



Stamford Town Council

Town Hall, St Mary's Hill, Stamford, Lincolnshire PE9 2DR

22 August 2019

Dear Councillor,

STAMFORD TOWN COUNCIL – NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Town Council at the Town Hall to be held on **Tuesday 27 August 2019 at 7 p.m** for the purposes of considering and passing such resolutions as may be necessary with respect of each item on the agenda attached.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'P. Stuart-Mogg', is written over a faint, illegible printed name.

Town Clerk



Stamford Town Council

TOWN COUNCIL MEETING TO BE HELD ON TUESDAY 27 AUGUST 2019 AT 7.00 P.M TO BE HELD IN THE COUNCIL CHAMBER AT THE TOWN HALL

Members of the Public and Press are welcome to attend.

Before the formal meeting commences there is an Open Forum to receive questions from members of the public. As part of this process members of the public can speak for no more than 3 minutes to address the Town Council.

AGENDA

1. **Apologies and reasons for absence**
2. **Declarations of Interests:** *Members are reminded to declare any interests which may arise on matters for discussion at the meeting*
3. **To confirm the notes of the Town Council meeting held 23 July 2019**
4. **Reports on Outside Bodies/Organisations**
 - a. *Lincolnshire County Councillors*
 - b. *South Kesteven District Councillors*
 - c. *Town Councillors on Outside Bodies*
 - d. *Stamford Ward Councillors*
5. **Town Clerk's Report**
 - a. *Schedule of correspondence which had been circulated to members*
 - b. *Matters arising from Town Council Meetings:*
 - c. *Update on actions raised by members of public and other council business:*
6. **To approve the use of electronic devices for the purposes of accessing Council documents for consideration during meetings**
7. **To consider taking a recess from meetings during the month of August**
8. **Events Committee Meeting**
 - a. *To approve the accuracy of the notes of the Committee meeting held on 05 August 2019*
 - b. *To identify any action points and items that may require further discussion or acceptance of the recommendations:*
 - c. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*
9. **Planning Committee**
 - a. *To approve the accuracy of the notes of the Committee meeting held on 06 August 2019*
 - b. *To identify any action points and items that may require further discussion and acceptance of the recommendations:*
 - c. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*



Stamford Town Council

10. **Amenities Committee Meeting**

- a. *To approve the accuracy of the notes of the Committee meeting held on 06 August 2019*
- b. *To identify any action points and items that may require further discussion or acceptance of the recommendations:*
- c. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*

11. **Finance Committee Meeting**

- a. *To approve the accuracy of the notes of the Committee meeting held on 13 August 2019*
- b. *To identify any action points and items that may require further discussion or acceptance of the recommendations:*
- c. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*

12. **Accounts for Payment and Subscriptions**

- a. *To approve the schedule of payments - No 5*

13. **Questions without discussion**

14. **Date of next meeting – Town Council Meeting Tuesday 24 September 2019 at 7pm**

22.08.19  Town Clerk

STAMFORD TOWN COUNCIL**MINUTES OF THE STAMFORD TOWN COUNCIL MEETING
HELD ON TUESDAY, 23 JULY 2019 AT 7.00PM
IN THE TOWN HALL, STAMFORD**

PRESENT Councillor Miss B Griffin, Chairman (Town Mayor)
Councillor Ms M Couch, Deputy Chairman (Deputy Mayor)
Councillor M Exton
Councillor B Sandall
Councillor Mrs S J Sandall
Councillor J Dawson
Councillor B Turner
Councillor S Carroll
Councillor D Dorson
Councillor Mrs M Pitt
Councillor Mrs A Carter-Begbie
Councillor Mrs J Clarke
Councillor Mrs E Hooper
Councillor S Fenn
Councillor S Ford

ALSO PRESENT Town Clerk
5 Members of public

The Mayor requested a minute's silence as a mark of respect following the recent death of former Councillor Gwyneth Gibbs.

PUBLIC PARTICIPATION:

Climate Change Crisis – A representative from an action group asked the Town Council whether it could support the society taking action in a considered way to help relieve the global climate crisis. The Council was asked to investigate the potential for setting-up a Working Group to address some of the subjects that the action group was trying to address. The Mayor considered that this was a huge issue and that we all must do our bit to recycle and rethink some of the activities that contribute to our throw-away society. The Town Council would need to discuss this matter and will make contact through the Town Clerk.

Georgian Festival – A brief was provided to the Town Council on the forthcoming 2019 Georgian Festival which operates from Thursday 26 September until Sunday 29 September. The programme included captivating stories of Stamford's past, including a pioneering flight by the celebrated English balloonist Mr Green from Stamford gas works in 1825. This year's festival will celebrate the massive legacy of Georgian arts and architecture, exploring the role the town and its residents played in shaping local history. There will be several free events taking place at various locations throughout the town, together with the popular Costume Ball, Mail Coach rides and Mrs Siddon's Dressing Room which will be ticketed. To date 1,500 tickets have been sold with some events sold out. Sponsors have been identified to support event costs and the Town Council's contribution is appreciated through the use of the Meadows and Town Hall. The layout of the event this year will ease the flow of visitors within the town and allow the event to be easily accessible. The programmes are available for distribution. Rather than the Bull Running this year, there will be a ballooning theme with the finale on Saturday evening on the Meadows relating to a story of an intrepid adventurer's balloon flight. Andrew Graham Dixon will be

opening the event at the Oswald Elliot Hall, Stamford School, on Thursday evening. There was disappointment expressed that the Bull Running was being omitted. The point was appreciated but it is a case of making the event fresh rather than continually using the same theme. It was also noted that the Jane Austen talk would be advertised on the Jane Austen website as it will attract several visitors to the town.

Green Spaces – A resident has asked the Town Council whether the green space by Selwyn Road and behind Cambridge Road could be planted with trees and wildflowers. It will make the space more attractive and could possibly lower maintenance requirements. Several Councillors supported the concept, which would be investigated by the Finance Committee with Lincolnshire County Council and South Kesteven District Council. The Mayor advised that once investigated fully, the Town Clerk would provide feedback.

Formal meeting commenced 7.25pm

131. APOLOGIES FOR ABSENCE(Agenda Point 1)

Councillor H Bisnauthsing, Councillor Mrs S Sismore, Councillor A Croft and Councillor Mrs A Wheeler submitted their reasons for absence.

Proposal 1 - It was proposed by Councillor S Carroll seconded by Councillor D Dorson and unanimously **RESOLVED** the reasons are noted and accepted.

Lincolnshire Councillors D Brailsford and R Foulkes also submitted their apologies for absence. These were noted.

132. DECLARATION OF INTEREST (Agenda Point 2)

Councillor M Exton declared a Personal Interest in respect of any discussions related to planning as he is on the SKDC Development Management Committee; Personal and Prejudicial Interest was also declared in respect of any discussion related to Browne's Hospital as he is on the Board of Trustees.

Councillor B Sandall and Councillor Mrs S J Sandall declared a Personal and Prejudicial Interest in respect of payment item 10704 as it related to their family business.

Councillor D Dorson declared a Personal and Prejudicial Interest in respect of any discussion relating to staff as his wife is Deputy Town Clerk, and any discussion relating to the Stamford Festival.

Chairman Councillor Miss Griffin declared a Personal and Prejudicial interest in respect of item 10693, 10704, 10705, and 10713 relating to Mayoral allowance expenditure. Personal and Prejudicial Interest was also declared in respect of any discussion related to Browne's Hospital as she is on the Board of Trustees.

Councillor J Dawson declared a Personal and Prejudicial Interest in respect any discussion related to Browne's Hospital as he is on the Board of Trustees.

133. MINUTES (Agenda Point 3)

The notes of the Town Council meeting held on Tuesday, 25 June 2019 had been circulated together with the Pink Paper.

It was proposed by Councillor B Sandall, seconded by Councillor J Dawson and unanimously **RESOLVED** that the minutes and Pink Paper are a true and accurate reflection of the Town Council Meeting held Tuesday, 25 June 2019 and be signed by the Chairman.

134. REPORTS ON OUTSIDE BODIES / ORGANISATIONS(Agenda Point 4)

- a. *Lincolnshire County Council* – No Reports available. Councillor Taylor informed the Town Council that there appeared to be another Transport Strategy Survey for Stamford due in 2021, which is of course welcome. However, concern was expressed that strategy surveys had been undertaken in 2009 and 2017 which identified that the junctions in Stamford were at capacity, with a traffic modelling study having been carried out around the new developments coming on line. But no action has been taken. This further survey appears to be a further extension to no action having been taken. It was recognised that these surveys are carried out at significant cost, which is of great concern since Lincolnshire Highways budget is already under great strain. The results of a new survey will probably show a negligible difference.

Proposal 2 – It was proposed by Councillor Couch, seconded by Councillor Johnson and unanimously **RESOLVED** that the report received by Councillor Taylor from Councillor Foulkes is circulated to all members of the Town Council.

Councillor Dawson also observed that the recent surfacing repairs to the York Paving slabs in Horseshoe Lane were extremely poor and should be inspected. Councillor Taylor reported that the Civic Society had undertaken a tour of the Town and submitted a detailed report to Lincolnshire Council on the areas which required attention. To date, no notice has been taken of these observations. Following discussion, it was requested that the LCC Portfolio holder for Highways, Councillor Richard Davis, is requested to attend the September Town Council meeting to provide feedback on these issues and that of the sink-hole in Lincoln Road, which appears not to have been repaired in a correct manner. In addition, there are a significant number of trees which are overhanging and spreading across footpaths causing obstructions. The Town Clerk added that Councillor Bisnauthsing also had a list of locations he wished addressed.

- b. *South Kesteven District Council* – No reports received
- c. *Town Councillors on Outside Bodies*- None received
- d. *Stamford Ward Councillors*:
- i. **Cliff Crescent** – Councillor Turner stated that this footpath is very poorly lit with several trip hazards.
 - ii. **Eleanor Close** – Councillor Hooper stated that this footpath which is by council housing needs urgent attention as it is overgrown and cannot be used by residents.
 - iii. **Barnack Road** – Councillor Clarke raised concern that a number of residents along Barnack Road are prevented from parking along this road during Burghley Horse Trials. It is requested that the Town Council makes representation to Burghley on behalf of the residents requesting that they provide them free parking space within Burghley grounds during the Trials. It was important to gather information initially as the issue may be much more widespread and implemented by Highways rather than Burghley. A suggestion was made that the District Council could offer free parking for those residents impacted. However, it was recognised that this is reducing Council income rather than targeting the Burghley event.

Proposal 3 – It was proposed by Councillor Clarke, seconded by Councillor Carter-Begbie and **RESOLVED** by majority vote that this situation is investigated, and the evidence is gathered before a letter is sent to the Burghley Estate. There was one Abstention.

135. TOWN CLERK'S REPORT(Agenda Point 5)

- a. *Correspondence* – A schedule of correspondence had been e-mailed to all members to examine. Any queries relating to any element of such correspondence should be directed to the Officer dealing with that item.
- b. *Matters related to Council business:*
 - i. *Battle of Britain* – All members had been circulated with details of the Battle of Britain event scheduled on 15th September 2019 and were encouraged to attend the occasion.
 - ii. *Freemen's Meadows* – It was reported that a complaint had been received by a resident in respect of the condition of the Freemen's Meadows. The complaint had been forwarded to the Freemen who owned and managed the location. It was noted that the land has become impossible to use for cattle grazing due to the shallow river, gates being left open, litter and uncontrolled dogs. In the past the hay had been cut for animal feed but due to the volume of litter and dog waste it has made it unusable. The hay is now cut once a year and sent away for Bio Fuel. This cut is scheduled in the next few weeks. The Freemen are working with the Welland Trust, Environment Agency and Anglia Water to support the improvement of the Mill Stream and River Welland. This activity together with a 'leave it alone' approach to the Meadow will encourage wildlife and flowers to thrive.
 - iii. *New College Stamford* – It has been confirmed that Peterborough Regional College and New College Stamford are now progressing a merger plan which will be completed by the end of the 2019/20 academic year. Any questions on this matter, should be directed to the Principal who will be delighted to offer amplification.
 - iv. *Newsletter distribution* – Councillors have been allocated some newsletters to distribute within their Wards. This will inform the electorate of the activities of the Council. Should any Councillor wish any further copies, please contact the Civic Officer.
 - v. *Browne's Hospital Land Registration* – A notice had been received from the Land Registry in respect of Browne's Hospital wishing to register the land on which the Hospital stands, but also encompassing the War Memorial. The Town Clerk informed the Council that following dialogue with the solicitor acting on behalf of the Browne's Hospital Trust, he believed that the Trust could register the land which fronted the War Memorial. However, on discussing the matter with the Land Registry Solicitor and Lincolnshire Highways Legal Team it was understood that the area fronting the War Memorial had always been Highways land and could not be registered. The Town Clerk, with the permission of the Town Council, would pursue discussion with Highways in order to obtain the appropriate licence for the Town Council to continue to manage the area fronting the War Memorial and to object to the Land Registry application unless Browne's resubmits drawings excluding the area fronting the War Memorial.
 - vi. *Stamford in Bloom Competition* – The Town Clerk informed the Council that the results of the Stamford in Bloom competition would be announced on the 18th September. The shortlist for the associated photographic competition had been selected and winners would be announced on the evening of 27th July at the Town Hall, when the awards would be made. All Councillors were welcome to attend.
 - vii. *Mayor's Town Guides* – It was reported that Stamford's Blue Badge Guide is looking to secure the professional Blue Badge guiding accreditation in Stamford and as her legacy to Stamford she is prepared to train a small group of individuals, possibly from the Town Hall Guides, who would be interested taking this forward. It was hoped that they would be aligned to the Town Hall and be known possibly as Stamford Mayor's Guides. This would be on the Tourism Working Group agenda which is due to be held on Wednesday 21 August at 10am at the Town Hall.

