

STAMFORD TOWN COUNCIL

MINUTES OF THE AMENITIES MEETING HELD ON TUESDAY, 04 FEBRUARY 2020 AT 7.00PM IN THE TOWN HALL, STAMFORD

PRESENT Councillor B Griffin (Town Mayor)
Councillor Mrs G Johnson (Chairman)
Councillor B Turner (Vice Chair)
Councillor M Exton
Councillor J Dawson
Councillor Mrs S Sismore
Councillor D Dorson

ALSO PRESENT Deputy Town Clerk

PUBLIC PARTICIPATION – None

407. APOLOGIES FOR ABSENCE (Agenda Point 1)

Councillor S Fenn had submitted apologies; these were noted and accepted.

408. DECLARATIONS OF INTEREST (Agenda Point 2)

None

409. MINUTES (Agenda Point 3)

The Minutes of the Committee Meeting held on Tuesday, 03 December 2019, were confirmed and signed as a true record of the meeting.

410. ALLOTMENTS (Agenda Point 4)

a. Feedback on action points – These were noted by the committee and accepted.

b. To consider Management & Maintenance Report

- i. *C9a*- The chairman informed the committee that the plot holder of C9a has not complied with the notice letter of under cultivation and the bonfire warning. Following a recent inspection, it was identified that further hedge and tree cuttings have been placed on the plot and were from the tenant's garden which backs onto the allotment. Photos were circulated and the committee agreed that the tenant is not using the plot for the intended use and are breaking the rules and regulations of their tenancy agreement and the tenancy will be terminated and the cost of re-establishing the boundary is to be investigated.

Proposal 1- On the proposal of Councillor D Dorson, seconded by the Councillor J Dawson, it was unanimously **RESOLVED** the Council agrees to terminate the tenancy of plot C9a as the tenant is not using the plot for the intended use and are breaking the rules and regulations of their tenancy agreement and the cost of re-establishing the boundary is to be investigated.

- ii. *Carpark for Queens walk Allotment site* – The committee had been circulated a report on the costings for the installation of a carpark and removal of a substantial amount of waste earth and various materials. Following discussions, it was agreed that this would be deferred to the 2020/21 financial year.

Proposal 2 - On the proposal of Councillor B Turner, seconded by the Councillor D Dorson, it was agreed with one abstention and **RESOLVED** the Council accepts the installation of a carpark and

removal of a substantial amount of waste earth and various materials, be deferred to the 2020/21 financial year.

- iii. Water provisions for sites-* The committee considered the requirements for the additional water provisions for the Uffington Road New allotment site. A report had been circulated on the costings of the items required to support the rain catchment water troughs. Following discussions, it was agreed that two 1000 litre rebottled IBC combi pallet units are purchased for the site at a cost of £75 plus VAT per unit and £58.25 plus VAT delivery charge from Direct Water Tanks and options of filling of the tanks are deferred to 2020/21 financial year.

Proposal 3- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council agrees two 1000 litre rebottled IBC combi pallet units are purchased for the site at a cost of £75 plus VAT per unit and £58.25 plus VAT delivery charge from Direct Water Tanks and options of filling of the tanks are deferred to 2020/21 financial year.

- iv. Removal of Pigeon Club hut* – The chairman informed the committee regarding the rubbish that has been fly tipped by allotment holders into the Pigeon Clubs Hut. The correspondence received from the secretary of the club had been circulated to the committee along with photos of the current state of the hut. Following discussions, it was noted that a strongly worded letter is sent to tenants regarding the unacceptable behaviour with regards to the Pigeon Club Hut. It was agreed that the unit is cleared of rubbish by the Amenities Operatives and a Skip is hired at a cost of £270 plus VAT from Mountain Skips and the hut is to be collected on the same day it is cleared. It was also noted that the skip will be used to clear rubbish left on vacant allotments at Uffington Road to allow for them to be let.

Proposal 4- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council accepts that a strongly worded letter is sent to tenants regarding the unacceptable behaviour with regards to the Pigeon Club Hut. Plus, the unit is cleared of rubbish by the Amenities Operatives and a Skip is hired at a cost of £270 plus VAT from Mountain Skips and the hut is to be collected on the same day it is cleared.

c. Any correspondence

- i. PR35* – Correspondence had been received from the tenant of PR35 and had been circulated to the committee. The committee were informed that the tenant had received a termination notice due to a non-payment of the allotment rent for the 2020 season which was issued in October 2019, the tenant had previously received letters regarding the condition of the plot. Discussions ensued and it was agreed that the termination would stand, due to the condition of the plot previously and the tenant not wishing to pay the full rental for the plot.

Proposal 5- On the proposal of Councillor B Turner, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council agrees the termination of the tenant on plot PR35 is enforced.

- ii. US09/10* – Correspondence had been received from the tenant of US09/10 and had been circulated to the committee. The committee were informed that the tenant had received a termination notice due to a non-payment of the allotment rent for the 2020 season which was issued in October 2019, the plot was taken on in May and has been progressing slowly. Discussions ensued and it was agreed that due to the tenant being out of the country when the invoice was issued, the tenant could retain

one of the plots under the caveat that the rent is paid within 7 days and the site would be monitored.

