillor Mrs A Carter-Begbie  
Councillor Mrs J Clarke  
Councillor Mrs E Hooper  
Councillor S Ford

**ALSO PRESENT** Town Clerk  
Deputy Town Clerk  
Rev. Peter Stephenson  
9 Members of public  
1 Members of Press

**PUBLIC PARTICIPATION:** None

The Town Clerk reminded the Council of the presentation to follow and that South Kesteven District Council (SKDC) legal advice confirms that members of the Town Council who are dual-hatted and also sit on the SKDC Planning Committee may observe the presentation but cannot participate.

- *Presentation by Insight-Plan on the St. Martin's Park Development* – Cllr Kelham Cook, Leader of SKDC, appreciated the opportunity to offer a presentation on the application in respect of St. Martin's Park. Mr Mark Flood, Insight Town Planning Ltd, Planning Consultant, has been jointly appointed by SKDC and Burghley Estates to organise the application submission. Debbie Roberts, Corporate Project Officer, was also present. Mr Flood summarised the status of the St. Martin's Park application, following the Stakeholder consultation meetings, which members of the Town Council attended. The Outline application has been submitted together with the Master Plan and other documentation. There has been some enhancement to the initial Master Plan which now makes provision for additional pedestrian and cycle connections at the eastern edge of the site, bordering a bridle way and railway level crossing. In addition, some additional sustainable drainage work has been included following consultation with technical advisors. An illustrative Master Plan of the landscaping proposals at the northern and eastern end are outlined in the

plan. The basic form of the development has not altered since the consultation sessions and it was noted that the application description falls under 'Class E', the new revised classification by Government covering Commercial, Business and Service Development Rights. The application is for *circa* 190 dwellings, a retirement village, 10,000sq metres of employment space, a neighbourhood store, a café and a belt of landscaping along the north, east and southern sides of the site. It was stressed that this application is seeking Outline permission for the red outline plan and the points of vehicle access to the site off Barnack Road. Following the consultation two main issues were raised, which are set out in the Statement of Community Involvement. The first issue related to the Burghley Land, the east field, which is designated development land with full permission for major office development. The approach taken is to combine this sector with the former Cummins land to deliver the most positive outcome and provide quality developments for Stamford. The second issue related to traffic exiting on to Barnack Road in particular. Careful consideration has been given to the type of mixed development in order to keep vehicle movement within the similar parameters when compared with the former factory premises. This methodology has been endorsed by Lincolnshire and Peterborough Highway Authorities, together with Highways England. Other messages received during the consultation relating to vehicle speed, speed limits together with the junction capacity at Water Street and the operation with the Town Bridge traffic flow. These have been discussed with the Highways Authorities and feedback from other consulted bodies is awaited.

During discussion, the following questions were posed:

- i. Whether pedestrian access would continue to the East Meadows from the southern end of the site? Cllr Cooke did not think the access to the East Meadows was under the jurisdiction of this application and could not see why it should be restricted but would verify this matter.
- ii. Is the generation of 500 jobs accurate? Mr Flood drew attention to the planning Statement (pg8) accompanying the application which sets out the projected employment figure of 825 jobs from the whole development scheme, subject to the mix of businesses. The 500 mentioned related to the base job level when Cummins closed.
- iii. Whether the anticipated extra level of income to be generated through the Invest SK initiative was correct? Cllr Cooke confirmed that at the time the figures were issued when he was Deputy Leader were correct. It is very apparent the economy has changed and is buoyant which will in turn influence the economy of SKDC.
- iv. Whether the '1904 Building' could be utilised as an additional health centre facility? Cllr Cooke confirmed that the building is protected but in very poor condition. He is keen to restore the structure, which is the oldest edifice on site. However, there is a cost implication and whoever takes on that building will have to determine whether a sustainable return is achievable for them. In respect of usage, it had not been identified as a Wellbeing facility, but this would not preclude anyone considering this type of provision. However, it was not earmarked, nor had there been any discussions with any agency to utilise the building for medical purposes.
- v. How much of the housing provision will be for social housing? Cllr Cooke confirmed that there would be 30% affordable housing, in-line with the intentions of District Council. Mr Flood indicated the hope is to deliver 56 affordable dwellings, representing the 30%. In respect of social housing within the 30% allocation - approximately 60% would be rented properties, with 40% shared ownership.
- vi. What have the traffic studies indicated regarding expected vehicle movements exiting on to Barnack Road? Mr Flood advised that a detailed traffic assessment accompanies the application. The data indicates the two-way movements of a reduction of 171 vehicles at the AM peak and a reduction of 25 vehicles at the PM peak.

The Chairman Councillor Turner thanked Cllr Cooke, Mr Flood and Ms Roberts for attending the meeting and the informative presentation.

Formal meeting commenced 7.40pm

**345. APOLOGIES FOR ABSENCE (Agenda Point 2)**

Councillor Mrs S Sismore and Councillor S Fenn submitted their reasons for absence.

**Proposal 1** - Councillor G Johnson proposed and seconded by Councillor B Sandall and unanimously **RESOLVED** the Council accepted the reasons for absence.

**346. DECLARATION OF INTEREST (Agenda Point 3)**

Councillors M Exton and H Bisnauthsing declared a Personal Interest in respect of any discussions related to planning as they are on the SKDC Development Management Committee.

Councillor D Dorson declared a Personal and Prejudicial Interest in respect of any discussion relating to personnel as his wife is Deputy Town Clerk.

Councillor Mrs G Johnson also declared a Personal and Prejudicial Interest in respect of any discussion relating to personnel as her daughter-in-law is employed by the Council.

**347. MINUTES (Agenda Point 4)**

The notes of the Town Council meeting held on Tuesday, 24 November 2020 had been circulated.

- i. *Grant application Form* – Cllr Clarke noted that the questions she raised in respect of the grant form were yet to receive an answer. The Chairman advised that this would be addressed later on in the agenda when the grant application form is discussed.
- ii. *Item 304bv* – Cllr Bisnauthsing observed that the date relating to this item should read 2021 not 2012.

It was proposed by Councillor J Dawson seconded by Councillor D Taylor and **RESOLVED** by majority vote that the minutes including the above correction are an accurate reflection of the Town Council Meeting held Tuesday, 24 November 2020 and be signed by the Chairman. There were three Abstentions.

**348. REPORTS ON OUTSIDE BODIES / ORGANISATIONS (Agenda Point 5)**

- a. *Lincolnshire County Council* – There was no representation.
- b. *South Kesteven District Council* – No reports received.
- c. *Town Councillors on Outside Bodies:*
  - i. **St. Mary's Healthcare surgery** - Councillor Bisnauthsing reported, as representative of the Patient Participation Group (PPG), the decision taken by Lincolnshire Commissioning Care Group (LCCG) is to keep St. Mary's Healthcare surgery open and that LCCG has signed a new lease for the property. The Council welcomed the news and thanked all Councillors involved for campaigning to achieve this result.
  - ii. **Citizens Advice** – Councillor Clarke reported as representative for the South Lincolnshire Citizens Advice that the threat of the loss of premises on St. Paul

Street has been suspended for the moment. There is an initiative to offer assistance to individuals whose local banks have been closed.

d. *Stamford Ward Councillors:*

- i. **Welland Valley Railway Development** – Councillor Hooper reported that the feasibility study is progressing and there is a strong case being made to ensure that Stamford station has appropriate and adequate disabled access facilities. This project is supported other local Government stakeholders but unfortunately the Grantham, and Stamford MP has yet commit to this endeavor.
- ii. **Training** – Councillor Johnson informed the Council that she had recently attended a Chairman’s training session with the Town Clerk which had proved very informative and helpful. She encouraged other Councillors to take advantage of the training programmes circulated by the Town Clerk.
- iii. **Enforcement Officer** – Councillor Carter-Begbie enquired whether the SKDC Enforcement Officer could visit the Rutland Heights area of her Ward which is being blighted by dog mess. Councillor Ford suggested that the dog mess bags dispensers on the Meadows could be introduced near Rutland Heights.

**349. TOWN CLERK’S REPORT (Agenda Point 6)**

- a. *Correspondence* – A schedule of correspondence had been e-mailed to all Members to examine. Any queries relating to any element of such correspondence should be directed to the Officer dealing with that item.
- b. *Action Points* – Update and feedback on action points:
  - i. **Digital Council Photograph** – A digital copy of the Council photograph had been circulated to all Councillors. Councillor Exton stated that he had not received a copy and asked whether it could be re-sent.
  - ii. **Covid signs** – The Town Clerk thanked Councillor Ford and Officer Johnson-Veale for reinstating the SKDC Covid signs in the town centre reminding the public to social distance.
  - iii. **East Meadows** – It was reported that the permissive route will only be closed for a short period of time, approx. 7-10days. In due course the new fence will be altered to allow access to the permissive route from the public footpath – expected after Christmas.
  - iv. **LCC Grass cutting** – It was confirmed that the support funding from Lincolnshire County Council for undertaking Stamford’s 2021-22 verge cutting would be £5,876.76.

**7.45pm** – Councillor Wheeler left the meeting.

**350. AMENITIES (Agenda Point 7)**

- a. It was proposed by Councillor Mrs G Johnson confirmed on behalf of the Committee that the notes are a true and accurate reflection of the Amenities meeting held on Wednesday, 02 December 2020.
- b. Matter for discussion:
  - i. **Allotment vacancies** – Councillor Carroll requested the amenities minutes to record the level of allotment vacancies available as a matter of course so Councillors are informed of the current position. Councillor Johnson, Chairman of Amenities confirmed that the Deputy Town Clerk always has the latest position available but there would be no problem including it within future minutes.
  - ii. **Committee Meeting** – Councillor Mrs S J Sandall had observed that the timing for the next Amenities meeting is 7pm and not 6pm. Councillor Johnson advised that was an error and it should read 6pm.