Proposal 4 – It was proposed by Councillor B Sandall, seconded by Councillor J Dawson and unanimously **RESOLVED** that the Town Council agreed to the professional training of a small group of guides for the town to be known as Stamford Mayor’s Guides.

viii. *Job Centre* – Councillors had been circulated with request from the Stamford and Grantham Job Centres for their support during an Employment Skills and Wellbeing Event at the end of August. The objective of the event is to provide an opportunity for unemployed individuals to interact with employers.

136. NOTICE OF MOTION TO CHANGE STANDING ORDERS (Agenda Point 6)

The Chairman Councillor Griffin outlined the Notice of Motion:

That all committees consist of a maximum of seven councillors. The Committees to debate issues concerning the Council and make recommendations to the full Council. The minutes to go before full Council where any issue or any item on the agenda can be debated and changed by the majority vote then ratified by full Council. Signed by Cllr R Sandall, Cllr. H Bisnauthsing and Cllr A Croft

There was question as to the difference between what is contained within the Council’s current Standing Orders and this Notice of Motion. Councillor B Sandall stated that it was to ensure that the structure of any Committees is set at a maximum of seven members. The Chairman Councillor Griffin stated that it was helpful to have more than seven, in the event of individuals having to leave a meeting as a result of a Prejudicial Interest declaration, so a meeting may remain quorate. Councillor Turner stated that if the membership numbers increase the quorate increases, which complicates matters. It is important to appreciate that it is incumbent on the member of a committee, if they are unable to attend, to secure a substitute. It was recognised that on occasions the Planning Committee had found itself in difficulty, and it was suggested that a process should be implemented to have a bank of members who could be called upon to substitute at late notice. The Town Clerk advised the Council that in the event of committees being disbanded, business may only be transacted in the presence of a quorate Council which in the case of Stamford Town Council is seven.

Proposal 5 – It was proposed by Councillor Dawson, seconded by Councillor Couch and unanimously **RESOLVED** that the Notice of Motion is accepted, and the maximum membership of any committee is seven.

137. TO APPROVE THE NEIGHBOURHOOD PLAN FOR PUBLIC CONSULTATION (Agenda Point 7)

Councillor Taylor presented the draft of the Stamford Neighbourhood Plan which has been prepared by Stamford First, on behalf of the Town Council, over the past three and half years. The purpose of the presentation was to bring the Council up to speed with the document, the reasons and value of having a Neighbourhood Plan, and to inform the Council on the subsequent stages following public consultation.

The issues which recently arose over the Kettering Road site when a development proposal had been received to construct 54 houses, which were not sympathetic to their surroundings and which was in the Conservation Area. The initial application was refused, which then went to Appeal, and the refusal was upheld. However, on a second Appeal process an amended application reducing the number of houses to 29, the submission was approved. This process indicated that Stamford had very little influence on planning matters, especially on future large developments and the growth of the Town. In order to protect the character of Stamford and avoid such protracted processes, Stamford needs a Neighbourhood Plan. Once adopted the Neighbourhood Plan will be a Planning Policy which will protect the character of the town and the open green spaces we enjoy.

Stamford First operates under the auspices of the Town Council, consulted widely and has produced a Plan which reflects the comments of the residents of Stamford. All the processes of Stamford First are transparent and available to view on the Stamford First website. The final Plan will now go forward for public consultation over a period of 10 weeks to take account of the holiday period. Following this consultation period, the Plan will be redrafted based on the feedback from the public. The Plan will then go to an independent Inspector for examination. The role of the Inspector is to ensure that the correct process has been followed and all policies are evidence based. The Plan will then be subject to a Referendum when residents will have the opportunity to vote for the adoption of the Plan or not. A simple majority vote will determine the result.

Details of the consultation was outlined and there would be plenty of opportunity for all to submit their comments either via e-mail or by paper form, which will be recorded and retained. Following discussion, it was asked whether a consultation venue could be included at Malcolm Sargent School. The advertising of the Referendum will be managed by South Kesteven District Council. The presentation will be forwarded to all members of the Council for its assimilation.

Proposal 6 – It was proposed by Councillor D Taylor, seconded by Councillor M Pitt and **RESOLVED** by majority vote that the draft Neighbourhood Plan is approved for public consultation and that all members of the Council have the opportunity to submit their comments on the Plan as individuals rather than *en bloc* as a Council. A recorded vote was requested.

In Favour: Councillors Miss Griffin, Ms Couch, Exton, B Sandall, Mrs S J Sandall, Dawson, Turner, Mrs Johnson, Taylor, Dorson, Mrs Pitt, Mrs Carter-Begbie, Mrs Clarke, Mrs Hooper, Fenn, Ford.

Abstention: Councillor Carroll

138. EVENTS COMMITTEE(Agenda Point 8)

- a. Councillor Ms M Couch presented that the notes of the Events Committee meeting of Monday, 01 July 2019 are a true and accurate reflection of the proceedings.
- b. *Matter for discussion:* None.
- c. It was proposed by Councillor Ms M Couch seconded by Councillor D Dorson and unanimously **RESOLVED** that Minutes of the 01 July 2019 with the acts, proceedings and recommendations of the Events committee are approved by the Council.

139. PLANNING COMMITTEE(Agenda Point 9)

- a. Councillor S Carroll confirmed that the notes of the Planning Committee meeting of Tuesday, 02 July 2019 are a true and accurate reflection of the proceedings.
- b. *Matter for discussion:* The Town Clerk drew attention to the Haddon Road application which had been submitted to the Inspectorate for Appeal, which is in the Ward of Councillor Exton and Councillor Griffin.
- c. It was proposed by Councillor S Carroll, seconded by Councillor S Ford and **RESOLVED** by majority vote that Minutes of the 02 July 2019 with the acts, proceedings and recommendations of the Planning Committee are approved by the Council. There were two Abstentions.

140. AMENITIES COMMITTEE(Agenda Point 10)

- a. Councillor B Turner confirmed the notes of the Amenities Committee meeting of Tuesday, 02 July 2019 are a true and accurate reflection of the proceedings.

b. Matter for discussion:

- It was confirmed that the pavilion hut belonged to Rock Tennis Club.
 - Councillor Carroll drew attention to the litter in the Skatepark which is being removed by a volunteer and asked whether signs could be erected to remind the users that they should use the bins and that CCTV was recording their activities. It was noted that there were only two SKDC Enforcement Officers covering the entire District, but they would be asked to patrol the Skatepark.
 - Councillor Mrs S J Sandall observed that there was no indication of the cost of the Kings Ramps Ltd event on the Skatepark on 5th August. Councillor Mrs Johnson stated that no funds should be taken from the budget as the £1,680.00 cost of the event should be funded through sponsorship and donations received. However, she did request that the Town Council paid the initial invoice whilst the committed revenue was gathered.
- c. It was proposed by Councillor B Turner, seconded by Councillor J Dawson and unanimously **RESOLVED** that Minutes of the 02 July 2019 with the acts, proceedings and recommendations of the Amenities committee are approved by the Council.

141. FINANCE COMMITTEE (Agenda Point 11)

- a. Councillor Mrs S J Sandall presented that the notes of the Finance Committee meeting of Tuesday, 09 July 2019 are a true and accurate reflection of the proceedings

b. Matter for discussion:

- i. *Item 122b* – should read – *An application would be created for councillors to use to support grassroot projects in their Community*, instead of their Ward.
- ii. *Proposal 1 & 2* – Councillor Taylor wished it to be noted that he voted against these proposals.
- iii. *Item 122b* – There was discussion in respect of the proposal to award each of the fourteen Town Councillors who are not District Councillors, £1000; in a similar manner to that which is implemented by the District Council to support Community projects. It was suggested that £14,000 is a significant level of funding to find and it should be examined in November possibly for the next financial year, when the budget is being considered. There was opinion that it was a little late in the year to commence altering current set budgets and earmarked reserves to fund pet projects. Councillor Johnson stated that the allocation from the District may be discontinued next year. She and others are using some of their allocated funds towards the Stamford Skatepark event but did not think that she would be using her full allocation. It was thought that in order to have a level playing field all Councillors should be allocated the sum and not penalise District Councillors. In addition, it was considered that £21,000 or £14,000 is a large amount of money which could possibly be prove of better value if invested in one project rather than being spread across members. It was alleged that it could be perceived as a means of buying votes. Councillors combining funds should also be considered to support activities in the community. There was recognition that such pockets of funding are valuable, and it is the responsibility of the Councillors to inform the public that these funds are available towards community projects, not for organisations to seek out these sources of funding. Some District Councillors stated that they did not intend to use their allocation as they did not agree with the allocation and funds should be used towards approved community projects. Councillor Mrs S J Sandall wished to reconfirm that the proposal by the Finance Committee is to investigate the potential for allocating £1000 to the other fourteen Town Councillors this financial year, and if the District withdraw their scheme it would not be pursued by the Town Council either. The Chairman Councillor Griffin summarised that the District Councillor's Community Fund allocation is required to meet specific

criteria before being approved by the District Council, and it is suggested that the same method is adopted by the Town Council. So Proposal No 1 will be withdrawn to enable a recorded vote be taken and then a vote will be taken on the rest of the Finance minutes.

Proposal 7 – Councillor Mrs G Johnson requested a recorded vote be taken on Proposal 1 of Finance Minutes of 23 July 2019 proposed by Councillor B Sandall, seconded by Councillor Mrs S Sismore to investigate the potential of the initiative to provide a fund of £1,000.00 to each of the fourteen Town Councillors who do not receive a grant of £1000.00 from District Council, and for the Chairman, Vice-Chairman and the Town Clerk are to examine the budget to identify how to provide the resource of £14,000.00 to support this initiative this year. The proposal was **RESOLVED** by majority vote.

In Favour: Councillors Ms M Couch; R Sandall; Mrs S J Sandall; J Dawson; D Dorson; Mrs M Pitt; Mrs A Carter-Begbie; Mrs J Clarke; Mrs E Hooper

Against: Councillor B Turner, D Taylor; S Carroll

Abstention: Councillors Miss B Griffin; M Exton; Mrs G Johnson; S Fenn and S Ford

- c. It was proposed by Councillor Mrs S J Sandall, seconded by Councillor R Sandall and it was unanimously **RESOLVED** that Minutes of the 09 July 2019 with the acts, proceedings and recommendations of the Finance Committee are approved by the Council.

142. ACCOUNTS FOR PAYMENT(Agenda Point 12)

Schedule no. 4 (transactions 10681 to 10715) and had been circulated for consideration.

It was noted that all Councillors had been circulated with the Quarter 1 report together with the details of Schedule 4. No comments were forthcoming.

Proposal 8 – It was proposed by Councillor D Dorson, seconded by Councillor Ms M Couch and **RESOLVED** by majority vote that schedule No. 4 is agreed and approved for payment. There were three Abstentions.

