

## STAMFORD TOWN COUNCIL

### **MINUTES OF THE AMENITIES MEETING HELD ON TUESDAY, 05 MARCH 2019 AT 6.00PM IN THE TOWN HALL, STAMFORD**

**PRESENT** Councillor Mrs G Johnson (Vice- Chairman)  
Councillor Ms M Couch  
Councillor D Taylor  
Councillor Mrs A Billington (Arrived 6.54pm)  
Councillor Mrs S Sismore Substituting for Cllr B Sandall

**ALSO PRESENT** Deputy Town Clerk  
Councillor D Dorson (Arrived 7.11pm)

**PUBLIC PARTICIPATION** – Nothing to report

**687. APOLOGIES FOR ABSENCE (Agenda Point 1)**

Councillor B Sandall (Chairman), Councillor J Dawson & Councillor A Swan had submitted apologies; these were noted and accepted.

**688. DECLARATIONS OF INTEREST (Agenda Point 2)**

None

**689. MINUTES (Agenda Point 3)**

The Minutes of the Committee Meeting held on Tuesday, 08 January 2019 & Tuesday 05 February 2019, were confirmed and signed as a true record of the meeting by the Vice Chairman as the Chairman is indisposed.

**690. ST. MICHAEL'S CHURCHYARD (Agenda Point 5)**

- a. *Memorial Repair*– The committee was informed that a memorial had fallen and a quote for repair was awaited.
- b. *Tree works* – The committee was informed that the planning permission is awaited.

**691. MEADOWS (Agenda Point 6)**

- a. *Feedback on action points*
  - i. *Bird feeders and Dog waste bag dispensers* – It was reported that a date for the installation is awaited.
- b. *To consider Management & Maintenance Report together with any correspondence* –
  - i. *Update on Millstream Project*- Councillor Mrs A Billington updated the committee on the progress of the Stamford Millstream Improvement Project. It was advised Anglian Water are funding the repairs to the pipe and pump. The committee were further informed that the fence along Melancholy Walk is due to be repaired by Lincolnshire County Council. It was requested that an interpretation board be installed to promote the millstream walks with the suggested locations on next to the Vence Walk sign and Melancholy Walk.

**Proposal 1-** On the proposal of Councillor Ms M Couch, seconded by the Councillor Mrs G Johnson, with 1 abstention it was **RESOLVED** the Council agrees the two signs in

principle with the location to be finalized with the possibility of next to the Vence Walk sign and Melancholy Walk.

**692. CEMETERY (Agenda Point 7)**

**a. *Feedback on action points***

- i. *X&Y plot holders*** – The committee was informed that appropriate wording to comply with the arrangements under schedule 3 of the Local Government Act 1972 has been requested from Buckles Solicitors to allow the council to progress further.
- ii. *Landings***- It was reported that a start date is waited for the installation of landings in the X&Y section.
- iii. *Cemetery Memorial Garden***- The committee was informed that the flowers have now been ordered for the refurbishment of the memorial garden.
- iv. *The renovation of Cemetery public conveniences*** – The committee were informed the works are underway.
- v. *Update on Cemetery Wall*** - The committee was advised a report on their findings and advise on suggested work is still waited.
- vi. *Update on Chapel improvements***- The committee were updated that a start date is waited for the deep clean and the flowers and books are due to be ordered.

**b. *To consider Management & Maintenance Report***

- i. *To approve the plans for the extension of the Cemetery*** – The committee was circulated the proposed plan for the roadways, pathways, Garden of Reflection and sections for Burials and Cremated Remains. Following discussions, it was agreed the plan of the infrastructure be accepted to allow for quotes for the required works be gained to develop the project further.

**Proposal 2-** On the proposal of Councillor D Taylor, seconded by the Councillor Ms M Couch, it was unanimously **RESOLVED** the Council accepts the proposed plan for the layout of the infrastructure of the Cemetery.

- ii. *To approve the updated Cemetery form and new change of address form-*** The committee was circulated the updated Cemetery Interment form and Purchase of Grant of Exclusive Rights of Burial form. These forms have been improved to allow more spacing and clarity on information required. The Change of address form was circulated to the committee this is a new form to allow for more efficient records to be retained. Following discussions, the committee agreed the use of the new and updated forms.

**Proposal 3-** On the proposal of Councillor Ms M Couch, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council accepts the new change of address form and the alterations to the Interment form and Purchase of Grant of Exclusive Rights of Burial form.

- iii. *To approve the dog statue and grave side service-*** The committee were informed and circulated pictures of the requested statue to be place on a children's grave in T section. It was requested that the dog statue be place on

the grave instead of floral arrangement. The family also wish to hold a small grave side service, as the family were unable to at time of burial, due to the burial taken place in the 1960's under the hospitals instruction, with the family not made aware of the location or date of burial. Following discussion, the committee agreed for the dog statues to be placed on the grave unfixed and for the family to hold a small grave side service.