- c. It was proposed by Councillor Mrs G Johnson, seconded by Councillor D Dorson and unanimously **RESOLVED** that the minutes of the Amenities Committee meeting held on Tuesday 01 December 2020 with the acts, proceedings and recommendations are approved by the Council.

**351. CLIMATE ACTION WORKING GROUP (Agenda Point 8)**

- a. Councillor S Ford confirmed on behalf of the Working Group that the notes are a true and accurate reflection of the Working Group meeting but observed that the title date was incorrect and should read Wednesday 02 December 2020.
- b. Matter for discussion: None raised.
- c. It was proposed by Councillor S Ford, seconded by Councillor D Dorson and unanimously **RESOLVED** that the minutes of the Climate Action Working Group meetings held on Wednesday 02 December 2020 with the acts, proceedings and recommendations are approved by the Council.

**352. PLANNING COMMITTEE (Agenda Point 9)**

- a. Councillor S Carroll confirmed on behalf of the Committee that the notes are a true and accurate reflection of the Planning Committee meeting held on Tuesday 08 December 2020.
- b. Matter for discussion: None raised
- c. It was proposed by Councillor S Carroll seconded by Councillor Mrs M Pitt and **RESOLVED** by majority vote that the minutes of the Planning Committee meeting held on Tuesday 08 December 2020 with the acts, proceedings and recommendations are approved by the Council. There were two abstentions.

**353. FINANCE COMMITTEE (Agenda Point 12)**

- a. Councillor Mrs S J Sandall confirmed on behalf of the Committee that the notes are a true and accurate reflection of the Finance Committee meeting held on Tuesday 15 December 2020.
- b. Matter for discussion:
  - i. Councillor Mrs J Clarke wished it noted that both she and Councillor S Carroll were banned from speaking at the Committee meeting under Standing Order 3e which related to members of public. She considered that this did not relate to members of the Council and thought that this was being erroneously used to prevent elected Councillors from effectively participating, who she held were entitled to be present and speak at the meeting but not to vote. Councillor Dorson stated that it was a matter of practice that unless a Councillor is substituting for a member on a Committee, non-committee members attend in a similar manner as members of public. On a Point of Order, the Chairman of the Council Councillor Turner informed Councillors that in accordance with Standing Orders non-members of a Committee may speak at the discretion of the Committee Chairman and he was not of the opinion that Councillors were banned from speaking at the recent Finance Committee meeting. This was supported by Councillor Bisnauthsing. Councillor Exton expressed concern over the current discord between members of the Council and he considered that it was only by working together that matters are achieved. This sentiment was supported by Councillor Ford and the Chairman Councillor Turner. Councillor Turner again reminded Councillors that they had the opportunity to review Standing Orders at the next Town Council meeting.

- ii. **2021/22 Budget and Precept** – Councillor Mrs S J Sandall informed the Council that having received the Band D calculations from SKDC, the recommendation is to set the 2021/22 Precept at £540,900.00 resulting in a nil increase in the Town Council Precept.

**Proposal 2** – It was proposed by Councillor Mrs S J Sandall, seconded by Councillor D Taylor and unanimously **RESOLVED** that the 2021/22 Budget as circulated is accepted and the 2021/22 Precept is agreed at £540,900.00.

- iii. **Grant Application Form** – Councillor Mrs S J Sandall informed the Council that no non-member was banned from speaking at the Finance Committee meeting. Councillors present were invited to speak at the beginning of the meeting. The Right of a Chairman was invoked to avoid interruptions during Committee debate. Non-members were advised, they had the opportunity to raise any further comments at this Town Council meeting. Councillor Mrs S J Sandall confirmed that she and the Town Clerk had investigated the process followed culminating in the ratification of the current grant application form. The initial document provided by the Town Clerk was a template based on the SKDC grant form, which was adapted with amendments and additions agreed by members of the Finance Committee. The draft grant application document could not be brought to the Council for ratification prior to June 2020, as anticipated, due to Covid restrictions. At the June meeting this draft grant document, which had been circulated to members of the Council, was approved for use. This approved form has been reviewed again by the Finance Committee members. Apart from the addition of a signed declaration, no further amendments are necessary. This revised document has been circulated to all members of the Council with their December Town Council agenda pack and is being recommended for acceptance by the Council. Councillor B Turner confirmed that the query raised in respect of Clause 2e on the Grant Form referred to the relations between signatories of the applying organisation, and not members of the Council who are recommending a grant.

The Chairman Councillor B Turner expressed great disappointment at the degree of discord and backbiting prevalent within the Council, which he finds extremely upsetting.

**Proposal 3** – It was proposed by Councillor Mrs S J Sandall, seconded by Councillor Mrs G Johnson and **RESOLVED** that the revised grant application form with the addition of the declaration is accepted and approved for use. Three votes against, with one Abstention.

- c. It was proposed by Councillor Mrs S J Sandall seconded by Councillor J Dawson and **RESOLVED** by majority vote that the minutes of the Finance Committee meeting held Tuesday 15 December 2020 with the acts, proceedings and recommendations are approved by the Council. There were two Against and two Abstentions.

### **354. CLOSURE OF AUDIT 2019/2020 (Agenda Point 11)**

The Town Clerk reported that the External Auditor's comment in respect of the closure of the Audit of 2019/2020 had been circulated to all members of the Council. The Closure Notice has been displayed on the public notice board and Council website.

**Proposal 4** – It was proposed by Councillor Mrs S J Sandall, seconded by Councillor D Taylor was unanimously **RESOLVED** that the External Auditor's comments in respect of the closure of the Audit of 2019/2020 are noted and confirmed understood.

**355. STANDING ORDERS AND FINANCIAL REGULATIONS (Agenda Point 12)**

The Chairman Councillor B Turner confirmed that revised Standing Orders and Financial Regulations had been circulated to all members of the Council for perusal. These documents will be considered for approval at the January 2021 Town Council meeting.

**356. ACCOUNTS FOR PAYMENT (Agenda Point 13)**

Schedule no. 9 (transactions 14898 to 15181) had been circulated for consideration. Councillor Bisnauthsing considered item 15179 may be a duplicate entry. The Town Clerk advised that this would be checked and would respond to Councillor Bisnauthsing accordingly.

**Proposal 5** – It was proposed by Councillor B Turner seconded by Councillor Mrs S J Sandall and unanimously **RESOLVED** that Schedule No. 9 is agreed and approved for payment.

Due to technical difficulties Councillor B Turner lost connection and the meeting was Chaired by the Deputy Chairman Councillor Mrs G Johnson.

**357. ANY OTHER BUSINESS (Agenda Point 14)**

- i. Councillor Mrs J Clarke expressed her sadness at the responses of some long-standing Councillors, which makes her question the reasons for her wish to be a Councillor.
- ii. *Ad-hoc meeting* – Councillor B Sandall suggested that an ad-hoc meeting is called for all Councillors to attend to air and resolve any grievances, as no one wishes for this adverse situation between Councillors to continue. Councillor Mrs G Johnson would discuss this proposal with the Chairman Councillor B Turner.
- iii. *Dog Poo Bag Dispensers* – Councillor Dorson informed the Council that the dispensers referred to by Councillor Ford are provided by the Town Council but considered it sensible to request whether these may be provided by SKDC in the Rutland Heights area.

**358. DATE OF NEXT MEETING – Tuesday 26 January 2021**

Chairman  
(The meeting closed at 20.50 p.m.)

**STAMFORD TOWN COUNCIL**  
**MINUTES OF THE VIRTUAL EXTRA ORDINARY**  
**STAMFORD TOWN COUNCIL MEETING**  
**HELD ON TUESDAY, 05 JANUARY 2021 AT 5.00PM**  
**AT REMOTE LOCATIONS USING VIDEO AND AUDIO LINK**  
**(Occasional interruptions may have occurred during this meeting)**

**PRESENT** Councillor B Turner, Chairman (Town Mayor)  
Councillor Mrs G Johnson, Deputy Chairperson (Deputy Mayor)  
Councillor H Bisnauthsing  
Councillor M Exton  
Councillor B Sandall  
Councillor Mrs S J Sandall  
Councillor J Dawson  
Councillor Miss B Griffin  
Councillor Mrs S Sismore  
Councillor D Taylor  
Councillor A Croft  
Councillor S Carroll  
Councillor D Dorson  
Councillor Mrs M Pitt  
Councillor Mrs A Wheeler  
Councillor Mrs A Carter-Begbie  
Councillor Mrs E Hooper  
Councillor S Ford

**ALSO PRESENT** Town Clerk  
Deputy Town Clerk  
6 Members of public  
1 Members of Press

**PUBLIC PARTICIPATION:**

- *Resident* – Observed that there were insufficient reasons to object to the application for development of the former Cummins site. The following points were expressed:
  - i. This site needs to be developed, but will have an impact on the Town.
  - ii. Affordable housing is required in Stamford.
  - iii. The Master Plan is to provide housing on the portion of the greenfield site, owned by Burghley House Preservation Trust (BHPT), which currently has permission for business use only.
  - iv. A petition which attracted 200 signatures supports the East Meadows being permanently protected from any further development, and to be made fully accessible as a natural public amenity space before any development is granted on any adjacent land.
  - v. The Cummins site is poorly situated for access to schools and healthcare facilities,
  - vi. It is anticipated that there will be circa 500 residents which will include children and the elderly. There is a real concern over the unmanned railway crossing at the North East corner of the site.
  - vii. It is considered that SKDC has an obligation to ensure the best outcome is achieved for the Town.

- viii. It was considered that there is an ethical issue as SKDC not only has a significant financial interest in the site but is also the Planning Authority which will be granting permission.

Formal meeting commenced 5.05pm

**359. APOLOGIES FOR ABSENCE (Agenda Point 2)**

Councillor Mrs J Clarke and Councillor S Fenn submitted their reasons for absence.