143. QUESTIONS WITHOUT DISCUSSION(Agenda Point 13)

- a. The Chairman Councillor Miss Griffin suggested that with the exception of the Planning Committee the Council should consider not having meetings in August, to provide a recess. This would be an item on the next agenda.
- b. Councillor Mrs Clarke observed that not everyone's Registration of Interests had been uploaded on to the Town Council's website. The Town Clerk confirmed that this was obligatory and would check that this was completed.
- c. Councillor Dorson observed that earlier there had been a presentation from a member of public on the possibility of the Council managing some of the open green spaces. He would urge Councillors to check their Wards to see whether there any such areas which could be used for wildflowers.

Chairman
(The meeting closed at 9.35p.m.)

STAMFORD TOWN COUNCIL**MINUTES OF THE EVENTS MEETING
HELD ON MONDAY, 01 JULY 2019 AT 6.00PM
IN THE TOWN HALL, STAMFORD**

PRESENT Councillor Breda-Rae Griffin (Town Mayor) Arrived 6.05pm
Councillor Maxine Couch (Chairman)
Councillor Dave Dorson (Vice Chair)
Councillor Amanda Wheeler
Councillor Angela Carter-Begbie
Councillor Shaun Ford
Councillor Simon Fenn

ALSO PRESENT Mrs Sarah Dorson – Deputy Town Clerk

PUBLIC PARTICIPATION – None

144. APOLOGIES FOR ABSENCE (Agenda Point 1)

None

145. DECLARATIONS OF INTEREST (Agenda Point 2)

None made.

146. MINUTES (Agenda Point 3)

The Minutes of the Committee Meeting held on Monday, 03 June 2019, were confirmed and signed as a true record of the meeting.

147. TO FINALISE PROGRAMME ARRANGEMENTS FOR MUSIC ON BANDSTAND, SUNDAY 14 JULY 2019 (Agenda Point 4)

- i. To consider marquee requirement* – It was noted that the marquee was not required for this event.
- ii. To confirm the booking of Entertainment* - It was confirmed that the band Mullered at the Mill would be playing at the event. This band is a cover band performing songs from the Kinks, The Beatles, The Rolling Stones, Van Morrison, Elvis, Stereophonics, Fratellis, Robbie Williams Bon Jovi, Kings of Leon and more. The band does have a following which is expected to increase the footfall to the event. The event will be running from 2pm to 4pm with the option of the band playing longer if requested as the TENS licence is from 12pm to 8pm. It was also noted that the band will supply the PA system and only require power for the event.
- iii. To consider the food and refreshment* – It was confirmed that the bar would be supplied by James Bagley and the food would be supplied by Gordon Frisby.
- iv. To confirm publicity arrangement and poster*- A design for the event was supplied by Councillor Ford and the Mullered in the Mills own poster was supplied by Councillor Couch. Discussions ensued over the colour and style of the design and it was agreed that the poster will be on a blue background with a guitar motif and the Bandstand and crowd in the foreground. The committee agreed that the design would be approved by the chairman and sent to the Deputy Town Clerk to print. It was agreed that 30 A4 posters and 40 A5 posters

would be printed in house and distributed by the committee. The Committee viewed the banner and agreed for it to be install at the Town Hall and the Bandstand, it was confirmed this would take place on Wednesday after the Judging of Stamford in Bloom.

- v. ***To confirm the members working on the day*** – It was confirmed that all committee members would be required to work the full event. Councillor Wheeler stated that unfortunately due to work commitments she was unable to attend, the committee confirm that they all would be in attendance and wished for the Town Clerk to work the event and the Deputy Town Clerk would work from 2pm till the end of the event due to previous commitments.
- vi. ***To confirm event plan details*** – It was confirmed that the band will set up from 12pm and the other traders would be required from that point to enable the event to be set prior to the audience attending. Councillor Dorson will be responsible for the bollards and Bandstand keys for the event; he will also escort the vehicles on site. Following discussions, the committee agreed that no extra first aid provisions were required as staff members and some Councillors were already trained and as the event was expected to be below 300 people in attendance therefore, extra first aiders would not be required.

148. TO EXAMINE BUDGET 2019/20 STATUS (Agenda Point 6)

The Committee reviewed the income and expenditure of the committee so far, this financial year. The committee requested that future reports include the committee's income and expenditure against the budget and accumulative spend and show the remaining budget. The Deputy Town Clerk explained that this may be possible to print straight from SAGE and would be looked into as this has only just been taken in house and the possibilities of the system are still being learnt, if this is not possible a separate report could be drafted. **Action: DTC/TC**

149. ANY OTHER MATTERS FOR CONSIDERATION (Agenda Point7)

- i. ***Sunday 27 October 2019 Stamford Spooktacular*** – It was confirmed that the Chair and Deputy are in talks with Friends of Stamford and Rutland Theatre for the entertainment; a meeting is being arranged for the end of the month.
- ii. ***Sunday 24 November 2019 Christmas Festival*** – It was confirmed that all members of the committee are required to work the event all day, starting at 6am till the event has been completely cleared. It was noted that everything was booked for the event. Following discussions, it was agreed that fireworks would be looked into with RAF Wittering being contacted and Georgian Festival to ascertain if it is possible and the potential costings which would be reviewed by the committee. **Action: DTC/TC**
- iii. ***Sunday 08 December 2019 Festive Carols on the Bandstand*** – It was confirmed that the Chair and Deputy are in talks with Friends of Stamford and Rutland Theatre for the entertainment; a meeting is being arranged for the end of the month. Following discussions, it was agreed that Councillor Carter-Begbie would contact the schools and colleges to see if they would also be interested in performing at the event. It was also agreed that the event would start from 4pm so it would be starting to get dark during the event; it was advised that there is no lighting at the Bandstand and this would need to be provided. **Action: Cllr Carter-Begbie**

150. DATE OF NEXT MEETING: (Agenda Point 7) – Monday, 05 August 2019 at 6.00pm

Chairman - (The meeting closed at 6.57pm)

STAMFORD TOWN COUNCIL**MINUTES OF THE PLANNING MEETING
HELD ON TUESDAY, 06 AUGUST 2019 AT 6.00PM
IN THE TOWN HALL, STAMFORD****PRESENT**

Councillor Steve Carroll (Chairman)
Councillor Andrew Croft (Vice Chairman)
Councillor Marion Pitt (arrived 18.35)
Councillor Julie Clarke (departed 19.40)
Councillor Elaine Hooper
Councillor Shaun Ford

ALSO PRESENT Richard Tracey – Administration Officer

151. APOLOGIES FOR ABSENCE (Agenda Point 1)

Councillor Breda Griffin (Mayor) submitted her reason for absence. The reason was noted and accepted.

Councillor Harrish Bisnauthsing, Committee Member, was not present and did not submit apologies.

152. DECLARATION OF INTEREST (Agenda Point 2)

Cllr Carroll declared a Personal interest in application S19/1287 as he is acquainted with the applicant.

Cllr Carroll declared a Personal and Prejudicial interest in application S19/1350 as he lives adjacent to the site.

153. MINUTES (Agenda Point 3)

The Minutes of the Committee Meeting held on Tuesday, 02 July 2019 were confirmed and signed as a true record of the meeting.

154. PLANNING APPLICATIONS (Agenda Point 4)

The Committee's observations are shown on the attached schedule.

155. CORRESPONDENCE (Agenda Point 5)

a. *Notification of Planning Appeal against refusal of planning permission S19/0649 for 'Outline application for the erection of a two storey detached dwelling (all matters reserved)' at Land Adjacent To 34 Haddon Road, Stamford PE9 2UP – noted by Committee and letter of support for refusal to be sent to Inspectorate by 21st August 2019. Action: Administration Officer.*

b. *Lincolnshire County Council - Application for Pavement Café by Scandimania Coffee House, 29 High Street, Stamford comprising 2x tables, 6x chairs and 1x menu board. The Committee decided that this application should be circulated to all councillors and taken to the next Town Council meeting.*

156. ANY OTHER BUSINESS (Agenda Point 6)

Councillor Ford briefed the Committee on the recent demolition of the front boundary wall at 1 Albert Road, Stamford. This is to allow access for contractors to the rear of the site to enable construction of an outbuilding. There were concerns over the scale and nature of the development and its impact on neighbours. It was agreed that a letter should be sent to the SKDC Case Officer, Planning Enforcement and Conservation Officer regarding the demolition of the wall which contravenes the Article 4 Directive for the Stamford Conservation Area and is also an integral part of the approach to the historic Albert Footbridge. Letter to be sent to SKDC Case Officer, Planning Enforcement and Conservation Officer regarding the demolition of the front boundary wall. *Action: Administration Officer.*

157. DATE OF NEXT MEETING (Agenda Point 7) Tuesday, 03 September 2019 at 6.00pm.

Chairman

(The Meeting closed at 19.56pm)

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
17/06/2019	03/07/2019	S19/0922	Attachment of a bronze commemoration plaque to the front wall 50 High Street, St Martins, Stamford PE9 2LG	Listed Building Consent	Roger Street 'The Daniel Lambert Society', 'Burma', Chapel Lane, Bramsgore, Christchurch BH23 8BN	No objection. Please note that the date of death recorded on the bottom of the plaque is incorrect. The date should read 1809 and not 1909.
18/06/2019	04/07/2019	S19/0917	Listed Building Consent for works comprising repainting of shop front and installation of advertisement sign bearing new shop name 8 St Mary's Street, Stamford PE9 2DE	Listed Building Consent	Mr Manish Chavda 63 Banks Crescent, Stamford PE9 1FF	All materials should be sympathetic with the Conservation Area and essential to follow the colours in the Shopfront Guide. Defer to SKDC Conservation Officer.
07/12/2018	08/07/2019	S18/2269	Proposed additional car park to serve Stamford Bridge Club McKenzie House, Exeter Gardens	Full Planning Permission - Amended Plans Information	Mr Brian Churchill McKenzie House, Exeter Gardens, Stamford PE9 2RN	<i>Previous comments 08/01/19 'No objection subject to neighbours' amenities being respected. We recommend a condition is included to allow for non-limiting use i.e. all clubs to have use of the car park'</i> As per previous comments
25/04/2019	08/07/2019	S19/0599	Erection of extensions to dwelling Saddlers Cottage, 9A St Peter's Street	Householder - Amended Information	Mr Andrew Croson Saddlers Cottage, 9A St Peter's Street, Stamford PE9 2PQ	<i>Previous comments 04/06/19 'No objections subject to neighbours' amenities being respected. All materials should be sympathetic with the Conservation Area'</i> As per previous comments
25/04/2019	08/07/2019	S19/0600	Listed building consent for the erection of a single storey extension and first floor extension to dwelling Saddlers Cottage, 9A St Peter's Street	Listed Building Consent - Amended Information	Mr Andrew Croson Saddlers Cottage, 9A St Peter's Street, Stamford PE9 2PQ	<i>Previous comments 04/06/19 'No objections. All materials should be sympathetic with the Conservation Area. Defer to SKDC Conservation Officer'</i> As per previous comments

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
11/06/2019	08/07/2019	S19/1060	New centralised timber non-illuminated linear 'Costa Coffee' signage to be installed to the front elevation. Existing Roundel bracket and fixing to be retained - existing sides of the roundel to be completely re-skinned 31 High Street, Stamford PE9 2BB	Advertisement Consent	Georgina Powell Costa Coffee, Whitbread Court, Porz Avenue, Houghton Hall Park, Dunstable LU5 5XE	All materials should be sympathetic with the Conservation Area and essential to follow the colours in the Shopfront Guide. Defer to SKDC Conservation Officer.
28/06/2019	10/07/2019	S19/1176	Costa renewal works internally and externally including: new signage, decoration and the refurbishment of the existing fixtures and fittings 31 High Street, Stamford PE9 2BB	Listed Building Consent	Georgina Powell Costa Coffee, Whitbread Court, Porz Avenue, Houghton Hall Park, Dunstable LU5 5XE	Defer to SKDC Conservation Officer.
13/06/2019	08/07/2019	S19/1077	Approval of details reserved by Conditions 3 (external lighting scheme) and 4 (soft landscaping scheme) of S16/2594 The Northfields, Drift Road, Stamford PE9 1XA	Discharge of Conditions (Planning)	Basin Topco C/o The Agent, Caldecotte Group, 15 London House, Swinfens Yard, Stony Stratford MK11 1SY	No objection subject to neighbours' amenities being respected.
19/06/2019	08/07/2019	S19/1123	Conversion of garage, construction of rear single storey extension 44 Christ Church Close	Lawful Development (Proposed)	Mrs Renata Dametka 44 Christ Church Close, Stamford PE9 1HS	No objection subject to neighbours' amenities being respected. Consideration should be taken for the availability of parking for these dwellings.
17/06/2019	10/07/2019	S19/1100	Erection of single storey extensions to front and rear of dwelling 7 Lyndon Way	Householder	Mr and Mrs D Hawkins 7 Lyndon Way, Stamford PE9 2RX	No objection subject to neighbours' amenities being respected.

