Stamford Town Council

Town Hall, St. Mary's Hill, Stamford, Lincolnshire PE9 2DR

04 September 2018

Dear Councillor,

STAMFORD TOWN COUNCIL – NOTICE OF MEETING

You are hereby summoned to attend a Finance Committee Meeting to be held at the Town Hall in the Chamber on **Tuesday 11 September 2018 at 7pm** for the purpose of considering and passing such resolutions as may be necessary with respect of each item on the agenda attached.

Yours sincerely,

Town Clerk

(For information only to those Members not on the Committee)

MEMBERS:

Town Mayor (Ex Officio)
Councillor Susan J Sandall (**Chairman**)
Councillor John Dawson (**Vice Chairman**)
Councillor Brian C Sumner
Councillor Tony Story
Councillor Sheila Sismore
Councillor Bill Turner
Councillor Gloria Johnson

Town Clerk: Mrs. P Stuart-Mogg
Tel: 01780 753808
E-mail: townhall@stamfordtowncouncil.gov.uk
Website: www.stamfordtowncouncil.gov.uk

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AGENDA
MEETING OF THE FINANCE COMMITTEE
to be held on
TUESDAY 11 SEPTEMBER 2018 AT 7PM
IN THE TOWN HALL

Members of the Public and Press are cordially invited to attend.

1. Apologies for absence

2. Declarations of Interests: *Members are reminded to declare any interests which may arise on matters for discussion at the meeting.*

3. Minutes: C*onfirm the Minutes of the meeting held on 14 August 2018 as a true record of the meeting.*

4. Update on Action Points status:

5. Finance:
- *a. Consider the list of Accounts for Payment*
- *b. Consider the position of the budget 2018/19 and draft budget 2019/20*
- *c. To receive update on queries on CGM invoices and outstanding remittance to Town Council*
- *d. To consider future way forward regarding LCC Urban grass cutting contract*
- *e. Any other urgent items for consideration*
  - *i. Next step for the promotion folder for Town Hall Facilities and Civil Ceremonies*
  - *ii. Feedback on meeting with SKDC towards a collaborative partnership*
  - *iii. Feedback on the survey of former Jelson open space to be gifted to Town Council*
  - *iv. To consider lapel pins for Councillors*

6. Major Building works projects:
- *a. Update on preparation for the final phase of the Renovation work*
- *b. To consider the tenders for the painting of Malcolm Sargent Room*
- *c. To consider a renovation schedule for refreshing interior and exterior paint*

7. Assets:
- *a. To consider the bookings received for the hire of the Town Hall facilities:*
- *b. To consider feedback on Museum Store*
- *c. Update on the cleaning and restoration of the Historical Plaques in the Court Room*

8. Update on Mayor's Charities financial position

9. To consider any Grant/ Donation applications

10. Neighbourhood Plan
- *a. Feedback on grant applications*
- *b. Freedom of Information request*

11. Personnel:
- *a. Staff Appraisals*
- *b. Staff Training*

12. Any other items for the next meeting – Timing of commencement of next meeting

13. Date of next meeting 09 October 2018

Town Clerk – 04.09.18

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