**Proposal 1** - Councillor S Ford proposed and seconded by Councillor B Sandall, the Council accepted the reasons for absence. This was unanimously **RESOLVED**.

**360. DECLARATION OF INTEREST (Agenda Point 3)**

Councillors M Exton and H Bisnauthsing declared a Personal Interest in respect of any discussions relating to planning application S20/2056 – Land North of Barnack Road, as they are on the SKDC Development Management Committee and consequently would be observers.

Councillor J Dawson declared a Personal Interest in respect of any discussion relating to the East Meadows as his son works for Strutt and Parkers who are agents for BHPT and would not be participating in the discussion or decision.

**361. To Consider Application S20/2056 – Land of Barnack Road (Agenda Point 4)**

The Chairman Councillor B Turner invited Councillor S Carroll, Chairman of the Town Council Planning Committee, to present the Committee's recommendation.

Councillor Carroll informed the Council that the Planning Committee had considered planning application S20/2056 and the majority supported the application. All members of the Council had been circulated with the list of observations which follow:

- *Traffic Movement* – The access and egress of traffic from the development site would create a bottleneck on Barnack Road.
- *Traffic Survey* – It had been observed that the traffic survey had been completed during the June lockdown so the data would be inaccurate.
- *Parking* – There are existing parking problems on Barnack Road. With the anticipated increase in traffic movements there is a fear that yellow lines could be introduced to mitigate any congestion, causing upheaval for residents in the locality who currently make use of on-street parking.
- *Pedestrian access* – It was considered that the creation of a pedestrian footpath access to the East Meadows would have benefits for residents. In addition, the proposed elevated cycle way could be considered as a shared facility with pedestrians making access to Stamford hospital and shops more attractive, thereby reducing potential car use.
- *Railway crossing* – Due to the close proximity of a hazardous, unmanned railway crossing to the site there is an essential requirement for measures to be put in place to mitigate the possibility of any accidents. (*Local Plan page 198 Policy ID2 Transport & Strategic Transport Infrastructure*)
- *Impact on existing infrastructure* – It is considered that the proposed development will seriously impact the existing infrastructure and the Planning Authority should only grant permission if it can be demonstrated that there is, or will be, sufficient infrastructure capacity provided within an agreed timescale

to support and meet all the requirements arising from the proposed development. (*Local Plan page 196 Policy ID1 Infrastructure for Growth*)

- *Flood Risk* – As the site has the potential for flooding, development should be in an area of minimal risk. (*Local Plan page 95 Policy EN5 Flood Risk*)
- *Climate Change* – There is question as to whether this development will be of minimum impact and contribute towards creating a strong, stable and more diverse economy. (*Local Plan page 46 Policy SD1 The Principles of Sustainable Development*)
- *Affordable Housing* – It is hoped that the development will meet the Local Plan Policy H2 provision that 30% of the scheme's total capacity be affordable housing. (*Local Plan page 61 Policy H2 Affordable Housing Contribution*)
- *Existing Employment Site* – Adequate protection is given to existing employment space to enable the Town to thrive. (*Local Plan page 81 Policy E3 Protecting Existing Employment sites*)
- *Ethical Issue* – There was concern over the fact that SKDC has a significant financial interest in this development and that it is also the Planning Authority.

Discussion ensued and Councillor D Taylor understood that under Planning Law SKDC has the authority to oversee the proposed development and grant planning permission to itself. However, he anticipated that the application would receive rigorous examination and would be required to meet the Policies of the Local Plan and the National Planning Policy Framework. It should be remembered that the site has been protected with the District Council and Burghley having made a significant investment. Otherwise, the location would have been purchased by another developer exclusively for housing. The proposal has a number of positives with a good mix of development, as well as providing employment. The site will give the opportunity to offer greater connectivity around the town.

Councillor A Croft appreciated that the Traffic Survey had been conducted during the Covid Lockdown, but he understood another survey had been conducted prior to this period which indicated that the traffic flow had reduced and there were much-reduced movements of HGVs.

**Proposal 2** – It was proposed by Councillor S Ford, seconded by Councillor Mrs E Hooper and **RESOLVED** by majority vote that application S20/2056 – Land North of Barnack Road is supported and the observations above are submitted. One vote Against, three Abstentions.

The Chairman drew the Council's attention to correspondence received from the District Council in respect of Sec. 106 funds from the Empingham Road development, which requires a response by the 22<sup>nd</sup> of January 2021. The Town Clerk is trying to negotiate an extension to the response date and the criteria for funding. All Councillors were asked to consider any appropriate proposals which may be able to be considered by the Town Council. It was the consensus that the funding should not be allocated to just one organisation. The Town Clerk highlighted that there is potential for the District Council to expect match funding by the Town Council. The Chairman confirmed that the Finance Committee needs initially to investigate this issue.

Chairman  
(The meeting closed at 5.40p.m.)

**STAMFORD TOWN COUNCIL****MINUTES OF THE AMENITIES MEETING  
HELD ON TUESDAY, 05 JANUARY 2021 AT 6.00PM  
AT 'VIRTUAL' LOCATIONS USING VIDEO AND AUDIO LINK (Occasional  
Interruptions may have occurred during this meeting)****PRESENT**

Councillor B Turner (Town Mayor)  
Councillor Mrs G Johnson (Chairman)  
Councillor D Dorson (Vice Chair)  
Councillor M Exton  
Councillor J Dawson  
Councillor B Griffin  
Councillor Mrs S Sismore  
Councillor Mrs E Hooper

**ALSO PRESENT**

Deputy Town Clerk  
1 member of Public

**PUBLIC PARTICIPATION** – None**1. APOLOGIES FOR ABSENCE (Agenda Point 1)**

None

**2. DECLARATIONS OF INTEREST (Agenda Point 2)**

Councillor D Dorson declared a Personal Interest in respect of Item 5 c I proposal 6 as the company awarded permission is a friend.

**3. MINUTES (Agenda Point 3)**

The Minutes of the Committee Meeting held on Tuesday, 01 December 2020, were confirmed and signed as a true record of the meeting.

**4. ALLOTMENTS (Agenda Point 4)*****a. Update on action points relating to the Allotments***

- i. Update regarding the clearance of allotments** - It was confirmed that the clearance of the rubbish on Uffington Road allotments is now complete, once the weather is suitable, the ploughing will commence.
- ii. Update regarding the asbestos removal** - It was confirmed that 13 plots have asbestos and contact is being made with companies to clear.

***b. Any correspondence received***

- i. Committee to receive and consider request for return of deposit** - It was reported that termination requests had been received for plot US06. It was recommended that the deposit is returned as the plot was taken on in bad condition and has not degraded further.

Proposal 1- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor D Dorson, it was unanimously RESOLVED the Council approves the to return the deposit to the tenant of US06

***c. Any other Allotment business items for consideration***

- i. Removal of Purchase Order for skip** - It was reported that the purchase order for the skip to clear Uffington road allotments, passed by

committee on 4<sup>th</sup> February 2020 proposal 4 is still open. It was recommended that this item is now removed as the clearance work has been completed by a contractor.

Proposal 2- On the proposal of Councillor D Dorson, seconded by the Councillor Mrs S Sismore, it was unanimously RESOLVED the Council approves to remove the previously agreed purchase order for the skip to clear allotments passed by the committee on 4<sup>th</sup> February 2020 proposal 4.

- i. **Request to supply wood chip to Uffington Road Allotments-** It was reported that correspondents had been received regarding the the delivery of wood chip to Uffington Road New allotment site. The company already supply several tenants on the site with wood chip and would like permission to leave the woodchip in the carpark of Uffington Road New site for all tenants to use. The company would liaise with the council on dates of drop offs to ensure that the site isn't overloaded. Following discussions, it was agreed that the woodchip could be delivered under the management of the Deputy Town Clerk on the schedule of drop offs.

Proposal 3- On the proposal of Councillor J Dawson, seconded by the Councillor B Griffin, it was unanimously RESOLVED the Council approves the delivery of wood chip to Uffington Road New allotment site under management schedule of Deputy Town Clerk with the company Woodcraft Tree Services Ltd.

## 5. **CEMETERY (Agenda Point 5)**

- a. *Update on action points relating to the Cemetery*
  - ii. **Update regarding the Cemetery Office and Cemetery Toilet Repairs** - It was confirmed that the hatch has been installed and the toilet handle repaired, the lock is still to be completed.
  - iii. **Update regarding the Cemetery Chapel heaters and electrical wiring installation** - It was confirmed that the heaters and wiring has now been installed.
  - iv. **Update regarding the Cemetery trees on boundary – Report 1** - A report was circulated stating the quotes for removing all the trees on the boundary of the Cemetery and Essex Road and also for crown raising and reduction of the hedge in the same area as requested by the committee. Also included was the quotes for the removal of 3 trees, 1 which has toppled over in the high winds in the extension area, 2 multi stem tree which has co-dominant failure and stem decay. It was recommended that the committee crown raise the trees and reduce the height of the hedge to retain the privacy of the residents and the habitats for the wildlife in that area. Following discussions, it was agreed that quote A for the crown raising and reduction of the height of the hawthorn hedge and removal of 3 fallen and diseased trees at Stamford Cemetery at a cost of £1950 plus VAT was accepted.

Proposal 4- On the proposal of Councillor J Dawson, seconded by the Councillor Mrs S Sismore, it was unanimously RESOLVED the Council approves the Quote A for the crown raising and reduction of height of the hawthorn hedge and the removal of 3 fallen and diseased trees at Stamford Cemetery at a cost of £1950 plus Vat.

It was confirmed after the proposal was approved, that the contractor selected was Woodcraft Tree Services Ltd.