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
10/06/2019	10/07/2019	S19/0985	Increase the size of existing window 7 Red Lion Square	Listed Building Consent	Mr H Occe Central Tea Rooms 7 Red Lion Square, Stamford PE9 2AJ	All materials should be sympathetic with the Conservation Area. Defer to SKDC Conservation Officer.
03/07/2019	10/07/2019	S19/1206	Fell Copper Norway Maple (T1) 21 High Street, St Martins, Stamford PE9 2LF	Trees in CA - Section 211 Notice	Mr Peter Glassey Burghley House Preservation Trust Ltd, 61 High Street, St Martins, Stamford PE9 2LF	Defer to SKDC's Arboriculturist
01/07/2019	10/07/2019	S19/1183	Erection of single storey extension to the side and rear of host dwelling 7 Belvoir Close	Householder	Mr Barwell 7 Belvoir Close, Stamford PE9 2XY	No objection subject to neighbours' amenities being respected.
02/07/2019	11/07/2019	S19/1192	Single storey rear and first floor extensions and partial demolition of garage 63 Caithness Road	Householder	Ms Katherine Diver 63 Caithness Road, Stamford PE9 2TF	No objection subject to neighbours' amenities being respected.
26/06/2019	12/07/2019	S19/0870	To clean the Limestone facades, replacement of PVC water goods and replace with Cast Iron 4 Scotgate	Listed Building Consent	Mr Graham Whyles 4 Scotgate, Stamford PE9 2YB	No objection subject to neighbours' amenities being respected.
02/07/2019	16/07/2019	S19/1196	Demolition of existing two-storey dwelling and detached garage and erection of three-storey dwelling with attached garage 4 Fox Dale	Full Planning Permission	Mr A Bertrand 4 Fox Dale, Stamford PE9 2UZ	Objection. Concerns regarding overdevelopment of site

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
08/07/2019	18/07/2019	S19/1238	Works to trees, including crown raising of Pine tree to 2.5m High Lodge, Casterton Road	Trees in CA - Section 211 Notice	Mr Chris Gadsby High Lodge, Casterton Road, Stamford PE9 2YL	Defer to SKDC's Arboriculturist
08/07/2019	18/07/2019	S19/1286	Remove Ash (T1) and Elder (T2), reduce crown of x2 Holly (T3) and Holly (T4) by 1m St George's Rectory, St George's Square	Trees in CA - Section 211 Notice	Mr N Turner St George's Rectory, St George's Square, Stamford PE9 2BN	Defer to SKDC's Arboriculturist
07/07/2019	18/07/2019	S19/1099	Erection of single storey extension and car port to dwelling frontage and enclosing of passageway with roof 16 Foxglove Road	Householder	Mr Ian Waumsley 16 Foxglove Road, Stamford PE9 4BW	No objection subject to neighbours' amenities being respected
05/07/2019	19/07/2019	S19/1223	Internal and external works including re roofing, joinery repairs, demolition of garden works and reconstruction of patio wall. 16 St Georges Square, Stamford PE9 2BN	Listed Building	Mr Andrew Drummond- Hunt Diocese of Lincoln Edward King House Minster Yard Lincoln LN2 1PU	No objection. All materials should be sympathetic with the Conservation Area. Defer to SKDC Conservation Officer.
17/07/2019	22/07/2019	S19/1200	Erection of single storey rear extension 71 Arran Road, Stamford, PE9 2XT	Householder	Mr Tom Dove Shortwood Farm, Shotley, Harringworth, Corby, Northants NN17 3AG	No objection subject to neighbours' amenities being respected
11/07/2019	23/07/2019	S19/1256	Erection of first floor side extension 121 Casterton Road	Householder	Mr Dan Heames 121 Casterton Road, Stamford, PE9 2UG	No objection subject to neighbours' amenities being respected

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
19/06/2019	23/07/2019	S19/1245	Repositioning of downpipe 8 Bath Row, Stamford, Lincolnshire, PE9 2QU	Listed Building Consent	c/o Agent - Harris McCormack ArcHaus, Peterborough Road Wansford, PE8 6JN	All materials should be sympathetic with the Conservation Area. Defer to SKDC Conservation Officer.
12/07/2019	23/07/2019	S19/1154	Erection of single storey side extension 1 Ermine Close	Householder	Mrs A Thompson 1 Ermine Close, Stamford, Lincolnshire, PE9 2XW	No objection subject to neighbours' amenities being respected
18/07/2019	24/07/2019	S19/1305	Erection of a veranda to rear Olde Barn Restaurant, Olde Barn Passage, St Mary's Street, Stamford, PE9 2HG	Listed Building Consent	c/o Agent - Michael Roffe Associates 6 Adelaide Street, Stamford, Lincs, PE9 2EN	Strong objection. Concerns over proximity of surrounding buildings, materials and size of proposed veranda. Concerns over whether this proposal is a stepping stone to a further extension of the property. Overdevelopment next to a public right of way. Debate as to whether the description is incorrect, should be FRONT of Olde Barn Restaurant.
12/07/2019	25/07/2019	S19/1269	Wire work trellis fence mounted to free standing oak posts Austin House , 4 Austin Street	Householder	Mr & Mrs Dutton Austin House , 4 Austin Street, Stamford, PE9 2QR	No objection
16/07/2019	25/07/2019	S19/1287	Erection of two storey side extension, first floor rear, single storey rear extension, pitched roof to side elevation and external alterations Troubridge , Casterton Road	Householder	Mr & Mrs Bellis Troubridge, Casterton Road, Stamford, PE9 2YL	No objection subject to neighbours' amenities being respected <i>(Cllr Carroll Declaration of Interest)</i>

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
23/07/2019	31/07/2019	S19/1330	New fascia sign, internally illuminated Donalds Stamford , West Street	Advertisement Consent	Donalds Stamford, West Street Stamford, PE9 2PR	No objection subject to neighbours' amenities being respected
12/07/2019	31/07/2019	S19/1262	Erection of garage with home office/storage over 10 Adelaide Street	Householder	10 Adelaide Street, Stamford PE9 2EN	No objection subject to neighbours' amenities being respected
09/05/2019	01/08/2019	S19/0831	Erection of a front porch, single storey rear extension and first floor rear extension, along with rendering of property 115 Radcliffe Road	Householder Amended Information	Mr Andrew Sayer 115 Radcliffe Road, Stamford, PE9 1AU	<i>Previous Comments 4/6/19: No objections subject to neighbours' amenities being respected</i> As per previous comments
02/08/2019	02/08/2019	S19/1328	Erection of two-storey side extension and single storey rear extension 5 Bramble Grove	Householder	Mr D Needham 5 Bramble Grove, Stamford, PE9 4BL	No objection subject to neighbours' amenities being respected
02/08/2019	02/08/2019	S19/1337	Works to trees at Newcomb Court Newcomb Court, Scotgate	Tree Preservation Order	Mr Ian Walsh First Port Retirement Property Services, Newcomb Court, Scotgate, Stamford, PE9 1DW	Concerns over extent of works. Defer to SKDC's Arboriculturist
02/08/2019	02/08/2019	S19/1355	Fell 2 x Cherry trees 24 Tinwell Road	Trees in CA - Section 211 Notice	Miss Julia Fraser 24 Tinwell Road, Stamford, PE9 2SD	Defer to SKDC's Arboriculturist

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
25/07/2019	05/08/2019	S19/1350	Discharge of Condition 11 (Noise Insulation) of pp S17/1331 Orchard Meadow (Land to East of Virginia Cottage) Uffington Road, Stamford, PE9 3AA	Discharge of Conditions (Planning)	Alysia Caring Luxury Care Homes, Southgate Office Village, Block F , First Floor, 288 Chase Road, London N14 6HF	Defer to SKDC Case Officer. <i>(Cllr Carroll Declaration of Interest)</i>
01/08/2019	06/08/2019	S19/1393	Reduce height of Lime tree (T1) to 1.5m above ground level 24 Christ Church Close	Tree Preservation Order	Freestone 24 Christ Church Close, Stamford PE9 1HS	Defer to SKDC's Arboriculturist
02/08/2019	06/08/2019	S19/1399	Fell Purple Plum (T1) 34 Phillips Court, Stamford PE9 2EE	Trees in CA - Section 211 Notice	First Port Marlborough House	Defer to SKDC's Arboriculturist
02/08/2019	06/08/2019	S19/1401	Pollard Robinia (T1) to a height of 3m North Wall House, North Street	Trees in CA - Section 211 Notice	Mr Springett North Wall House, North Street, Stamford PE9 1AA	Defer to SKDC's Arboriculturist

These observations have been submitted under delegated powers and will be presented to Stamford Town Council for ratification at the scheduled meeting on 27 August 2019.

**COPIES OF DECISIONS ISSUED BY SOUTH KESTEVEN DISTRICT COUNCIL AND
RECEIVED SINCE THE TOWN COUNCIL MEETING HELD 23 JULY 2019**

Conditional Planning Permission

Decision Date	Ref. No.	Applicant	Proposal	Location	STC Comments
17/07/2019	S19/0913	Mr Winder	Erection of two storey side and single storey rear extension	12 Holland Road, Stamford PE9 1SB	No objections subject to neighbours' amenities being respected.
17/07/2019	S19/0933	Mr Turner	Erection of single storey rear extension, following removal of conservatory	32 Hambleton Road, Stamford PE9 2RY	No objections subject to neighbours' amenities being respected.
17/07/2019	S19/0534	Mr & Mrs Baker	Erection of two storey extension, first floor extensions and single storey extension	8 Lonsdale Road, Stamford PE9 2RW	No objections subject to neighbours' amenities being respected.
19/07/2019	S18/1207	Simon Boon Homes	Erection of 5 detached houses	Land off Kettering Road PE9 2JS	No objection subject to any affordable housing contribution agreement being allocated and expended in Stamford.
29/07/2019	S19/0857	Mr & Mrs Ian Woolstenholmes	Alteration to North/West elevation to change a single door with a double door and insertion of a window	15 Casterton Road, Stamford, PE9 2YL	No objections subject to neighbours' amenities being respected.
11/06/2019	S19/0848	Mr John Graham	Change of use of 28A & 28B St Marys Street to reinstate domestic use. Proposed scheme includes both internal and external alterations to 28B. Alterations which apply to 28A are minor works only, which include updating modern fittings i.e. bathrooms & kitchen, including decoration of walls and carpets to floors. Reference to the work starting refers to the minor cosmetic works to 28A only. None of the works relating to 28B have commenced.	28A & B St Marys Street, Stamford, Lincs, PE9 2DL	No objection. Materials to be in keeping with the surrounding street scene.
02/08/2019	S19/1018	Mr Michael Ford	Removal of projecting casement window & replace with sliding sash windows.	11 All Saints Street, Stamford, Lincs, PE9 2PA	Defer to SKDC Conservation Officer. Concerns over removal of projecting window with regard to Article 4.