Proposal 6- On the proposal of Councillor D Dorson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council agrees the tenant retain one of the plots under the caveat that the rent is paid within 7 days and the site would be monitored.

- iii. Request for return of deposit-* The committee had been informed that termination letters had been received from plot holders of UN19 and PR13. All plots had been inspected by the Chairman on the site visits. It was confirmed that plot UN19 had been left in good order and it was recommended that the deposit is return. It was recommended that plot PR13 should not be returned their deposit as no work has been carried out on the plot throughout the season.

Proposal 7- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council accepts the deposit is returned to plot holder of UN19 and the deposit is retained for plot PR13.

411. CEMETERY (Agenda Point 5)

a. Feedback on action points- These were noted by the committee and accepted.

b. To consider Management & Maintenance Report

- i. X&Y Plots-* The chairman informed the committee that the plots have now been turfed and would like to thank the Town Clerk and Deputy for all their hard work on the day and Councillor Turner for remaining with the Deputy till 4pm to ensure all plots were prepared ready for the turfing by the contractor. The Chairman and Vice approved the works to be carried out at as cost of £1048 plus VAT from R Harrison & Co for the Turf and the labour for turfing all the plots required.

Proposal 8 - On the proposal of Councillor J Dawson, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council accepts the invoice for the turfing of the X & Y plots at a cost of £1048 plus VAT from R Harrison & Co

The Vice Chairman informed the committee that he had visited the Cemetery since the works had been completed and only one plot had moved a vase back in to the middle of the plot which he place back in the designated area. Concern over maintaining the area were discussed and it was enquired how other Cemeteries manage the same situation the committee were informed that most other cemeteries have a zero-tolerance policy and will remove items and contact the grant holder for collection of their prohibited items. The committee also showed concern over any future costs incurred to the council from grant holders breaking the rules and it was agreed that this cost should be passed on to the grant holder and a caveat to be place on the plot if the grant holder cannot be contacted and must be paid before any future interments or memorials are approved.

Proposal 9 - On the proposal of Councillor D Dorson, seconded by the Councillor Mrs G Johnson, it was unanimously **RESOLVED** the Council approves that any grant holder will incur any cost occurred to the Council if their plots are breaking the rules and regulations of the cemetery and all costs will be pass to the grant holder. A caveat will be place on the plot if the grant holder cannot be contacted and must be paid before any future interments or memorials are approved.

- ii. 2020 Burial Fees –* The committee had been circulated the proposed Cemetery fees for 2020. The committee reviewed the charges and agreed that the charges would be increase by 2.5% plus the charge previously agreed for the removal of the soil. The

children's burial fees would be charged at the current non-resident charge with the 2.5% increase and the non-resident fee would be at a double charge of the resident fee, as this is not charged to the family but the Children's Funeral Fund which is to be reviewed if the fund is withdrawn. Additional services of transfer of ownership and duplicate documentation will be charged at £40 per grant and plot location service will be charged at £50 per grant.

Proposal 10- On the proposal of Councillor B Turner, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council agrees the charges to be increase by 2.5% plus the charge previously agreed for the removal of the soil. The children's burial fees would be charged at the current non-resident charge with the 2.5% increase and the non-resident fee would be at a double charge of the resident fee, as this is not charged to the family but the Children's Funeral Fund which is to be reviewed if the fund is withdrawn. Additional services of transfer of ownership and duplicate documentation will be charged at £40 per grant and plot location service will be charged at £50 per grant.

- iii. Cemetery Wall* – The Committee had been circulated the report for the Phase one of the Cemetery wall project. Following discussions, it was agreed the committee approves the quote for the phase one repairs to repair the hole in the stone wall and take down and rebuild the leaning part of the wall at a cost of £5000 plus VAT from Mark Edwards Groundworks & Building Services.

Proposal 11- On the proposal of Councillor D Dorson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council accepts the quote for the phase one repairs to repair the hole in the stone wall and take down and rebuild the leaning part of the wall at a cost of £5000 plus VAT from Mark Edwards Groundworks & Building Services.

- iv. Cemetery Extension-* The Committee had been circulated the report for the Phase one of the Cemetery Extension project. Following discussions, it was agreed the committee approves the quote for the phase one of the Cemetery extension project, to install heavy goods road and bays for topsoil, subsoil and green waste with a concrete base at a cost of £34,000 plus VAT from R Harrison & Co.

Proposal 12- On the proposal of Councillor D Dorson, seconded by the Councillor B Turner, it was unanimously **RESOLVED** the Council accepts the quote for the phase one of the Cemetery extension project, to install heavy goods road and bays for topsoil, subsoil and green waste with a concrete base at a cost of £34,000 plus VAT from R Harrison & Co.