- v. **Tree Survey for all Amenity area** - It was reported that the tree survey is due in February. Quotes had been received for the works. It was recommended that the trees are inspected on an 18-month inspection period to ensure both Vascular and Structural inspections can be carried out. Following discussions, it was agreed that Quote B for the tree survey to be undertake at a cost of £1870 plus Vat. On an 18-month inspection period to ensure both Vascular and Structural inspections can be carried out.

Proposal 5 - On the proposal of Councillor D Dorson, seconded by the Councillor Mrs S Sismore, it was unanimously RESOLVED the Council approves the quote B for the tree survey to be undertake at a cost of £1870 plus Vat. On an 18-month inspection period to ensure both Vascular and Structural inspections can be carried out.

It was confirmed after the proposal was approved, that the contractor selected was Woodcraft Tree Services Ltd.

- b. **Any correspondence received**
- ii. **Committee to receive and consider any correspondence received** - It was reported that correspondents had been received regarding the cemetery condition from a resident. The correspondent has been replied to by the Town Clerk and the question and replies were reported to the committee.
- c. **Any other Cemetery business items for consideration**
  - i. **Committee to receive and consider** - It was reported that a request had been received to collect spent flowers from the green waste bins and bay at the Cemetery to be recycled into confetti. Following discussions, it was agreed that the company Dreaming of Confetti can collect the green waste from the Cemetery.

Proposal 6- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor Mrs S Sismore, it was agreed with one abstention RESOLVED the Council approves the request to collect spent flowers in the green waste bins and bay can be collected and recycled by Dreaming of Confetti.

- ii. **Sausages found at Cemetery**- It was reported that cut up sausages had been found at the Cemetery in a plastic bag with a hole in. These were removed by the operative. Cllr D Dorson reported to comments have been made on social media about the sausages, that they are known to be laced with rat poison. It was confirmed that the sausages haven't been tested so there is no evidence to confirm this, as they were disposed of. The operatives have been informed if any more appear they are to keep them for testing.
- iii. **Report on Cemetery Extension to be presented to the Climate Action Working Group**- Cllr D Dorson reported that a presentation is to be made to the CAWG regarding the development of the extension of the Cemetery as they wish to place wildflowers in the area. Following discussions, it was agreed that the presentation will be circulated to the committee. Furthermore, the committee agreed that this area could not be used for wildflower planting as it is a burial ground and will be used for future interments and had previously discussed this matter.

## 6. **RECREATION GROUND & MEADOWS (Agenda Point 6)**

*a. Update on action points relating to the Recreation Ground & Meadows*

- i. Update on Recreation Ground play equipment repairs - It was reported that the health and safety repairs have been authorised under the Town Clerks delegated powers. The repair works include repair to the loose steps in the Skatepark as identified in the ROSPA report at a cost of £175 plus VAT, the security cage for the electric box at a cost of £375 plus VAT, replacement cover for the ground electrics manhole at a cost of £150 plus VAT and the drainage holes to the MUGA unit to stop the pooling of water at a cost of £275 plus VAT by MW Edwards Groundworks and Building Services.

Proposal 7- On the proposal of Councillor J Dawson, seconded by the Councillor B Turner, it was unanimously **RESOLVED** the Council approves the items carried out under the Town Clerks Delegated Powers. The repair works include repair to the loose steps in the Skatepark as identified in the ROSPA report at a cost of £175 plus VAT, the security cage for the electric box at a cost of £375 plus VAT, replacement cover for the ground electrics manhole at a cost of £150 plus VAT and the drainage holes to the MUGA unit to stop the pooling of water at a cost of £275 plus VAT by MW Edwards Groundworks and Building Services.

It was reported that the quote for the repair works to the skatepark fence damage by from impact rather than vandalism has been received at a cost of £475 plus VAT from MW Edwards Groundworks and Building Services, using stronger bottom kick boards. Following discussions, it was agreed that the quote be accepted.

Proposal 8- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor Mrs E Hooper it was unanimously **RESOLVED** the Council approves the repairs to the Skatepark fence at a cost of £475 plus Vat by MW Edwards Groundworks and Building Services

*b. Any correspondence received*

- ii. **Committee to receive and consider request to plant 2 Grey Poplars on the Meadows** - It was reported that correspondents had been received regarding the installation of 2 grey poplars on the meadows, in memory of the persons mother, who was a resident of Stamford. The trees would be located on the bottom half of the Meadows on the Welland side and will be placed in from the bank, to ensure the bank isn't compromised. Following discussions, it was agreed that the trees can be planted at no cost to the council, with the exact location on the riverbank being managed by the Deputy Town Clerk.

**Proposal 9** - On the proposal of Councillor B Turner, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council approves the request for 2 grey poplars to be planted on the Meadows with the agreed location of the bottom half of the Meadows on the Welland side at no cost to the council, with the exact location on the riverbank being managed by the Deputy Town Clerk.

- i. Committee to receive and consider any correspondence received - It was reported that correspondents have been received thanking the committee for turning back on the lights at the skatepark, also that everyone is enjoying the use of the area. The young resident also noted they are working with the operatives to maintain and tidy the area. Following discussion, it was agreed the chairman will send a letter of thanks to the young resident.

*c. Any other Recreation Ground & Meadows business items for consideration*

- ii. **Storage area for rubbish at the Recreation Ground** – Cllr G Johnson reported that a resident had contacted regarding the Shack area where the bins are kept at the Recreation Ground. It was noted that the area is on occasion filled with rubbish and looks a mess. It was explained that this is the area the rubbish is stored and when fly tipping occurs it is stored before collection. It was agreed that this would be looked at on Monday by the Chair and Deputy Town Clerk.

7. **PROGRAMMED EVENTS (Agenda Point 7)**

a. ***Committee to consider any request for Programmed Events to be held on the Recreation Ground or Meadows.***

- i. **Request for use of Meadows for a Circus** - It was reported that a request for holding a further circus on the Meadows. Following discussions, it was agreed that no decisions on any programmed events will be made until the Covid 19 pandemic is over, this includes earmarking dates and approving dates. It was further agreed that all request will be responded to with this information.

Proposal 10 - On the proposal of Councillor Mrs S Sismore, seconded by the Councillor Mrs G Johnson, it was unanimously RESOLVED the Council approves that no decisions on any programmed events will be made until the Covid 19 pandemic is over, this includes earmarking dates and approving dates. It was further agreed that all request will be responded to with this information.

- ii. **Request for use of Bandstand for Theatre Show** - Following the previous item this it was agreed that the item would be responded to as per proposal 10.

8. **CLOSED SESSION (Agenda Point 8)**

The Chairman Councillor Mrs G Johnson asked the Committee whether they wished to go into Closed Session to discuss the Amenities Operatives.

Proposal 11 - On the proposal of Councillor Mrs G Johnson, seconded by the Councillor B Turner, it was unanimously RESOLVED the Council that in pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Amenities Operatives are discussed in Closed Session due to the confidential nature of the business to be discussed related to personnel.

The public left the meeting.

**The meeting proceeded into Closed Session at 7.20pm**

**The meeting proceeded into Open Session at 7.31pm**

During discussions in Closed Session, it was confirmed the processes that will be followed to manage the operatives.

9. **QUESTIONS FROM COMMITTEE MEMBERS (Agenda Point 9)**

**None**

10. **DATE OF NEXT MEETING: (Agenda Point 10) – Tuesday, 02 February 2021 at 6pm**

Chairman  
(The meeting closed at 7.32pm.)

**STAMFORD TOWN COUNCIL**

**MINUTES OF THE PLANNING MEETING  
HELD ON TUESDAY, 12 JANUARY 2021 AT 6.00PM  
AT 'VIRTUAL' LOCATIONS USING VIDEO AND AUDIO LINK**

**PRESENT** Councillor Shaun Ford (Vice Chairman)  
Councillor Marion Pitt  
Councillor Angela Carter-Begbie  
Councillor Julie Clarke  
Councillor Elaine Hooper  
Councillor Dave Dorson (substituting for Cllr Steve Carroll)

**ALSO PRESENT** Councillor Andy Croft (joined 6.30pm)  
Councillor David Taylor (left 7.45pm)  
Councillor Sheila Sismore  
Councillor Harrish Bisnauthsing (joined 7.50pm)  
Richard Tracey – Administration Officer  
Sarah Dorson – Deputy Town Clerk  
1 Member of public

**1. PUBLIC REPRESENTATIONS (Agenda Point 1)**

None were made

**2. APOLOGIES FOR ABSENCE (Agenda Point 2)**

Councillor Bill Turner and Councillor Steve Carroll (submitted their reasons for absence. The reasons were noted and accepted.

**3. DECLARATION OF INTEREST (Agenda Point 3)**

Cllr Dorson declared a Personal and Prejudicial interest in Item 8 'Application for a Development Consent Order (DCO) for an extension in the area and life of the East Northants Resource Management Facility (ENRMF)' as he owns property adjacent to the site.

**4. MINUTES (Agenda Point 4)**

The Minutes of the Committee Meeting held on Tuesday, 08 December 2020 were confirmed and signed as a true record of the meeting.