07/08/2019	S19/0782	Mr Chris Gadsby	Demolition of front projection and erection of a replacement two storey addition, erection of two storey extensions to dwelling, erection of bay window to front elevation, roof alterations to enable attic conversion to form first floor and erection of a detached garage	High Lodge, Casterton Road, Stamford PE9 2YL	No objections subject to neighbours' amenities being respected.
08/08/2019	S19/1089	Mrs Sally Courtnadge	Erection of single storey extensions to side rear of dwelling following demolition to garage	15 Roman Bank, Stamford PE9 2SS	No objections subject to neighbours' amenities being respected.
09/08/2019	S18/2259	Mr Gary Carter	Erection of single and two storey side and rear extensions, alterations and erection of detached garage	60 Tinwell Road, Stamford PE9 2SD	Strong objections to this application. Concerns over the size, appearance and design of the proposal could have potential for the development to become another dwelling which will impact on the services and utilities. The amenities of residents in Tinwell Road should not be compromised. Material concerns over highway safety on Tinwell Road Lane which is an unadopted road accessing at either end on to Roman Bank and Exeter Gardens. Additional vehicle movements could lead to excessive nuisance to residents. To avoid setting a precedent, a condition should be applied that the erection of the outbuilding is not converted into a household dwelling at any time. This application must be deferred for determination to the Development Management Committee by a Stamford District Councillor.
09/08/2019	S19/0984	Mr H Octe	Increase the size of existing window	Central Tea Rooms, 7 Red Lion Square, Stamford PE9 2AJ	No objection
12/08/2019	S19/1100	Mr & Mrs D Hawkins	Erection of single storey extensions to front and rear of dwelling	7 Lyndon Way, Stamford PE9 2RX	No objection subject to neighbours' amenities being respected.
13/08/2019	S19/1095	Mr Mark Bryan	Erection of single storey extension and alterations	78 Elizabeth Road, Stamford PE9 1HY	No objection subject to neighbours' amenities being respected

Decision Date	Ref. No.	Applicant	Proposal	Location	STC Comments
18/07/2019	S19/0957	Mr Mick Ford	Proposed demolition of existing asbestos sheet pitch roof over partial area to rear of butcher's shop. Proposed replacement flat roof and refurbishment of existing flat roof and new access door to allow flat roof maintenance/repair	8 Red Lion Square, Stamford PE9 2AJ	No objection subject to neighbours' amenities being respected. All materials should be sympathetic with the Conservation Area. Defer to SKDC Conservation Officer.
19/07/2019	S19/0958	Mr Alex Pistolas	Internal alterations to convert two flats to one flat	10 Red Lion Street, Stamford PE9 1PA	No objection. All materials should be sympathetic with the Conservation Area. Defer to SKDC Conservation Officer.
29/07/2019	S19/1172	Mr John Graham	Change of use of 28A and 28B St Marys Street to reinstate domestic use. Proposed scheme includes both internal & external alterations to 28B. Alterations which apply to 28A are minor works only, which include updating modern fittings, i.e. bathrooms & kitchen, including decoration of walls & carpets to floors. Reference to the work refers to the minor cosmetic works to 28A only. None of the works relating to 28B have commenced.	28A St Marys Street, Stamford, Lincs, PE9 2DL	No objection. All materials should be sympathetic with the Conservation Area. Defer to SKDC Conservation Officer.
01/08/2019	S19/0871	Mrs Rebecca Rawlings	Remodelling of internal staircase	27 St Peter's Street, Stamford PE9 2PF	Defer to SKDC Conservation Officer
09/08/2019	S19/0985	Mr H Octe	Increase the size of existing window	Central Tea Rooms, 7 Red Lion Square, Stamford PE9 2AJ	All materials should be sympathetic with the Conservation Area. Defer to SKDC Conservation Officer.

19/08/2019	S19/1057	Ms Armstrong	Section 19 application for variation of Condition 2 (approved plans) of S17/1228	8 Bath Row, Stamford PE9 2QU	Defer to SKDC Case Officer
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Consent to Display Advertisement(s)

Decision Date	Ref. No.	Applicant	Proposal	Location	STC Comments
26/07/2019	S19/0999	Ms Liz Houghton	Installation of new non-illuminated main fascia signage & hanging sign with redecoration to the existing shop front	Qs 6 High Street, Stamford	No objection subject to neighbours' amenities being respected. All materials should be sympathetic with the Conservation Area and essential to follow the colours in the Shopfront Guide. Defer to SKDC Conservation Officer.

Notification of Withdrawal / Non Determination / Permitted Development

Decision Date	Ref. No.	Applicant	Proposal	Location	STC Comments
30/07/2019	S19/0238	Mr & Mrs Richard Keeble	Insertion of Domer Window	7 Emlyns Street, Stamford, Lincs, PE9 1QP	
02/08/2019	S19/1077	Basin Topco	Approval of details reserved by Conditions 3 (external lighting scheme) and 4 (soft landscaping scheme) of S16/2594	The Northfields, Drift Road, Stamford	Withdrawn before Planning Committee held 6/8/19
09/08/2019	S18/2269	Mr Brian Churchill	Proposed additional car park to serve Stamford Bridge Club	Stamford Bridge Club, McKenzie House, Exeter Gardens, Stamford PE9 2RN	<i>Previous comments 08/01/19 'No objection subject to neighbours' amenities being respected. We recommend a condition is included to allow for non-limiting use i.e. all clubs to have use of the car park'</i> As per previous comments

Approval of Works to Trees in a Conservation Area

Decision Date	Ref. No.	Applicant	Proposal	Location	STC Comments
14/08/2019	S19/1206	Mr Peter Glassey	Fell Copper Norway Maple (T1)	21 High Street, St Martin's, Stamford PE9 2LF	Defer to SKDC's Arboriculturist
15/08/2019	S19/1286	Mr N Turner	Remove Ash (T1) and Elder (T2), reduce crown of x2 Holly (T3) and Holly (T4) by 1m	St George's Rectory, St George's Square, Stamford PE9 2BN	Defer to SKDC's Arboriculturist
20/08/2019	S19/1238	Mr Chris Gadsby	Works to trees, including crown raising of Pine tree to 2.5m	High Lodge, Casterton Road, Stamford PE9 2YL	Defer to SKDC's Arboriculturist

Approval of Works to Trees Protected by a Tree Preservation Order

Decision Date	Ref. No.	Applicant	Proposal	Location	STC Comments
14/08/2019	S19/0554	Mrs L Lord	Works to Trees	Water Street, Stamford	Defer to SKDC's Arboriculturist

Approval of Non-Material Amendment(s) Householder

Decision Date	Ref. No.	Applicant	Proposal	Location	STC Comments
23/07/2019	S19/0908	Mr & Mrs Sharpe	Non-material amendment to planning approval S18/1671 to alter materials and rear door style	54 Tinwell Road, Stamford, PE9 2SD	Defer to SKDC Case Officer

Approval of Details Reserved by Condition

Decision Date	Ref. No.	Applicant	Proposal	Location	STC Comments
29/07/2019	S19/0945	Mr Matthew Rudkin	Approval of details reserved by condition 3 (materials) of planning approval S18/2317	10 Tinwell Road, Stamford, PE9 2QQ	Defer to SKDC Case Officer
14/08/2019	S19/1067	Alysia Caring Luxury Care Homes	Approval of details required by Condition 9 (hard landscaping) and 10 (materials) to allow for revised retaining wall and timber cladding	(Land to the East of Virginia Cottage) Orchard Meadow, Uffington Road, Stamford PE9 3AA	Concerns over possible adjustment of boundary and levels by the developer. Case Officer should review and visit the site. [Cllr Carroll did not take part in discussions or decision taken]

Approval of Certificate of Lawfulness (Proposed works)

Decision Date	Ref. No.	Applicant	Proposal	Location	STC Comments
14/08/2019	S19/1123	Mrs Renata Dametka	Conversion of garage, construction of rear single storey extension	44 Christ Church Close, Stamford PE9 1HS	No objection subject to neighbours' amenities being respected. Consideration should be taken for the availability of parking for these dwellings.

STAMFORD TOWN COUNCIL**MINUTES OF THE AMENITIES MEETING
HELD ON TUESDAY, 06 AUGUST 2019 AT 7.00PM
IN THE TOWN HALL, STAMFORD****PRESENT**

Councillor Mrs G Johnson (Chairman)
Councillor B Turner (Vice Chair)
Councillor J Dawson
Councillor D Dorson
Councillor S Fenn

ALSO PRESENT

Deputy Town Clerk
One Resident (Left meeting 8.51pm)

PUBLIC PARTICIPATION –*Resident* – It was reported that an incident had taken place on the Queens Walk allotment regarding dogs being on the allotment site not on leads and charging at people on the site. The person to whom the dogs belonged was advised that dogs must be on a lead when on the allotment site. After the allotments had been secured for the evening, entry was gained on to the allotment site through a gate from the offender's garden on to the allotment site. An altercation took place which has been reported to the police. The following day it was discovered that damage had occurred to an allotment plot which has also been reported to the Police.

158. APOLOGIES FOR ABSENCE (Agenda Point 1)

Councillor B Griffin (Town Mayor), Councillor M Exton and Councillor Mrs S Sismore submitted apologies; these were noted and accepted.

159. DECLARATIONS OF INTEREST (Agenda Point 2)

Councillor J Dawson declared a Personal Interest in respect of Water Furlong Allotment rental.

160. MINUTES (Agenda Point 3)

The Minutes of the Committee Meeting held on Tuesday, 02 July 2019, were confirmed and signed as a true record of the meeting.

161. ST. MICHAEL'S CHURCHYARD (Agenda Point 4)***a. Feedback on any issues related to ground maintenance:***

It was reported that the Biffa bin abutting the optician's unit, has been relocated so it is not obscuring the floodlit façade of the building.

162. GROUND MAINTENANCE CONTRACT (Agenda Point 5)***a. Brief on Ground Maintenance Contractors Monthly meeting***

It was reported that a meeting with SMV has been held and it was noted that access to the grass tennis courts is difficult for any large maintenance equipment, it was confirmed that it would be helpful to have a maintenance gate located along the main

pathway leading to the grass tennis courts. Quotes will be obtained for this improvement. **ACTION: DTC.**

163. RECREATION GROUND (Agenda Point 6)

a. Observations following inspection of Recreation Ground

It was noted that the area is in a good condition and the grass is being well maintained.

The area where the tennis club toilet and workshop are located is to be reviewed as the workshop is showing significant signs of deterioration. Options would be looked into with the possibility of this being added to the 5-year plan.

The Bandstand is in need of further weeding and the area sprayed with weed killer. Cllr Dorson recommended that after the flowering season, putting down a weed control membrane to help mitigate the issue of weeds and offered to volunteer on a weekend to lay the membrane, Committee members offered to help.

Proposal 1 - On the proposal of Councillor D Dorson, seconded by the Councillor J Dawson, it was unanimously **RESOLVED** the Council approves the Bandstand area is sprayed and laid with a weed control membrane during the Autumn.

It was also noted that the guttering on the Shack needs to be secured professionally and properly leveled to drain, the repair works carried out by the operative was temporary. Furthermore, the exterior wood work requires painting to weatherproof the building. quotes for these works will be obtained. **ACTION: DTC.**

The committee noted that the repainting of the front door to the Shack has still not been repainted, after it was stripped by the Methodist Church, it was advised this has been brought to the attention of the church.

It was advised that the liners for the bins at the Skatepark be replaced with metal ones as the current plastic liners are starting to deteriorate. It was agreed that a quote is obtained for the liners.

b. Feedback on action points

- i. Goal Post* – It was noted that the funding for this project has been difficult to find as most funding is for replacement posts. Cllr Johnson suggested the fund that SKDC has for community projects could possibly be a funding source. **ACTION: Cllr Johnson.** The committee discussed the use of this area and it was suggested by Cllr Dorson that it could be used as a pump track. It would require very little maintenance as the area would be contoured with undulation of soil therefore, reducing the grass cutting of the area. Cllr Dorson is to enquire into costings and design and present this to the committee. **ACTION Cllr Dorson.**
- ii. Replacement doors for the public toilets*- It was confirmed that the PO has been issued and a start date is awaited.
- iii. Duck Springer, Mulch Repair and Web swing* - It was confirmed that the PO has been issued and a start date is awaited.
- iv. Memorial Bench For David Nelson*- Following the inspection it was agreed that the location for the memorial bench would be along the pathway from the toilets to the North Street Chapel half way between the bench and the chapel entrance.

Proposal 2- On the proposal of Councillor D Dorson, seconded by the Councillor B Turner, it was unanimously **RESOLVED** the Council approves the location for the memorial bench would be along the pathway from the toilets to the North Street Chapel half way between the bench and the chapel entrance.

c. To consider Management & Maintenance Report

Nothing to report

d. Any correspondence

- i. Anglian Water* – Correspondence had been received from Anglian Water regarding infringements at the Recreation Ground. The underground outlets must be converted to a standpipe and fitted with a double check valve to comply with the regulations this would also apply to the taps in the Service Area and Tennis Club toilet. A quote has been received for the works at a cost of £285 inc of VAT from Gordon Bush Gas & Plumbing Solutions.

Proposal 3- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor B Turner, it was unanimously **RESOLVED** the Council approves the quote received for the works Recreation Ground to comply with the regulations at a cost of £285 inc of VAT from Gordon Bush Gas & Plumbing Solutions.

164. MEADOWS (Agenda Point 7)

a. Feedback on action points

- i. Update on bird feeders* – It was confirmed that the feeders will be installed week commencing 9th September 2019.

b. To consider Management & Maintenance Report together with any correspondence

c. Request received to scatter cremated ashes on Meadows – It was reported that a request had been received to scatter Cremated Remains on the Meadows. It was recommended that in light of this being an open space the request should be denied. It was recommended that a memorial tree or bench could be purchased by the family in memory of their loved one and the remains could be interred in the Cemetery.