**Proposal 4-** On the proposal of Councillor Ms M Couch, seconded by the Councillor D Taylor, it was unanimously **RESOLVED** the Council accepts the dog statues to be placed on the grave unfixed and for the family to hold a small grave side service.

- iv. *To approve the use of a family crest on a memorial-* The committee were informed of the request received for a family crest to be included on a memorial. The committee were circulated the artwork and following discussion, it was agreed for the crest to be included on the memorial providing the headstone meets the Cemetery regulations for memorials.

**Proposal 5-** On the proposal of Councillor Ms M Couch, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council accepts the crest to be included on the memorial providing the headstone meets the Cemetery regulations for memorials.

- v. *To approve the memorial stone for memorial garden-* The committee was updated on the cost of the memorial stone to be installed in the centre platform of the area. The committee was advised that a quote received at a cost of £1142 inclusive of VAT from Set in Stone Memorials.

**Proposal 6-** On the proposal of Councillor Mrs G Johnson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council accepts the cost of £1142 inclusive of VAT from Set in Stone Memorials for the memorial stone to be installed in the centre platform of the area.

### 693. RECREATION GROUND (Agenda Point 8)

#### a. *Feedback on action points*

- i. *The enhancing of the outdoor play equipment for all abilities-* It was confirmed these works are now complete.
- ii. *Replacement bollard-* It was confirmed these works are now complete.
- iii. *Bandstand Flower Project* The committee was informed that the flowers have now been ordered for the refurbishment of the bandstand flower beds.
- iv. *Goal Posts-* It was confirmed that quotes for the goal posts and the resurfacing had been received. Following discussions, it was agreed that the area to be designated as a five a side football area and two goals would be installed at a cost of £4670 plus VAT from AMG Sport-Play Ltd when funds allow.

**Proposal 7-** On the proposal of Councillor Ms M Couch, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council accepts the area to be designated as a five a side football area and two goals would be installed at a cost of £4670 plus VAT from AMG Sport-Play Ltd when funds allow.

- v. *Skate Park Improvements-* It was confirmed that the installation would commence from Monday 11<sup>th</sup> March with the Skatepark being closed for approximately one week.

- vi. **Replacement net for Climbing Frame-** It was confirmed that the installation would commence from Monday 11<sup>th</sup> March.
- vii. **Repairs to Seesaw-** It was confirmed that the installation would commence from Monday 11<sup>th</sup> March.
- viii. **Hedge and shrub work required -** It was reported that the works are in progress

**b. To consider Management & Maintenance Report**

- i. **Underground Leak at Tennis Club Toilet-** The committee was informed that the underground leak has been inspected by Anglian Water and found to be a leak on the councils installed stopcock/pipework. Correspondence has been received from Anglian Water stating they expect the leak to be repaired by 28<sup>th</sup> March 2019. A quote is awaited from Orchard for the repair works.

**694. ALLOTMENTS (Agenda Point 9)**

**a. Feedback on action points**

- ix. **Approve quote to install water troughs on Uffington Road (South & New)-** It was confirmed these works are now complete.
- i. **Priory Road Boundary Wall.** – The committee was informed that East Midlands Building Consultancy (EMBC) will inspect the site this week.
- ii. **New Water Connection at Uffington Road New-** No further update has been received regarding this matter.
- x. **Drainage at Priory Road Allotments-** It was confirmed that the installation would commence from Monday 11<sup>th</sup> March.

**b. To consider Management & Maintenance Report**

The Deputy Town Clerk presented the report on the status of the allotment waiting list and current vacancies. The Committee was informed that there were 12 vacant plots across the allotment sites.

- i. **Removal of Trees on Priory Road 30-** The committee were informed correspondence had been received to remove a small apple tree planted by the tenant. Following discussions, it was agreed the tenant is authorised to remove the tree.
- ii. **Report on Water charges at Uffington Road New Site-** The committee were made aware that a water bill had been received at a cost of £3250.39. after investigation it was discovered that Wave have not read the meter from 2016 to 21/11/18 and all bills had been estimated. The committee were made aware that the meters are all under large iron covers which are difficult to lift. Following the reading being submitted an amended bill has been received at a cost of £1832.96. Following discussions, it was agreed that the stand pipes on individual plots would need to be removed to prevent over usage of the water facility and quotes would be gained once the report from Wave was received.

**695. PERSONNEL MATTERS (Agenda Point 10)**

Cllr Mrs A Billington informed the committee that the bed for the Snowdrop Walk had not been completed as expected. Cllr Billington stated that on the day she had to dig the ground over herself, so others could plant the snowdrop. The committee were made aware that this was a personnel matter which would be dealt with.

**696. ANY OTHER MATTERS FOR CONSIDERATION (Agenda Point 11)**

Nothing to report

**697. DATE OF NEXT MEETING: (Agenda Point 12) – Tuesday, 05 March 2019 at 7pm**

Chairman  
(The meeting closed at 8.55pm.)