**5. UPDATE ON ACTIONS RELATING TO PLANNING (Agenda Point 5)**

- i) *Parent and Child Parking Spaces* – Members were informed of a resident's letter relating to this matter and the draft response to be sent to SKDC was noted and approved.
- ii) *Pre-planning meetings* – Cllr Dorson raised the subject of the Pre-planning meeting and commented that it was not normal behaviour to hold this meeting and discussions should be at the Committee meeting with the public present. He understood the reasons why it was held but said the Pre-meeting was open to predetermination and it was up to the whole Planning Committee to discuss further. Councillor Ford agreed with Cllr Dorson that there was little for the public to comment on if applications were discussed at a Pre-meeting. He continued that anybody needing to know about an application must be privy to the debate around it, and if not, there is concern that

issues might be missed. He further commented that the decision to invite all Planning committee members to the Pre-meet – a move which had effectively turned it into a de facto Planning meeting – had only been made very recently. Though there seemed no point in having what had become two full Planning meetings per month, he was supportive of the pre-meeting in its original form as preparation for the full meeting. Cllr Taylor said the Pre-meet does not give the chance to take in comments from the public and other Councillors leading to predetermination which is not correct procedure. The matter needs to be discussed further. Cllr Clarke said that decisions are not made at the Pre-meeting and that the idea of the Pre-meet is to cut down time in Planning Committee, saving time for Members – points concurred with by Councillor Ford. There should not be two meetings per month but the Committee decided to have a Pre-meet to identify areas for further discussion. Any Member can speak at full Committee, with Pre-meets saving a lot of time. Objections have only been raised by those councillors not on the Planning Committee and thanks should be given to those Members who have been allowed to speak. A decision needs to be made by Committee members only. Cllr Pitt said that she could see both sides of the argument and that all Planning Members are welcome to attend the Pre-meeting. As some past Committee meetings have run for three hours the Pre-meet does cut the time down considerably. Cllr Carter-Begbie agreed that the Pre-meet does cut down the time in Committee and discussions are held at Committee with the public. Cllr Croft said that Pre-meets were originally 1 to 1 with the Chair and Officer to make sure items were streamlined for Committee, now it seemed that everyone wanted to attend. Cllr Ford replied that the matter should be discussed when the Chairman returns.

6. **PLANNING APPLICATIONS (Agenda Point 6)**

The Committee's observations are shown on the attached schedule.

7. **APPROVALS AND REFUSALS OF APPLICATIONS RECEIVED (Agenda Point 7)**

Members were informed that the latest Approvals and Refusals information including the statistics on the decisions had been circulated on 17 December 2020.

8. **TO CONSIDER APPLICATION FOR A DEVELOPMENT CONSENT ORDER (DCO) FOR AN EXTENSION IN THE AREA AND LIFE OF THE EAST NORTANTS RESOURCE MANAGEMENT FACILITY (ENRMF), STAMFORD ROAD, KINGSCLIFFE (Agenda Point 8)**

Members were informed that the consultation period for responses to this application has been extended until 15 February 2021. Members agreed to defer this matter to the next meeting of the Planning Committee so that all documentation could be read.

9. **TO CONSIDER THE FEEDBACK ON THE PEDESTRIANISATION OF ST. GEORGE'S STREET (Agenda Point 9)**

Councillor Ford informed Members that this matter is currently being discussed by the Resident's Association and a response is being formulated by that group. It was agreed to defer this item to the next meeting of the Planning Committee.

10. **CONSULTATION ON BENTLEY STREET PROPOSED PARKING AMENDMENTS RESPONSE REQUIRED BY 22 JAN 2021 (Agenda Point 10)**

Members agreed to support the reduction of parking places on Bentley Street with the removal of 12 metres of parking bays and installation of "No Waiting at Any Time".  
*Action: Administration Officer.*

**11. CORRESPONDENCE (Agenda Point 11)**

- i) *Notice of Appeal decision S20/0086 & S20/0155 at 24 St. Leonard's Street, Stamford, PE9 2HL, the Appeal was dismissed for both applications - Noted by Members.*
- ii) *Resident's letter received 04 January 2021 in respect of S20/2032, Proposed dwelling to Rear Of 16 Exeter Gardens, Stamford PE9 2RN – The letter was circulated to members of the Committee and noted by Members. Members were reminded that the Town Council's response to this application had been sent to SKDC Planning on 08 January 2021.*
- iii) *Resident's communication received 06 January 2021 in respect of St Martin's Park development already sent to SKDC – The observation submitted by the resident were noted by the Committee members.*
- iv) *Email correspondence from resident regarding parking issue on Stockwell Avenue, Stamford, PE9 2WH – Members were informed that this location is opposite Malcolm Sargent School and parking at drop-off and pick-up times is causing major safety problems for the residents, parents and children. After discussion, Members agreed that more time would be needed to formulate a response and the matter should be deferred to the next meeting of the Planning Committee.*
- v) *Email correspondence from Ketton and Tinwell Joint Neighbourhood Plan Steering Group regarding Informal Consultation for Ketton and Tinwell Joint Neighbourhood Plan – Members noted this correspondence and expressed their wish to be kept informed of future developments. Action: Administration Officer.*

**12. ANY OTHER BUSINESS (Agenda Point 12)**

Councillor Taylor informed the Committee of developments in Stamford's Neighbourhood Plan. The plan has now reached Regulation 16 of the Neighbourhood Planning Process which is the third and final stage of public consultation. Cllr Taylor informed Members that the plan will ultimately provide weight in the consultation stage of planning applications, both supporting and fighting against others. Members will need to become familiar with the contents and use it to justify their decisions at Planning Committee.

**13. DATE OF NEXT MEETING (Agenda Point 13)**

Tuesday, 09 February 2021 at 6.00pm.

Chairman

(The Meeting closed at 20.05pm)

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
02/12/20	10/12/20	<b>S20/2060</b>	Copper Beech - Reduce height by 3metres and reduce spread by 2metres 5 Carisbrooke Grove, Stamford PE9 2GF	Tree Preservation Order	Ms Elizabeth Hill 16 Sylvan Avenue, Exeter EX4 6ES	Defer to SKDC Arboriculturist
01/12/20	10/12/20	<b>S20/2052</b>	Double and Single Storey Rear Extension 11 Conduit Road	Householder	Sunnel Appan 11 Conduit Road, Stamford PE9 1QQ	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
30/11/20	11/12/20	<b>S20/2032</b>	Proposed Dwelling Land To The Rear Of, 16 Exeter Gardens, Stamford PE9 2RN	Full Planning Permission	Mr & Mrs McCarthy 16 Exeter Gardens, Stamford PE9 2RN	<i>Previous comments S18/1901 (06/11/18) - Strongly object to this development. Concerns over the size and impact of the structure creating a dominant and oppressive environment to the residents of Tinwell Road. Concerns over highway safety on Tinwell Road Lane, excessive nuisance to residents, overlooking and loss of privacy, visually intrusive and excessive noise. To avoid setting a precedent a condition should be applied that the erection of the outbuilding is not converted into a household dwelling at any time.</i> Strong objections as previous comments. We reiterate that we have serious concerns over the use of a non adopted road as access for this development. These latest proposals are a

						stepping stone to create a development that was previously dismissed on appeal in 2015 (Ref. S14/2305). Note local resident's objections to Chairman 04/01/21.
30/11/20	11/12/20	<b>S20/2043</b>	Erection of a two-storey educational building for the Construction and Motor Vehicle Department of New College Stamford New College Stamford, Drift Road	Full Planning Permission	Perry Inspire Education Group, New College Stamford, Drift Road, Stamford  PE9 1XA	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
10/12/20	14/12/20	<b>S20/1841</b>	Rear Conservatory 25 Redcot Gardens	Prior Notification Under Part 1 Class A	Mr Clive Armstrong 25 Redcot Gardens, Stamford PE9 1DL	No comment
27/11/20	14/12/20	<b>S20/2056</b>	Demolition of existing factory premises (excluding original factory building at south western edge of site). Erection of a high quality mixed use development comprising; Class E development of offices and workshops (10,000m <sup>2</sup> (GIA)), local foodstore and café; c190 dwellings including 30% affordable housing (Class C3); a retirement village including ancillary facilities (Class C2);	Outline Planning Permission (Major)	Burghley Land Limited And South Kesteven District Council c/o Mark Flood Insight Town Planning Ltd 77 Linkside Drive, Southgate, Swansea SA3 2BS	<i>*See Appendix 1 below</i>

			public open space including strategic landscaping at the eastern end of the site; and all associated infrastructure. Means of access provided off Barnack Road through adaptation of existing vehicular access points as necessary. Secondary pedestrian and cycle access via Edgar Gardens Land North Of Barnack Road, Stamford			
08/12/20	14/12/20	<b>S20/2090</b>	Non Material Amendment to S20/1217 - Change brick facings of extension and shed to timber cladding 11 Sutherland Way	Non-material amendments	W Halford 11 Sutherland Way, Stamford PE9 2TA	<i>Previous comments 11/08/20 - No objection subject to neighbours' amenities being respected. Approved by SKDC 04/01/21 prior to Planning Committee meeting.</i>
<b>Date Valid</b>	<b>Date Received</b>	<b>Ref. No.</b>	<b>Proposed Development and Location</b>	<b>Type of Permission</b>	<b>Applicant and Address</b>	<b>Observations on Application</b>
04/12/20	16/12/20	<b>S20/2070</b>	Demolition of rear single storey extension, erection of three storey rear extension, repositioning of access door and window on front elevation and internal works. Amendments to previously approved S19/2185. 3 Water Street	Householder	Mrs R Smithson 3 Water Street, Stamford PE9 2NJ	<i>Previous comments 07/01/20 - No objection subject to neighbours' amenities being respected. As previous comments. Contractors to make good damage to verge or kerbing associated with this development.</i>
04/12/20	14/12/20	<b>S20/2071</b>	Listed Building Consent for the demolition of rear single storey extension, erection of three storey	Listed Building Consent	Mrs R Smithson 3 Water Street, Stamford PE9 2NJ	<i>Previous comments 07/01/20 - Materials to be in keeping with the Conservation Area. Defer to SKDC</i>

			rear extension, repositioning of access door and window on front elevation and internal works. Amendments to previously approved S19/2186. 3 Water Street			<i>Conservation Officer.</i> As previous comments. Contractors to make good damage to verge or kerbing associated with this development.
14/12/20	21/12/20	<b>S20/2126</b>	Demolition of conservatory, replacement orangery with roof terrace and external staircase. Internal alterations. 2 Welland Lodge, Water Street	Householder	Mr & Mrs Smith 2 Welland Lodge, Water Street, Stamford PE9 2NJ	Concerns over privacy as roof terrace will overlook neighbouring dwelling. Concerns over use of black aluminium for new conservatory. Contractors to make good damage to verge or kerbing associated with this development should this application be given approval.
14/12/20	21/12/20	<b>S20/2127</b>	Listed Building Consent for demolition of conservatory, replacement orangery with roof terrace and external staircase. Internal alterations. 2 Welland Lodge, Water Street	Listed Building Consent	Mr & Mrs Smith 2 Welland Lodge, Water Street, Stamford PE9 2NJ	Concerns over privacy as roof terrace will overlook neighbouring dwelling. Concerns over use of black aluminium material for new conservatory. Defer to SKDC Conservation Officer. Materials should be in keeping with the Stamford Conservation Area and Listed Building Regulations. Contractors to make good damage to verge or kerbing associated with this development should this application be given approval.