Proposal 4 - On the proposal of Councillor J Dawson, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council refuses the request for scattering ashes on the meadows but are advised they could purchase a memorial tree or bench which could be installed on the Meadows.

d. To consider request to plant a tree as a memorial - It was advised that a request has been received to install a tree with a memorial plaque on the Meadows. It was recommended that a Liquidambar Styraciflua in the location of the removed tree.

Proposal 5 - On the proposal of Councillor D Dorson, seconded by the Councillor S Fenn, it was unanimously **RESOLVED** the Council approves the request for the installation of a tree and plaque on the Meadows with the recommendation that a liquidambar Styraciflua in the location of the removed tree is installed.

165. CEMETERY (Agenda Point 8)

a. Feedback on Action Points

- i. X&Y plot holders* – It was reported that appropriate wording to comply with the arrangements under schedule 3 of the Local Government Act 1972 has been received from Buckles Solicitors. A date is required for the notice to be made public, 3 months and one week after this date the graves can be cleared. The

committee agreed that the date be set at 1st September 2019 allowing time for the minutes to be ratified.

Proposal 6- On the proposal of Councillor B Turner, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council agreed that the date be set at 1st September 2019 for the notice of intention to exercise powers pursuant to Article 16(2) of the Local Authorities' Cemeteries Order 1977 allowing time for the minutes to be ratified.

- ii. *Memorial Stone* – It was noted that the new memorial stone for the Memorial Garden in the Cemetery will be fitted in the coming weeks. It was recommended by Cllr Turner that once installed a dedication ceremony takes place with Councillors and Past Mayors being invited by the Council.
- iii. *Quote for turfing plots*- It was advised that quotes are waited for the required works.
- iv. *Cemetery Wall* – It was advised that a meeting with the contractors is awaited.
- v. *Cemetery Extension* - It was advised that quotes are waited for the required works.
- vi. *Secure bin holding area and lodge repairs* – It was confirmed that the lodge and Chapel are not listed buildings and are not within the Conservation Area, so the works to replace the window frame can proceed.

b. To consider Management & Maintenance Report

- i. **Update on Children's Funeral Fund (LALC Circular 16 July 2019)** – The committee were advised that the regulations were laid in Parliament and the scheme will come into effect on July 23rd once confirmation is received on how the fund is to be accessed this will be reported to the committee.
- ii. **Lodge roof** -It was reported that the lodge roof required emergency repairs, due to some of the tiles falling in recent high winds. This will be carried out under the Town Clerk's delegated powers and the final price confirmed at the next meeting.

c. Any correspondence

- i. **Topping up of graves** -It was reported that correspondence had been received regarding two graves being topped up due to the graves dropping. A meeting was held, and the process was explained that one grave had sunk nearly a foot and the other had sunk under the headstone causing it to lean. It was advised that the soil of the cemetery is clay and it is required to be mounded to allow for further settling to take place, once completed it will be top soiled and seeded. The family were not happy and expected to be notified prior to the required safety works being completed it was advised that this is not possible and that this is a health and safety requirement. It was reported that the sinking of graves is due to the extensive wet conditions, being experienced throughout the country.
- ii. **Wildflowers report**- It was reported that following the wildflower trials a number of common species were discovered with nothing new or rare in these sections. However, it was noted that elsewhere in the cemetery the protected flower has now finished their life cycle so the area can be cleared of weeds and bramble. Some other interesting species were found Dwarf Splurge *Euphorbia exigua* (Near threatened in the UK and vulnerable in England), Small Toadflax *Chaenorhinum minus* this species is local and declining in South Lincolnshire and hasn't been previously been recorded in the Stamford area.

166. PROGRAMMED EVENTS(Agenda Point 9)**a. *Request for 2020 events –***

- i. *Fit Mamas* - A request has been received from Fit Mamas to hold a Postnatal exercise class on the Meadows from September on Monday morning. The committee agree that the hire could take place at a cost of £10 per week that the area is used, subject to the standard terms and conditions, the required documentation being received, and the £250 deposit being paid.

Proposal 7 - On the proposal of Councillor D Dorson, seconded by the Councillor B Turner, it was unanimously **RESOLVED** the Council approves the request to hire the Meadows, from Fit Mamas to hold a Postnatal exercise class from September on Monday mornings. At a cost of £10 per week that the area is used, subject to the standard terms and conditions the required documentation being received, and the £250 deposit being paid.

- ii. *Market Square Group* – A request has been received from Market Square group to hold their annual Food & Drink event on the Meadows Saturday 6th June to Sunday 7th June 2020.

Proposal 8- On the proposal of Councillor D Dorson, seconded by the Councillor G Johnson, it was unanimously **RESOLVED** the Council accepts the request from Market Square group to hold their annual Food & Drink event on the Meadows Saturday 6th June to Sunday 7th June 2020.

b. *Feedback on King Ramps Ltd potential event on Monday 5th August 2019*

The day was a great success with around 150 people attending, the MC complimented the council on the design and condition of the Skatepark and how it allows different levels of experience to learn and progress. The council has received numerous comments of praise for the event via social media and the request for the event to be held again. It was advised that the £500 Neff fridge kindly donated by Howdens is due to be advertise in the Stamford Mercury this week with a silent auction taking place. Once the money has been received from the auction of the fridge it is hoped that there will not be a deficit for the event which currently stands at £150. Cllr Turner thanked Cllr Johnson and the Deputy Town Clerk for all their hard work with the Skatepark event.

167. TREE WORKS ALL SITES (Agenda Point 10)**a. *Feedback on action points***

Nothing to report

b. *To consider Management & Maintenance Report*

A report was circulated in to the quotes received for the tree works required on the Meadows, Recreation Ground and Cemetery. This includes the removal of some trees on all sites and the crowns raised on trees overhanging footpaths and roadways. Following discussions, it was agreed the quote for the works on the Recreation Ground at a cost of £3600 plus VAT and Meadows at a cost of £1920 plus VAT from Rutland Tree Care were accepted and the quote for the Cemetery at a cost of £1500 plus VAT from SMV were accepted at a total cost of £7020 plus VAT.

Proposal 9- On the proposal of Councillor S Fenn, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council approves the quote for the tree works on the Recreation Ground at a cost of £3600 plus VAT and Meadows at a cost of £1920 plus VAT from Rutland Tree Care were accepted and the quote for the Cemetery at a cost of £1500 plus VAT from SMV were accepted at a total cost of £7020 plus VAT.

168. ALLOTMENTS (Agenda Point 11)**a. *Feedback on action points***

- i. *New Water Connection at Uffington Road New-* No further update has been received.
- ii. *Clearance of allotment plots and car parks-* It was confirmed that the purchase order has been issued and a date was waited for the works to be carried out

b. To consider Management & Maintenance Report

The Deputy Town Clerk presented the report on the status of the allotment waiting list and current vacancies. The Committee was informed that there were 7 vacant plots across the allotment sites, 2 of which needed to be completely cleared.

- iii. ***Feedback on Allotment site visit-*** Cllr Dorson reported on the visit to Ryhall allotments, it was noted that the compost toilet was something that could be rolled out. However, the security of the sites would need to be looked at before and toilets could be installed. It was noted that the site doesn't allow hose pipes and only has water troughs installed.
- iv. ***Allotment Security*** – It was reported that some allotment holders with houses that back on to their allotments have installed gates on to the allotment sites for easy access. However, this also allows people to access the sites when they have been locked for the evening. It was advised that a palisade fence be installed on each allotment site to prevent unauthorised access to the allotments, with a view to the incident on Queens Walk site this would be looked at first. The site will be investigated at the next site visit with measurements being taken and quotes gained.
- v. ***Review pricing and lease of allotments*** – It was advised that further correspondents have been received regarding the rental for Water Furlong allotment site by Strutt & Parker. The rent will still increase by 256% to £1000 from £280.57 but with a staggered increase of £600 after the first year £800 after the second year and £1000 in the third and final year. Following discussions, it was agreed that the three-year lease be accepted.

Proposal 10- On the proposal of Councillor B Turner, seconded by the Councillor S Fenn, it was agreed with one abstention and **RESOLVED** the Council accepts the rental increase by 256% to £1000 from £280.57 but with a staggered increase of £600 after the first year £800 after the second year and £1000 in the third and final year.

It was also noted that the pricing structure for the allotments needs to be reviewed with the possibility of a set amount per square metre rather than the bracket pricing currently in place. Also, a review on the water pricing will be looked at to ensure large allotments pay a higher amount to equate to the size of their allotment, this will be reviewed at the next meeting. It was also noted that the water bill for Uffington Road New was unacceptable currently at cumulative amount of £3,493.71 and in light of a number of non STC stand pipes on site a new water system is to be installed and the old system disconnected, the new system will consist of water troughs and the pipe work to be encased to prevent the pipe work being breached, with the possibility of no stand pipes and the use of hose pipes being prohibited on this site due to the abuse of the water system, this will be investigated into how other councils manage their water. Quotes for this work will be obtained. **ACTION: DTC**

Proposal 11- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council rolls out the phase of water troughs on Uffington Road New site with the removal of the old water system. The new system will consist of water troughs and the pipe work to be encased to prevent the pipe work being

breached, with the possibility of no stand pipes and the use of hose pipes being prohibited on this site due to the abuse of the water system.

c. Any correspondence

- i. Incident on Allotment site-* It was advised that reports had been received regarding dogs not being on leads on the Queens Walk allotment site and being allowed to foul plots and not being cleared up. It is understood to be the same person as the other incident. A further report was received regarding the altercation which also took place as previously reported by the resident. Following discussions, it was agreed that contact would be made with the police in regard to the incident and the tenant would be called in for a meeting with the Chairman, Vice Chairman, Town Clerk and Deputy Town Clerk to discuss the matter once the police report has been received.
- ii. Overhanging trees-* it was advised that correspondents have been received regarding an overhanging tree at Uffington Road North allotment site the resident has been managing the overhang, but this has now become intolerable and is having a negative effect on the property. Following discussions, it was agreed that the tree would be investigated, and quotes gained for any required works with an enquiry into whether the resident would contribute to the cost. A further correspondent had been received regarding a tree on Water Furlong allotment site and was inspected by Cllr Johnson and the Deputy Town Clerk and found to be dead, quotes would be gained for the removal of the tree.

169. PERSONNEL MATTERS (Agenda Point 12)

- a. – Feedback on Amenity Operatives (Daily Work site photos record) –* It was recommended that the Amenities Operatives take photos before and after any task they undertake, including core duties. This is to provide the evidence of jobs having been carried out and demonstrate the standard. This is a requirement that the council has previously had in place with previous contractors.

Proposal 12 - On the proposal of Councillor Mrs G Johnson, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council accepts the Amenities Operatives take photos before and after any task they undertake, including core duties. This is to provide the evidence of jobs having been carried out and demonstrate the standard..

170. ANY OTHER MATTERS OF CONCERN RELATED TO AMENITY AREAS FOR CONSIDERATION AT THE NEXT MEETING (Agenda Point 13)

Nothing to Report

- 171. DATE OF NEXT MEETING: (Agenda Point 14)** – Tuesday, 03 September 2019 at 7pm at the Cemetery with a site inspection at 6.30pm

Chairman - (The meeting closed at 9.44pm.)

STAMFORD TOWN COUNCIL

MINUTES OF THE FINANCE, PERSONNEL AND ASSETS MEETING HELD ON TUESDAY, 13 AUGUST 2019 AT 7.00PM IN THE TOWN HALL, STAMFORD

PRESENT Councillor Mrs S J Sandall (Chairman)
Councillor B Sandall (Vice Chair)
Councillor H Bisnauthsing
Councillor Mrs J Clarke
Councillor A Croft
Councillor A Carter-Begbie (substituting for Councillor Mrs S Sismore)

ALSO PRESENT Town Clerk

PUBLIC PARTICIPATION – None.

172. APOLOGIES FOR ABSENCE (Agenda Point 1)

Councillor Miss B Griffin (Town Mayor), Councillor Mrs S Sismore and Councillor D Taylor had submitted their apologies; these were noted and accepted.

173. DECLARATIONS OF INTEREST

Councillor Mrs S J Sandall and Councillor B Sandall declared a Personal and Prejudicial Interest in respect of payment item 10779 on the schedule as it related to their business.

174. MINUTES (Agenda Point 3)

The Minutes of the Committee Meeting held on 09 July 2019 were confirmed and signed as a true record of the meeting.

175. UPDATE ON ACTION POINTS (Agenda Point 4)

- i. *Regalia Cabinet* – This matter remains in hand with Councillors Griffin & Dawson
- ii. *Mayor's Charity Account* – It was noted that all cheques have been cleared and the account held a nil balance. It will now be closed and a new account opened, at Lloyds Bank, as previously determined by the Town Council.
- iii. *Transfer of Open Space to Town Council* – This matter is being progressed with Buckles solicitors. It was noted that this involved plots in Rockingham Road and Chatsworth Road which are being gifted to the Town Council by the land owner who has agreed to pay for the legal fees for the transfer of the deeds. Following discussion, it was noted that there are other open spaces under private ownership which are being cut by the Town Council's contractors and where there is an agreement in place between the Town Council and the landowners for the latter to reimburse the Town Council for such cuts undertaken.
- iv. *Passenger Lift Auto-Dialler* – A date for the reprogramming is awaited.
- v. *Blinds for Attic Rooms* – The first phase of fitting the blinds will take place on 9th September. **Action:** Administration Officer

- vi. *Conservation of the Historic Panel* – A grant award for £3,000 is being sought towards the conservation work. The restoration cost is nearly £10,000 for which there is an earmarked reserve accrued.
- vii. *Conservation of Historic Scrapbook* – This matter is now being progressed as grant awards to support the conservation work have been received.
- viii. *Replacement of the Chandeliers in the Court Room* – This matter is being investigated
- ix. *Installation of Solar Panels on the Town Hall* – The business case is being prepared.
- x. *Investigation of a Community Grant Fund* – This is still being examined.
- xi. *New Homes Bonus* – This is being investigated and a response is awaited from the District Council's S151 Officer.

176. FINANCE

- a. *Consider the list of Accounts for Payment Schedule* – Schedule 5 had been circulated for consideration, but it was noted that this was still incomplete as there are a number of invoices which are due at the end of the month for contracted works. Councillor B Sandall informed the meeting that he had personally paid for one of the two copies of the Wonders book which the Town Council had ordered. There were no further comments on the schedule and the Town Clerk confirmed that the completed schedule will be circulated with the Town Council agenda.
- b. *To consider the feedback on the 1st Quarter Finance Report* – The Report had been circulated to all members of the Council at the July Town Council. The Chairman Councillor Mrs S J Sandall encouraged members to contact the Town Clerk before the Town Council meeting if they had any queries on any issue of the budget. The members of the Committee were reminded that it was important that they understood the budget and quarterly report information provided as they, as members of the Finance Committee, are scrutinising and verifying financial documents for the Town Council. The Chairman confirmed that the new accountancy system provides detail which is accessible to all members. The Chairman wished to thank the Town Clerk and Deputy Town Clerk for the report as it was both clear and comprehensive.
- c. *Stamford Map* – The Town Clerk reported that a quote had been obtained from BJ Print for reproducing the map on a synthetic fabric similar to canvas. A sample A3 size at £10 was circulated. Following discussion, it was considered that this was good value and a small number be purchased as a trial to sell during Heritage Open Day and the Georgian Festival. Once the maps are available they could be possibly sold via the Tourist Information Office.

Proposal 1 – It was proposed by Councillor Mrs Carter-Begbie, seconded by Councillor Mrs Clarke and **RESOLVED** by majority vote that five maps are produced as a trial from BJs at a cost of £10 each and sold for £15.00 each. There were two Abstentions.

- d. *Introduction of Card Payment System at the Town Hall* – The Town Clerk reported that the iZettle and Sage systems had been further examined. Following discussion it was considered that there were benefits to both systems. It was observed that with iZettle the transaction fee could decrease from 1.75% to 1.25%, in addition one had the opportunity of a short free trial period. Sagepay offered the opportunity to purchase the desk top card machine outright over a set period and charged a transaction fee of 1.5%. It also

enabled the accounts information to be seamlessly integrated into the existing Sage accountancy package. The consensus was for the Town Clerk to obtain full details on the installation of the iZettle unit for the Town Council meeting when a final decision would be taken. Thanks was recorded for the kind assistance of Councillor Mrs Julie Clarke's husband on this matter. **Action:** Town Clerk

177. MAJOR BUILDING WORKS

a. **Renovation work at Town Hall:**

- i. *Inspection of the attic room window lintel* – A quote is awaited for the repair work to the lintel of one of the attic windows.

178. ASSETS

- a. *To consider the bookings for the hire of the Town Hall* – The schedule of booking requests had been circulated for consideration.

- i. **Citizens Advice 25 September 2019** – A request had been received to use the Malcolm Sargent Room from 1.45pm until 4pm for a Volunteer Training session.
- ii. **Georgian Festival 29 and 29 September 2019** – It was noted that the Court Room was requested for the use of the Georgian Festival Event.
- iii. **Poppy Appeal Coffee Morning 01 November 2019** – A request had been received from the Royal British Legion to use the Court Room from 10am till noon. The event is serviced entirely by volunteers.
- iv. **Royal British Legion 11 November 2019** – A request had been received to hold an event in the Court Room from 7.30pm until 10pm.

Proposal 2 – It was proposed by Councillor Mrs Carter-Begbie, seconded by Councillor Mrs Clarke and unanimously **RESOLVED** that the above bookings are agreed and to be offered free of charge. **Action:** Civic Officer

- v. **People Plus** - The Town Clerk reported that a request had been received for providing a small group of unemployed adults training sessions over several dates in September and October between 9am and 4pm. Following discussion it was the consensus that a concessionary rate is offered. It was noted that during the seven days requested only one day would need to be in the Court Room, otherwise the bookings would be in the Malcolm Sargent Room.

Proposal 3 – It was proposed by Councillor Mrs Carter-Begbie, seconded by Councillor B Sandall and unanimously **RESOLVED** that a rate of £85per day for the seven days is offered. A non-refundable deposit of £100 to be made which will be deducted from the final invoice.

- vi. **Vintage Christmas Market** – The Town Clerk reported that the organisers had been approached and informed that the rate of £800 would need to be increased but could not entertain an increase in numbers especially as the Malcolm Sargent Room had constraints. Following discussion, it was recognised that there were a number of issues which had arisen and required serious consideration if the event was to be held again in the Town Hall. It was understood that this matter had been discussed by the Events Committee and its comments noted, together with the issues reported by the Officers in attendance

at the event. The consensus of the Members was that the event is turned down as the potential risks were too great.

Proposal 4 – It was proposed by Councillor Mrs J Clarke, seconded by Councillor B Sandall and unanimously **RESOLVED** that this event is declined on the grounds of risk.

vii. Stamford in Bloom – The Town Clerk reported that the results of the competition are to be announced on 18 September. The coordinator had asked whether the award certificates could be presented to the winners at the Town Hall in the Court Room. It was also understood that there is to be a celebration dinner at Lamberts on the 18 October to thank the volunteers, but details are awaited. Following discussion it was agreed to support the Presentation evening at the Town Hall. In respect of the Celebration evening, a small contribution may be considered from the Council.

Proposal 5 – It was proposed by Councillor B Sandall, seconded by Councillor Bisnauthsing and unanimously **RESOLVED** that the Court Room is offered free of charge for the presentation evening, and drinks and nibbles are provided by the Town Council as a thank you to all participants.

Proposal 6 – It was proposed by Councillor B Sandall, seconded by Councillor Mrs Carter-Begbie and **RESOLVED** by majority vote that a contribution of £250 is offered towards the celebration event. There were two abstentions.

8.20pm – Councillor Bisnauthsing left the meeting.

b. *Civil Ceremonies advertising and marketing* – The Town Clerk circulated the report in respect of the designs for the pull-up banner, the folder and large banner to advertise the facilities available at the Town Hall and to publicise that the Town Hall has rooms licensed for Civil Ceremonies.

8.55pm – Councillors Mrs S J Sandall and B Sandall left the meeting

The three designs were assessed together with their pricing:

Quote 1 – Folder £237 (Qty 100); Vinyl Banner £180.00; Pull-up Banner 180.00

Quote 2 – Folder £350 (Qty125); Vinyl Banner £65.00; Pull-up Banner 68.00

Quote 3 – Folder £324 (Qty 100); Vinyl Banner £30.00 to print (Art Work cost tba); Pull up banner £49.00

The designs were evaluated, and it was considered that the Quote1 designs were the most acceptable. Although the design was fresh and clean, it was requested that photos of the Town Hall and the licensed rooms should be included. The Town Clerk informed members that the designs were now urgent for inclusion in wedding features in prominent magazines. It was acknowledged that the design for the pull-up banner was the most critical as the design could also be used for the advertising features. The vinyl banner wasn't so urgent and the folder design required slight adjustment.

Proposal 7 – It was proposed by Councillor Mrs Clarke, seconded by Councillor Croft that Quote 1 is moved forward subject to the adjustments. A final design should be prepared for the Town Council meeting for a final decision. **Action:** Town Clerk / Civic Officer

The Town Clerk informed the members that Stamford Pride had a special offer for a half page advert in their January, June and September editions at £359+VAT per edition.

Discover Rutland had a special offer for half page advert in their Autumn/Winter and Spring/Summer editions at £300+VAT.

Proposal 8 – It was proposed by Councillor Mrs Clarke, seconded by Councillor Mrs Carter-Begbie and **RESOLVED** that the prices for the adverts are approved.

9.15pm – Councillors Mrs S J Sandall and B Sandall rejoined the meeting

- c. *War Memorial* – The Town Clerk updated the Committee on her discussions with both the Land Registry and Lincolnshire County Council (LCC) Highways in respect of the management and registration of the area in front of the Stamford War Memorial. It was noted that Land Registry is aware of the Town Council's objections. Following discussion with LCC, the Highways legal team has confirmed that the area has always been Highways and cannot be registered. They suggested that a License is issued to Stamford Town Council to manage that area with permission for the street furniture and bollards that have been installed. Subsequent to the forthcoming Town Council meeting a formal response will be submitted to Land Registry stating that the Town Council would not object to the Browne's Land Registry application subject to them resubmitting new drawings that did not include the War Memorial.
- d. *Consultation on Lincolnshire Cultural Heritage* – The Town Clerk reported that there was no further feedback from Lincolnshire on their decision regarding their recent consultation. The Town Clerk was requested to request an update on the position of the Discover Stamford and the Museum Store for the forthcoming Town Council meeting. Following discussion, members recognized that there was a small amount in the earmarked reserves in the event of these elements being transferred to the Town Council. It was recognized that there still remained a strong disappointment among residents over the loss of the Town's Museum and every effort is being made to have these assets transferred to the Town Council.
- e. *Town Hall Floodlighting* – It was agreed that the funds for floodlighting will continue to be accrued and the funds will roll on for next year.
- f. *Stamford Spa bench* – It was reported that the space had now been prepared to receive one of the benches in store (formerly located at Castle Dyke) to be installed at the Stamford Spa. M W Edwards Ground Works were storing two benches free of charge and had submitted a quote of £325.00 + VAT to install a concrete base and set the bench.

Proposal 9 – It was proposed by Councillor B Sandall, seconded Councillor A Croft and unanimously **RESOLVED** that the installation of the bench at the Stamford Spa is approved and installed by M W Edwards at a cost of £325.00 + VAT. **Action:** Town Clerk

- g. *Stamford Open Spaces and Recreation Ground* – Councillor B Sandall reported that the Council had asked the District Council for the return of the Empingham and Uffington Road playing fields at the same time as the Recreation Ground. However, at the time the only location returned was the Recreation Ground. The request for the return of the other locations continued, but the District Council demurred. However, it was confirmed that the Uffington Road Playing field belonged to the Town Council. The deeds for the Empingham Road playing fields are in the Town Council's possession which confirm that the Borough Council paid a purchase price of approx. £3,000 in 1948. It was hoped that the dialogue could resume. Following discussion it was noted

that these areas are covered by the District Council's Special Expense Area of the Budget. Councillor B Sandall stated that he would be pursuing this matter on behalf of the Town Council.

- h. *Secondary Glazing to basement kitchen window* – The Chairman Councillor Mrs S J Sandall reminded the Committee that this was a necessary piece of work following a risk assessment. The quote received from Freelance Glazing had been received for the installation of special toughened fire glass for wood framed vertical sliding box sash windows at £1,350.00, which has been circulated to all members.