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
17/12/20	21/12/20	<b>S20/2160</b>	2 x Common Lime to be re-pollarded, back to historical pollard points 36 St Mary's Street	Trees in CA - Section 211 Notice	Mrs J Brown 36 St Mary's Street, Stamford PE9 2DS	No objection. Defer to SKDC Arboriculturist
14/12/20	23/12/20	<b>S20/2131</b>	Change of Use from Restaurant (A3) to Dwelling and Resurface courtyard Rear Of 2-4, Ironmonger Street, Stamford PE9 1PL	Full Planning Permission	Croft Commercial, Sutherland Walk Developments Ltd, Rock House, Scotgate, Stamford PE9 2YQ	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
14/12/20	23/12/20	<b>S20/2132</b>	Change of Use of Listed Building from Restaurant (A3) to Dwelling and Resurface courtyard Rear Of 2-4, Ironmonger Street, Stamford PE9 1PL	Listed Building Consent	Croft Commercial, Sutherland Walk Developments Ltd, Rock House, Scotgate, Stamford PE9 2YQ	No objection subject to neighbour's amenities being respected. Defer to SKDC Conservation Officer. Materials should be in keeping with the Stamford Conservation Area and Listed Building Regulations. Contractors to make good damage to verge or kerbing associated with this development.
23/12/20	24/12/20	<b>S20/2122</b>	Single storey rear infill extension, render to rear elevation and addition of external insulation and timber cladding to front elevation 38 Highlands Way	Householder	Mr William Kirstein 38 Highlands Way, Stamford PE9 2XH	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.

17/12/20	29/12/20	<b>S20/2156</b>	Demolition of The Nurses Residence Stamford And Rutland Hospital Nurses Residence, Ryhall Road, Stamford PE9 1UA	Prior Notification Part 11 Demolition	North West Anglia NHS Foundation Trust C/O Agent 4 Underwood Row, London N1 7LQ	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
04/01/21	05/01/21	<b>S20/2171</b>	Erection of single-storey rear extension 27 Kings Road	Householder	Mr Yan Boyfield 27 Kings Road, Stamford PE9 1HD	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
24/12/20	05/01/21	<b>S20/2208</b>	Erection of single storey rear extension 26 Rutland Road	Householder	Mr Sean Edwards 26 Rutland Road, Stamford PE9 1UP	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
21/12/20	05/01/21	<b>S20/2174</b>	Deodar Cedar tree (T1) Reduce height by 2.5m and reduce lateral branches by 1m Copper Beech tree (T2) Reduce height by 3m and reduce lateral branches by 2m Old Station House, Water Street	Trees in CA - Section 211 Notice	Bettinson Old Station House, Water Street, Stamford PE9 2NJ	Defer to SKDC Arboriculturist
03/12/20	05/01/21	<b>S20/2064</b>	Erection of 4 tandem garages Land To Rear Of Nos. 40, 42, 44 Rutland Road, Stamford PE9 1UP	Full Planning Permission	Mr M Rudkin C/o Orchard Building Contractors Ltd, Unit 4,	<i>Previous comments S20/1692 13/10/20 - Objection due to highway safety with the access road to the garages being</i>

					Southview Business Park, Tinwell Road, Stamford PE9 2JL	<i>situated in a residential area. Policy NPPF Section 8 and Site Allocation Document 4.1.10. As previous comments.</i>
05/01/21	05/01/21	<b>S20/2187</b>	Erection of ground floor and first floor rear and side extensions 138 Empingham Road	Householder	Mr Jonathan Tizzard 138 Empingham Road, Stamford PE9 2SU	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
24/12/20	05/01/21	<b>S20/2200</b>	Section 73 Application for variation of condition 4 attached to planning permission S11/1804/MJNF to enable the sale of food Markham Retail Park, Unit 3, Ryhall Road, Stamford PE9 1UG	Full Planning Permission	DTZ Investors C/o The Agent, Mr Brad Wiseman, Savills (UK) Ltd, Belvedere, 12 Booth Street, Manchester M2 4AW	No objection. We note that Unit 4 next door already sells food which is in breach of Condition 4 of planning permission S11/1804/MJNF which states 'None of the units other than 1 and 5 shall be used for food retail purposes'.

<b>Date Valid</b>	<b>Date Received</b>	<b>Ref. No.</b>	<b>Proposed Development and Location</b>	<b>Type of Permission</b>	<b>Applicant and Address</b>	<b>Observations on Application</b>
08/01/21	11/01/21	<b>S20/2201</b>	Demolition of existing pavilion, erection of new sports centre, change of use of agricultural land to sports pitch, installation of 2 replacement sports pitches and floodlights, and alteration to access Stamford Junior School, Kettering Road, Stamford PE9 2LR	Full Planning Permission (Major)	Stamford Endowed Schools C/O The Agent, Ms Kate Wood Barker Storey Matthews The Lawns, 33 Thorpe Road, Peterborough PE3 6AB	<i>Pre-application enquiry comments S20/1402 13/10/20 - No objection. No objection. Contractors to make good damage to verge or kerbing associated with this development.</i>

05/01/21	12/01/21	<b>S21/0019</b>	Demolition of single storey rear extension and erection of single storey rear extension. Extension to raised parking deck. Includes garden works. Resubmission of S19/1995, with new porch and timber cladding to extension 10 Empingham Road	Householder	N Clements 10 Empingham Road, Stamford PE9 2RH	<i>Previous comments S19/1995 07/01/20 - No objection subject to neighbours' amenities being respected.</i> No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
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**These observations have been submitted under delegated powers and will be presented to Stamford Town Council for ratification at the scheduled meeting on 26 January 2021.**

**Appendix 1 - Observations on Planning Application S20/2056 - 'Demolition of existing factory premises...etc' at Land North Of Barnack Road, Stamford sent to SKDC 13 Jan 2021.**

13 January 2021

Mr B Hunt  
Planning Officer  
South Kesteven District Council  
St. Peter's Hill  
Grantham  
Lincs. NG31 6PZ

Dear Mr Hunt,

Planning Application S20/2056 – Land of Barnack Road (St. Martins Park)

At the Stamford Town Council meeting of 05 January 2021, the Council voted in support of the above Outline Application in respect of the former Cummins site.

However, the following observations are made, some to ensure compliance with the SKDC Local Plan:

- *Traffic Movement* – The access and egress of traffic to and from the development site would create a bottleneck on Barnack Road.
- *Traffic Survey* – It had been observed that the traffic survey was completed during the June Covid-lockdown and consequently the data does not reflect normal flow and density.
- *Parking* – There are existing parking problems on Barnack Road. With the anticipated increase in traffic movements, there is a fear that yellow lines could be introduced to mitigate any congestion causing upheaval for residents in the locality who currently make use of on-street parking.
- *Pedestrian access* – It is considered that the creation of a pedestrian footpath access to the East Meadows would have benefits for residents. In addition, the proposed elevated cycle way could be considered as a shared pedestrian facility making access to Stamford hospital and shops a safer and a more attractive option, thereby reducing potential car use.
- *Railway crossing* – Due to the proximity of a hazardous, unmanned railway crossing to the site there is an essential requirement for measures to be put in place to mitigate the possibility of any accidents. (*Local Plan page 198 Policy ID2 Transport & Strategic Transport infrastructure*)
- *Impact on existing infrastructure* – It is considered that the proposed development will seriously impact the existing infrastructure, and the Planning Authority should only grant permission if it can be demonstrated that there is, or will be, sufficient infrastructure capacity provided within an agreed timescale to support and meet all the requirements arising from the proposed development. (*Local Plan page 196 Policy ID1 Infrastructure for Growth*)
- *Flood Risk* – As the site has the potential for flooding, development should be in an area of minimal risk. (*Local Plan page 95 Policy EN5 Flood Risk*)
- *Climate Change* – There is question as to whether this development will be of minimum impact and contribute towards creating a strong, stable and more diverse economy. (*Local Plan page 46 Policy SD1 The Principles of Sustainable Development*)

/Contd...

*Page 2**/Contd...*

- *Affordable Housing* – It is hoped that the development will meet the Local Plan Policy H2 provision that 30% of the scheme's total capacity be affordable housing. (*Local Plan page 61 Policy H2 Affordable Housing Contribution*)
- *Existing Employment Site* – Adequate protection is given to existing employment space to enable the Town to thrive. (*Local Plan page 81 Policy E3 Protecting Existing Employment sites*)

There was comment over the ethical matter that SKDC has a significant financial interest in this development and that it is also the Planning Authority. The Town Council would appreciate the Planning Authority advising the Town Council on this matter.