Proposal 10 – It was proposed by Councillor Mrs Carter-Begbie, seconded by Councillor B Sandall and unanimously **RESOLVED** that this should be progressed as soon as possible.

- i. *Review contract of the Confidential Data Shred* – The Town Clerk reported that with the reorganization of the archive the number of data shred bins can be reduced. At present there were three. The number could be reduced to one. It was stressed that this should only be used for Town Council generated business waste only.

Proposal 11 – It was proposed by Councillor Mrs Carter-Begbie, seconded by Councillor Mrs Clarke and unanimously **RESOLVED** that the Confidential Data Shred waste bins are reduced to one and should be exclusively used for Town Council business waste.

179. MAYOR'S CHARITY

The Chairman Councillor Mrs S J Sandall noted that the current account balance is nil and a new account is due to be opened with Lloyds Bank. **Action:** Civic Officer

180. GRANT/DONATION REQUEST TO BE CONSIDERED

- a. *Stamford Brass* – The Chairman informed the Committee that this request had been received previously but had needed to be resubmitted with required financial information. Following discussion it was considered that this organisation provided a valuable service for the Town. There was mixed opinion as to whether the full grant should be met as it was for purchasing and fitting a loft ladder to the music room. The consensus was for a small contribution to be made. They should also be advised to contact District Ward Councillors for support.

Proposal 12 – Councillor B Sandall proposed, seconded by Councillor Mrs Carter-Begbie and unanimously **RESOLVED** that £200 is donated to Stamford Brass towards a loft ladder.

- b. *Royal British Legion* – A request had been received for a donation of £10 towards the purchase of two boxes of poppy petals for the Centenary Remembrance Day Service in Broad Street.

Proposal 13 – Councillor Mrs Clarke, seconded by Councillor Croft and unanimously **RESOLVED** to donate £10 to the Royal British Legion for two boxes of poppy petals.

181. NEIGHBOURHOOD PLAN

The budget for the Neighbourhood Plan is being updated. The draft final Plan is due to go forward for public consultation and information panels will need to be produced for the consultation event. It was noted that in line with financial regulations three quotes would be

required for the artwork and printing of the panels. A final budget would be presented at the next meeting

182. PERSONNEL MATTERS

a. *Amenities Operative* - The Chairman Councillor Mrs S J Sandall informed the committee that Mr Ian Hornsey had now been with the Town Council for six months and completed his probationary period. Following discussion it was considered that his position should now be made permanent.

Proposal 14 – It was proposed by Councillor Croft, seconded by Councillor Mrs Clarke and unanimously **RESOLVED** that Mr Ian Hornsey's position as Amenities Operative should be confirmed following his successful completion of probation.

b. *Cemetery Management and Compliance Course* – Following discussion it was noted that this was an important course for the proper management of the Cemetery. It was considered that this course should be attended by the Town Clerk and Deputy Clerk. It was noted the cost of the course was £135.00 per delegate. Staffing cover would be arranged accordingly.

Proposal 15 – It was proposed by Councillor B Sandall, seconded by Councillor Croft and unanimously **RESOLVED** that the Town Clerk and Deputy Clerk attend the Cemetery Management and Compliance Course on Friday 25th October at Deeping St. James.

c. *Employment Law and Health & Safety* – 5th September 10-12.30pm at Park Inn, Peterborough. Following discussion it was noted that this was a free event and should be attended by the Town Clerk. The Town Clerk would circulate an e-mail informing Councillors that they could attend should they wish.

183. ANY OTHER MATTERS FOR CONSIDERATION (Agenda Point)

a. *New Financial Regulations* – NALC has issued new financial regulation.

b. *Review of the Business* – The Town Clerk will investigate the possibility of reviewing the business rates of the Town Hall and Cemetery

c. *Cemetery Lodge* – As a result of the recent strong winds some tiles had slipped off the roof of the Cemetery Lodge which required emergency work to be undertaken under Delegated Powers.

184. DATE OF NEXT MEETING: (Agenda Point) – Tuesday, 10 September 2019 at 7pm

Chairman
(The meeting closed at 9.45pm.)

Date: 22/08/2019

Stamford Town Council

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Time: 10:30:16

Day Books: Supplier Invoices (Summary)**SCHEDULE NO. 5**

Transaction From: 10769

Transaction To: 10941

<u>Tran No.</u>	<u>Item</u>	<u>Type</u>	<u>Date</u>	<u>Supplier</u>	<u>Inv Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
10769	1	PI	09/07/2019	Anglian Water	V. 141	Cemetery Lodge Water Bill	356.60	0.00	356.60
10770	1	PI	09/07/2019	Anglian Water	V. 142	Cemetery LTaps Water Bill	21.71	0.00	21.71
10771	1	PI	28/07/2019	Huntingdon Town Council	V. 143	Mayoral Event	20.00	0.00	20.00
10772	1	PI	17/07/2019	Rushden Town Council	V. 144	Mayoral Event	20.00	0.00	20.00
10773	1	PI	16/07/2019	Mullered at the Mill Lincolnshire Association of	V. 145	Music on the Bandstand 14 July 2019	280.00	0.00	280.00
10774	1	PI	22/07/2019	LC Conservation by Design	V. 146	Councillor Training 170719	9.00	1.80	10.80
10775	1	PI	22/07/2019	Ltd	V. 147	Archive Stationery	295.38	59.08	354.46
10776	1	PI	11/07/2019	Lloyds Bank	V. 148	Bank Service Charge	5.00	0.00	5.00
10777	1	PI	08/08/2019	Lloyds Bank	V. 149	Bank Service Charge	5.00	0.00	5.00
10778	1	PI	30/07/2019	G. Ryder & Co. Ltd	V. 150	Archive Acid Free boxes	439.00	87.80	526.80
10779	1	PI	19/07/2019	BJ's Print & Design Ltd	V. 151	Summer Newsletter	428.00	0.00	428.00
10780	1	PI	30/06/2019	Glorious Growing Gardens	V. 152	June - Floral Watering	455.00	0.00	455.00
10781	1	PI	31/07/2019	Glorious Growing Gardens	V.153	July - Floral Watering	420.00	0.00	420.00
10782	1	PI	24/07/2019	Personnel Advice	V. 154	HR Contract Services	100.00	20.00	120.00
10783	1	PI	20/07/2019	ESPO	V. 155a	T/Hall Cleaning Supplies	19.20	3.84	23.04
10784	1	PI	20/07/2019	ESPO	V. 155b	Cable ties	13.95	2.79	16.74
10785	1	PI	20/07/2019	ESPO	V. 155c	Amenities Cleaning Supplies	82.25	16.45	98.70
10786	1	PI	31/07/2019	Sudden Adult Death Trust	V. 156	2 x Defib and replacement pads	2085.00	0.00	2085.00
10787	1	PI	31/07/2019	Pawle & Co Ltd	V. 157	Defib unit box	384.00	76.80	460.80
10788	1	PI	01/07/2019	Sarah Dorson	V. 158	TENS Licence	21.00	0.00	21.00
10789	1	PI	06/08/2019	Anglian Water	V. 159	Uffington Rd Allot Water Bill	145.16	0.00	145.16
10790	1	PI	01/08/2019	Stratus Hosting Ltd	V. 160	Town Hall Telephone / Broadband	326.21	65.24	391.45
10791	1	PI	31/07/2019	Cllr Tony Storey	V. 161	Town Hall Councillors Photo	52.00	0.00	52.00
10792	1	PI	08/08/2019	Rutland Web	V. 162	Stamford First Website - Neighbourhood Plan	90.00	0.00	90.00
10793	1	PI	07/08/2019	MKS Groundcare Ltd	V. 163	Ground Maintenance Contract	1196.33	239.27	1435.60
10794	1	PI	06/08/2019	Harrison and Dunn	V. 164	Battery Charger & LED bulbs	31.78	6.36	38.14

SCHEDULE NO. 5

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10795	1	PI	06/08/2019	Harrison and Dunn	V. 165	Amenities Operative PPE & Amenities Supplies	60.52	12.10	72.62
10796	1	PI	14/06/2019	NPower	V. 166	Cemetery Office Elec. Bill	145.88	7.29	153.17
10797	1	PI	29/07/2019	Restore Datashred	V. 167	Confidential Waste	66.57	13.31	79.88
10798	1	PI	06/08/2019	Amazon.co.uk	V. 168	2 x The Wonders by John Woolf	27.39	0.00	27.39
10799	1	PI	07/08/2019	Mole Country Stores	V. 169	Stihl Blower and Vacuum	257.50	51.50	309.00
10918	1	PI	11/07/2019	Cllr Sue Sandall	V.170	llr B & S Sandall Tvl Expenses for Cllr Training	48.60	0.00	48.60
10919	1	PI	12/08/2019	Lincolnshire Association of LC	V.171	LALC News Subscription	6.00	0.00	6.00
10920	1	PI	01/08/2019	EON	V.172	Bandstand Elec. Bill	8.18	0.41	8.59
10921	1	PI	07/08/2019	NPower	V.173	Public Conveniences	245.87	0.00	245.87
10922	1	PI	06/08/2019	Beebys Limited	V.174	Contract Cleaning	457.50	91.50	549.00
10923	1	PI	12/08/2019	LITE Ltd	V.175	Christmas Festival Lights Deposit	6266.25	1253.25	7519.50
10924	1	PI	13/08/2019	SMV Contract Services	V.176	Cutting St. Michael's Churchyard	120.00	24.00	144.00
10925	1	PI	13/08/2019	SMV Contract Services	V.177a	Grass Cutting Cemetery and Green Waste Collection	5640.00	1128.00	6768.00
10926	1	PI	13/08/2019	SMV Contract Services	V.177b	Grass Cutting Tennis Courts	1240.00	248.00	1488.00
10927	1	PI	13/08/2019	Premier Roofing	V. 178	Emergency Roof Repair to Cemetery Lodge	150.00	0.00	150.00
10928	1	PI	15/07/2019	Stamford & District Twinning Association	G2	Grant Award to S & D Twinning	250.00	0.00	250.00
10929	1	PI	15/07/2019	Evergreen Care Trust	Auk2	Age Uk Grant to Evergreen Trust	1714.00	0.00	1714.00
10930	1	PI	15/08/2019	South Kesteven District Council	D/D	SKDC Rates on Town Hall for August	1804.00	0.00	1804.00
10931	1	PI	15/08/2019	South Kesteven District Council	D/D	SKDC Rates on Cemetery for August	324.00	0.00	324.00
10938	1	PI	11/08/2019	King Ramps Ltd	V. 179	Kings Ramp event Skatepark	1680.00	336.00	2016.00
10939	1	PI	09/08/2019	Anglian Water	V. 180	Water Charge Allot. Uff South	30.33	0.00	30.33
10940	1	PI	09/08/2019	Anglian Water	V. 181	Water Charge Allot. Rec. Grd.	176.39	0.00	176.39
10941	1	PI	16/08/2019	R Harrison & Co	V. 182	Grave digging	930.00	0.00	930.00
Totals							28950.55	3744.79	32695.34

Stamford Town Council**Mayor's Diary ~ Year 2019/2020****Covering 2nd August 2019 ~ 1st September 2019**

Day	Date	Time	Event	Location	Hosted by
FRI	02 August 2019				
SAT	03 August 2019				
SUN	04 August 2019				
MON	05 August 2019	6pm	Events Committee	Town Hall	
TUE	06 August 2019	9am	Civic Dinner Prep Meeting	Burghley Golf Club	Samantha Halifax
		6pm	Planning Committee	Town Hall	
		6.30pm	Amenities Committee	The Shack	
WED	07 August 2019				
THU	08 August 2019				
FRI	09 August 2019				
SAT	10 August 2019				
SUN	11 August 2019				
MON	12 August 2019				
TUE	13 August 2019	7pm	Finance Committee	Town Hall	
WED	14 August 2019				
THU	15 August 2019				
FRI	16 August 2019				
SAT	17 August 2019				
SUN	18 August 2019				
MON	19 August 2019				
TUE	20 August 2019				
WED	21 August 2019				
THU	22 August 2019				
FRI	23 August 2019				
SAT	24 August 2019	11am	British National Model Flying Championships	RAF Barkston Heath	Ian Pallister - Chairman
SUN	25 August 2019	1pm	Car Show	Meadows	Jim Coulan - Stamford Round Table

MON	26 August 2019				
TUE	27 August 2019	7pm	Town Council	Town Hall	
WED	28 August 2019				
THU	29 August 2019				
FRI	30 August 2019				
SAT	31 August 2019				
SUN	01 September 2019				

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