Yours sincerely

Patricia Stuart-Mogg  
Town Clerk

STAMFORD TOWN COUNCIL

MINUTES OF THE VIRTUAL FINANCE COMMITTEE MEETING  
HELD ON TUESDAY, 19 JANUARY 2021 AT 6.00PM  
AT REMOTE LOCATIONS USING VIDEO AND AUDIO LINK  
(Occasional Interruptions may have occurred during this meeting)

PRESENT Councillor Mrs Susan J Sandall - Chairman  
Councillor Bob Sandall – Vice Chairman  
Councillor John Dawson  
Councillor Mrs S Sismore  
Councillor Mrs Gloria Johnson  
Councillor David Taylor  
Councillor Andrew Croft

ALSO PRESENT Town Clerk, Patricia Stuart-Mogg  
Councillor Dave Dorson  
Councillor Mrs Elaine Hooper  
Councillor Steve Carroll  
Councillor Mrs Julie Clarke  
Councillor Shaun Ford  
Councillor Amanda Wheeler

PUBLIC PARTICIPATION - None

Councillor Mrs S Sandall reaffirmed her Right as Chairman to avoid interruptions during Committee debate. Non-Committee members may be invited to speak on an item on the agenda at the Chairman's discretion.

Formal meeting commenced at 6.00pm.

**1. APOLOGIES FOR ABSENCE (Agenda Point 2)**

Councillor Bill Turner (Town Mayor) submitted his apologies and reasons for absence. This was noted and accepted by the Committee.

**2. DECLARATIONS OF INTEREST (Agenda Point 3)**

No declarations made.

**3. MINUTES (Agenda Point 4)**

The minutes of the meeting held on 15 December 2020 which had been ratified at the Town Council meeting of 22 December 2020 would be signed as a true record of the meeting by the Chairman at the earliest opportunity.

**4. UPDATE ON ACTION POINTS (Agenda Point 5)**

*a. Museum Accreditation Application* – This continues in progress.

*b. Red Lion Square furniture refurbishment & planter relocation* – It was confirmed that due to the Covid restrictions, the contractor was experiencing difficulties in addressing this work at present. It is anticipated that the refurbishment should be completed before the end of the 2020 Financial year.

- c. *War Memorial* – It is anticipated that the renovation work will be completed before the end of the 2020 Financial year. However, identification of storage space for the scaffolding has yet to be identified.
- d. *Community Watch Speed Signs* – These have been ordered and it has been confirmed that Lincolnshire Highways is comfortable with the Town Council installing the signs in appropriate locations, subject to a list being forwarded to Highways once the signage is in place.
- e. *Solar Panels* – A third quote is awaited; a report will be presented in due course.
- f. *Franking Machine* – The machine has been received and the device is being set-up for use.
- g. *Desktop App for mobile networking* – The Committee considered the Town Clerk's report in respect of this item. It was noted that at present, whilst the Administration Team operates from home, all telephone calls made to the Town Hall are answered by the Administration Team using the Horizon App on their STC mobile phones. This current system works well other than it is heavily reliant upon a good network signal. Very often whilst on a call the signal drops, and the call is lost. In addition, when trying to work at a location where there is very poor signal, for example the Cemetery, it is even more difficult to use the phone for verbal communications. However, with a Windows based Desktop App, set up to use with mobile phones, it would mean that telephone calls could also be made and answered via laptops using the Microsoft network. This would create and enable a far more effective and efficient method of working.

Cost:

- i. Set-up cost with Stamford Telephones £90.00 + VAT (one off charge)
- ii. Windows based desktop App £3.50 per month x 5 devices = £210.00 + VAT p.a.

The Town Clerk recommended that investment in this minimal cost will improve the efficiency and productivity of the administration team.

Discussion ensued and it was considered that significant investment had already been made in device communication and the sophistication of the mobile phones should offer adequate provision. Councillor Dorson explained that by using the Windows compatible application, the current system would be enhanced, and the current IT based telephony Horizon of forwarding calls would be improved. It was also suggested that when the current telephony contract is due for review, consideration could be given to the potential of Microsoft Teams based telephony. The consensus of the Committee was that given improved operations are achievable the recommendation is accepted.

Proposal 1 – It was proposed by Councillor Mrs G Johnson, seconded by Councillor D Taylor and unanimously RESOLVED that the cost for a Windows based desktop App at £3.50 x 12 months x 5 devices = £210.00 + VAT p.a. in addition to the £90.00 + VAT one-off charge by Stamford Telephones for the set-up costs.

## 5. FINANCE (Agenda Point 6)

- a. *Submission of the 2021/22 Precept* – The Chairman Councillor Mrs S J Sandall confirmed that the submission of the Precept request of £540,900.00 had been sent to the District Council.

- b. *Parish Agreement with LCC for cutting Stamford Highways verges* – The Chairman confirmed that the Committee had been circulated with the proposed contribution of £5,876.76 from Lincolnshire County Council Highways towards a minimum of three cuts per annum. Discussion followed and it was noted that this contribution is further supported by Town Council funds to ensure that the specification of cut is upgraded and includes one additional cut, enabling four cuts to be made during the growing season. It was noted that the 2021/22 contracted work would now be tendered with an award to the successful contractor in March 2021. The Town Clerk observed that during the 2020/21 season there had been several calls from residents in respect of verges which are not included on the plans provided by LCC. This has been highlighted with LCC Highways and will be monitored to ensure that this matter is resolved.

Proposal 2 – It was proposed by Councillor Mrs S J Sandall, seconded by Councillor A Croft and unanimously RESOLVED that the Town Council proceeds with the 2021/22 Parish Agreement with LCC which attracts a contribution of £5,876.76.

- c. *Section 106 resource* - The Chairman Councillor Mrs S J Sandall advised that all members of the Committee had been circulated with confidential documentation in respect of the Sec. 106 funding details currently held by the District Council associated with several development sites in Stamford. Additionally, the Committee was circulated with the list of potential applications from the Stamford clubs interested in benefitting from such funding. Councillors are aware that as a stakeholder the Town Council needed to respond by the 22 January 2021. The Chairman was pleased to confirm that following negotiation this deadline has been extended and a meeting is scheduled in the coming week with District Officers regarding potential applications for consideration. The Town Council will be fully briefed on such discussions.
- d. *Schedule for Payment No. 10* - The schedule had been circulated to all members of the Committee for consideration. It was noted that invoices were still being received which would be included before submission to the Town Council.
- e. *Renewal of Microsoft 365 Licence* – The Chairman referred to the Town Clerk's report in respect of this item which has been circulated to all Committee members. At present Stamford Town Council holds the Microsoft 365 Licence with Total Computers. This contract is due to expire this month (January 2021). What is being suggested is that the Licence is renewed with Cloudy Group, which operates the NALC and the SLCC computer software operations. The Town Clerk advised the Committee of the advantages:
- Cloudy is already very familiar with council administration requirements and is able to share customised templates and forms which could be utilised by Stamford Town Council to evolve and develop the administrative services processes and operations, thereby enhancing professionalism and efficiency.
  - It would also allow professional software support and training to be available to the Administration Team and all Councillors.
  - A further secure Datasafe back-up facility outside of the current Microsoft Cloud.

It was confirmed that there are two parts of the recommendation:

- i. 29 renewals licences for Microsoft 365 at £185.50 per month or £2,226 + VAT for twelve months
- ii. The additional benefit support services at a one-off charge of £2,551.90 + VAT

6.30pm - Councillor Julie Clarke joined the meeting.

There was debate as to whether there was a necessity for the enhancement and whether the value was justifiable. Councillor Dorson informed the Committee that he had been involved during the initial meeting with Cloudy Group and their offer included clear advantages enabling the administration team to use facilities available to streamline operations adding value to services. Cloudy has offered to deliver a presentation to the Committee if required to demonstrate the opportunities on offer. It is recognised that a significant investment has been made in upgrading the administration service. It is also appreciated that virtual meetings are a temporary means of conducting business and the Council will eventually returning to face-to-face meetings. However, if this professional support will clearly benefit in enabling the delivery of a more streamlined service and operation it should be considered.

Proposal 3 – It was proposed by Councillor Mrs S J Sandall, seconded by Councillor D Taylor and unanimously RESOLVED that the 29 Licences for the Microsoft 365 is renewed with Cloudy Group at a cost of £185.50 per month or £2,226 + VAT for twelve months.

Proposal 4 – It was proposed by Councillor B Sandall, seconded by Councillor J Dawson and RESOLVED by majority vote that the Cloudy Group is engaged at the cost of £2,551.90 +VAT to assist in designing and developing applications to bring greater efficiencies, with all training and support necessary. There was one vote Against and one Abstention.

- f. *Climate Action Working Group Projects* – Councillor S Ford provided a status report on the projects being led by the Climate Action Working Group:
- i. **Water Refill Station:** Three contractors have been consulted one of which is Kite Utility Services, which is Anglian Water approved and which will liaise directly with Anglia Water in respect of the installation which will save valuable time. A quote is awaited and will be evaluated against the other tenders. This installation cost is hoped to be covered by a Skells Trust grant presently being sought. The exact location of the refill station is yet to be confirmed but the preferred site would be in the High Street, in front of Boots Opticians. Permission is being obtained from LCC Highways to ensure there are no underlying service utilities close to the surface. Non-slip cobbles are to be installed around the station which are sympathetic with a Conservation Town. The anticipated running cost of £200 per annum (£40-70 water bill + £130 maintenance fee per year) would be covered by the Town Council. It would be helpful if an Amenities Operative could do a daily visual check and wipe down the filling station. It is anticipated that once full approval has been obtained, the Town Council will include this facility under their insurance liability for ‘Street furniture’. The Town Council will consider all costs once permission has been obtained.
  - ii. **Wildflower Trial Project** - Following investigation, the conclusion is to commence this trial project on the south west verge opposite Morrisons

Superstore on Uffington Road. It will be managed in-house making it more cost effective. A planting strategy is being prepared and the planting will be undertaken by a team of volunteers supported by the Stamford Endowed Schools groundworks team. Lincolnshire Wildlife Trust is also providing advice and guidance on a free consultancy basis. A £500 grant has been secured from Lincolnshire County Council towards this project. It is considered that a budget of £2,000.00 should be anticipated to deliver this project and it is hoped that Stamford Town Council would support as much of this cost as possible. Following discussion, it was noted that it has been established that the volunteers will attend the site regularly to ensure that the planting is properly nurtured. In respect of the funding towards the project, this could be allocated a grant of £2,000 or funds allocated from the Horticultural Cost Centre. At this stage the planting strategy is being developed and once the work commences funds will be required. The Town Clerk advised the Committee that if the grant fund is the source, the allocation of the money will need to be issued as and when required to fund the various elements of the project.

7pm – Councillor A Wheeler joined the meeting.

Proposal 5 – It was proposed by Councillor B Sandall, seconded by Councillor J Dawson and unanimously RESOLVED to earmark £2,000.00 from the Grant Fund towards this project.

- iii. Bike Rack for Town Centre – Councillor S Ford reported that this is a project that the Climate Action Working Group naturally would like to promote. However, it came to the Group's attention that the Urban Group, which is part of the Civic Society, is already progressing this project with the District Council.

**6. ASSETS (Agenda Point 7)**

- a. *Transfer of Community Assets* – The Chairman confirmed that discussions continue with the District Council and hopes to schedule a meeting as soon as possible.
- b. *Town Hall Civil Ceremonies* – The Town Clerk reported that a number of requests had been received to hold Civil Ceremonies in the Town Hall later in the year. It was noted that the costs for the hire of Town Hall facilities for Meetings and Civil Ceremonies is to be reviewed. Following discussion, it was agreed that this matter is examined by the Chairman of the Committee, Councillor Mrs S Sandall, for presentation to the Town Council. All dates should be earmarked subject to booking confirmation once the rates have been reviewed.

**7. TO CONSIDER GRANT APPLICATIONS (Agenda Point 8)**

Councillor Mrs S J Sandall, Chairman reported that the grant application circulated had been withdrawn by the applicant as funding had been secured elsewhere.

**8. PERSONNEL MATTERS (Agenda Point 9)**

The Town Clerk reported that she had been approached in respect of a potential Town Caretaker role which come to light on Facebook. The individuals wishing to be considered for the post were informed that this was a fictitious post and no such role was being considered by the Town Council.

9. MATTERS FOR CONSIDERATION AT THE NEXT MEETING (Agenda Point 10)
- Councillor B Sandall noted that there are schools conducting on-line teaching and suggested that the Town Council become involved and the Town Clerk investigates the needs of the schools and assesses the number of children who lack access to devices. This information should be brought back to be examined to see whether the Council can fund and support such children. This initiative was supported by Councillors who considered whether such an initiative could be promoted in the Stamford Mercury. It was also noted that all types of portable, or desktop devices are welcome as schools are desperate for such support. The schools have the facility to replace the existing hard-drives and to load the required software.
  - Councillor G Johnson enquired as to the position of the Sec.106 agreement for an extension to the Cemetery. Councillor J Dawson confirmed that there is a reassurance from Burghley Estates that within the Northern Development of Stamford boarding Ryhall, there is area of green space to be allocated for a Green Cemetery.
  - Councillor A Croft enquired as to whether there was any indication when events on the Meadows or Recreation Ground could be considered. Councillor G Johnson stated that it would be nice to think that by April the current situation will change, but it is entirely subject to Government direction and the containment of the Covid infection.
10. DATE OF NEXT MEETING: Tuesday 16 February 2021

Chairman  
(The meeting closed at 7.15pm)

)

Date: 21/01/2021  
Time: 15:43:08

**Stamford Town Council**

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**Day Books: Supplier Invoices (Summary)**

**SCHEDULE NO. 10**

Transaction From: 15198

Transaction To: 15308

<u>Tran No.</u>	<u>Item</u>	<u>Type</u>	<u>Date</u>	<u>A/C Ref</u>	<u>Inv Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
15198	1	PI	06/01/2021	PO0001	V. 262	Various denominations of postage Stamps	147.55	0.00	147.55
15199	1	PI	11/12/2020	LLOYDS01	V. 263	Bank Service Charge	7.00	0.00	7.00
15200	1	PI	11/12/2020	LLOYDS01	V. 264	Bank Service Charge	7.00	0.00	7.00
15201	1	PI	14/12/2020	RESTO01	V. 265	Confidential Waste Shredding	74.88	14.97	89.85
15202	1	PI	16/12/2020	BT0001	V. 266	Mobile phones contract	129.00	25.80	154.80
15203	1	PI	10/12/2020	ANGLO_01	V. 267	Routine maintenance of Skatepark CCTV	36.00	7.20	43.20
15204	1	PI	10/12/2020	SOUTH_01	V. 268	Trade Waste - Cemetery; Recreation Grd and Meadows	140.84	0.00	140.84
15205	1	PI	21/12/2020	NEILM001	V. 269	Clearance of Uff. Rd 13xplots	800.00	0.00	800.00
15206	1	PI	21/01/2021	UPSON01	V. 270	Electrical works to Cemetery Chapel	2228.00	445.60	2673.60
15207	1	PI	24/12/2020	A&K__01	V. 271	Contracted Payroll services	291.00	58.20	349.20
15208	1	PI	27/12/2020	NPOWER01	V. 272	Final Inv. for Chapel (Npower)	139.69	27.94	167.63
15209	1	PI	27/12/2020	NPOWER01	V. 273	Final Inv. for Cem. Office & toilets (Npower)	2.03	0.10	2.13
15210	1	PI	27/12/2020	NPOWER01	V. 274	Final Inv. for Rec. Shack (Npower)	16.51	0.83	17.34
15211	1	PI	27/12/2020	NPOWER01	V. 275	Final Inv. for T/Hall Gas (Npower)	149.04	29.81	178.85
15212	1	PI	30/12/2020	LINCS_01	V. 276	Meadows Vermin Treatment	120.00	0.00	120.00
15213	1	PI	31/12/2020	HARRI001	V. 277	Boots for Amenities Operatives x 2	66.62	13.32	79.94
15214	1	PI	01/01/2021	SAGE001	V. 278	Sage Monthly contract	89.50	17.90	107.40
15215	1	PI	07/01/2021	MKS001	V. 279	GM Contract for Meadows & Rec. Grd	1196.33	239.27	1435.60
15216	1	PI	12/01/2021	LITE001	V. 280	Final payment for 2019 X'mas lights	9755.00	1951.00	11706.00
15217	1	PI	02/01/2021	EON__01	V. 281	Unmetered Elec. Bill for Floodlighting	281.55	14.08	295.63
15218	1	PI	02/01/2021	EON__01	V. 282	Elec. Bill for St. Michael's CY (SKELLS)	16.95	0.85	17.80
15219	1	PI	14/01/2021	TRAVP01	V. 283 (DC)	25 Bags of Rock Salt	191.50	38.30	229.80
15220	1	PI	23/01/2021	ANGLIA01	V. 284	Water Bill - Cemetery Lodge	153.47	0.00	153.47
15221	1	PI	23/01/2021	ANGLIA01	V. 285	Water Bill - Cemetery Taps	16.15	0.00	16.15

15291	1	PI	01/01/2021	STRA001	V. 286	Town Hall Tel. & Broadband	338.50	67.70	406.20
15292	1	PI	14/01/2021	BULB001	V. 287a	Town Hall Gas Bill	55.73	2.79	58.52
15293	1	PI	14/01/2021	BULB001	V. 287b	Town Hall Elec. Bill	171.21	34.24	205.45
15294	1	PI	02/11/2020	SKDC_01	V. 288a	Cemetery Rates (NOV)	329.00	0.00	329.00
<b>SCHEDULE NO. 10 Cont/d</b>									
15295	1	PI	02/11/2020	SKDC_01	V. 288b	Town Hall Rates (NOV)	1834.00	0.00	1834.00
15296	1	PI	09/11/2020	VODPHN01	V. 289	AO mobile phone contract	33.70	0.00	33.70
15297	1	PI	16/12/2020	AMAZ01	V. 290	Office Stamp	7.99	0.00	7.99
15298	1	PI	20/01/2021	BULB001	V. 291a	Town Hall Elec. Bill	171.86	34.37	206.23
15299	1	PI	20/01/2021	BULB001	V. 291b	Rown Hall Gas Bill	249.13	49.83	298.96
15300	1	PI	01/12/2020	SKDC_01	V. 292a	Cemetery Rates (DEC)	329.00	0.00	329.00
15301	1	PI	01/12/2020	SKDC_01	V. 292b	Town Hall Rates (DEC)	1834.00	0.00	1834.00
15302	1	PI	09/12/2020	VODPHN01	V. 293	AO mobile phone contract	35.24	0.00	35.24
15303	1	PI	11/01/2021	BULB001	V.294	Rec. Grd. (Shack) Elec. Bill	26.52	1.33	27.85
15304	1	PI	11/01/2021	BULB001	V. 295	Cem Office & Toilets Elec. Bill	71.36	3.57	74.93
15305	1	PI	11/01/2021	BULB001	V. 296	Cem Chapel Elec. Bill	212.08	42.42	254.50
15306	1	PI	04/01/2021	SKDC_01	V. 297a	Town Hall Rates (Jan)	1834.00	0.00	1834.00
15307	1	PI	04/01/2021	SKDC_01	V. 297b	Cemetery Rates (Jan)	329.00	0.00	329.00
15308	1	PI	01/01/2021	VISION01	V. 298	Website Access cert Annual fee	50.00	10.00	60.00
<b>Totals</b>							<b><u>23967.93</u></b>	<b><u>3131.42</u></b>	<b><u>27099.35</u></b>

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October Salaries	£	10,386.15
October Pension	£	3,640.76
October NI	£	2,621.34
November Salaries	£	10,388.89
November Pension	£	3,343.51
November NI	£	2,532.82
December Salaries	£	10,348.32
December Pension	£	3,605.04
December NI	£	2,522.02