- v. Emergency works* – The committee were informed that emergency investigation works were carried out due to a fault on the electrical circuit at the cemetery toilet and office block. The investigation uncovered a fault with the water heater which has now been isolated to prevent further issues. This was carried out under Town Clerks delegated powers (Financial Regulations 2019 4.1) at a cost of £35.00 plus VAT from Active Electrical Services.

Proposal 13- On the proposal of Councillor G Johnson, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council accepts the cost of £35.00 plus VAT from Active Electrical Services for the emergency investigation works carried out due to a fault on the electrical circuit at the cemetery toilet and office block, authorised under Town Clerk's delegated powers (Financial Regulations 2019 4.1)

- vi. Lincolnshire Environmental Awards-* The committee were informed that correspondence had been received regarding the Lincolnshire Environmental Awards 2020. In light of the work the committee had undertaken to protect the rare flora at the

Cemetery and protection of endangered species at the Meadows the council meets this criterion. Following discussions, it was agreed the Council enters the Lincolnshire Environmental Awards and the draft essay is emailed to the committee for approval before submission.

Proposal 14- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council enters the Lincolnshire Environmental Awards and the draft essay is emailed to the committee for approval before submission.

- vii. Plant Collection for Natural History Museum* – The committee were informed that the plant collecting had taken place at the Cemetery for the Love Lincs Plant project in conjunction with the Natural History Museum. It was advised that this is proposed to be the last year of funding for the project and the plants the group are collecting range from flowers to weeds and it was requested if the group can be granted permission to collect specimens on the other Amenities sites.

Proposal 15- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council grants permission to Love Lincs Plants to collect plant specimens on all Amenities Sites.

- viii. Amenities Winter operation (Amenities Operatives)* - It was advised that the winter maintenance has been taking place at the Cemetery. The operatives have been collecting the leaves and maintaining the memorial garden. The committee were informed that the carpark in front of the toilet block is in need of re-graveling after the work carried out to find the underground leak and also some of the footpaths are also in need of re-graveling, quotes will be obtained for the gravel.
- ix. Installation of Bench at the cemetery* – The committee were informed that a bench is still in storage. The bench was previously installed at Castle Dyke and it was enquired if this could be installed at the cemetery. Following discussions, the committee agreed the bench previously installed at Castle Dyke can be installed at the cemetery.

Proposal 16- On the proposal of Councillor B Turner, seconded by the Councillor Mrs G Johnson, it was unanimously **RESOLVED** the Council accepts the bench previously installed at Castle Dyke can be installed at the cemetery.

- c. To consider measures to support Armed Forces Covenant* -The committee were informed that some Cemeteries allow members of the armed forces to be exempt from double charges for cemetery services. Following discussions, it was agreed that this be added to the rules and regulations to show the councils further support to the Armed forces.

Proposal 17- On the proposal of Councillor B Griffin, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council accepts the addition to the Rules and Regulations to allow members of the armed forces to be exempt from double charges for cemetery services.

- d. To consider Feedback on contract Maintenance meeting*
The chairman updated the committee on the contracts meeting held on Monday 20th January 2020. The committee were informed that all issues regarding the grass cutting during wet periods were reported and this would be monitored.
- e. To review and approve Cemetery Documentation*
The committee had received the updated documentation for the Cemetery. Following discussions it was agreed that the updated change of address form and the new documentation of Re-purchase of Deed of Grant and Extension to Deed of Grant is accepted, plus an admin charge of £40 will be applied to both of the new forms in conjunction with the required fee for extending/ renewing the Grant.

Proposal 18- On the proposal of Councillor J Dawson, seconded by the Councillor S Sismore, it was unanimously **RESOLVED** the Council accepts the updated change of address form and the new documentation of Re-purchase of Deed of Grant and Extension to Deed of Grant, an admin charge of £40 will be applied to both of the new forms in conjunction with the required fee for extending/ renewing the Grant.

f. Any correspondence

i. Tenancy Agreement

- **Cemetery Lodge** - The committee were informed that the tenancy agreement is due to be issued to the Cemetery Lodge Tenant and confirmation of the rental price was required to complete the document. Following discussions, it was agreed that the rental for 2020/21 financial year will remain at £625 per month.

Proposal 19- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council agree that the rental for 2020/21 financial year for the Cemetery Lodge will remain at £625 per month.

- **Workshop** – The committee were informed that currently there is no charge for the use of the workshop at the Cemetery by ground maintenance contractor. It was confirmed on a recent inspection there was 7 mowers, a trailer and a motorbike in the workshop. Discussions ensued and it was confirmed that talks would be carried out with the contractor to ascertain if all the equipment was for sole use on the Town Council ground maintenance contract, if items are not, a rental charge will be introduced for the use of the workshop as business storage.

Proposal 20- On the proposal of Councillor B Turner, seconded by the Councillor J Dawson, it was unanimously **RESOLVED** the Council accepts that talks would be carried out with the contractor to ascertain if all the equipment was for sole use on the Town Council ground maintenance contract, if items are not, a rental charge will be introduced for the use of the workshop as business storage.

- **Compound** – The committee were informed that currently there is no charge for the use of the compound at the Cemetery by the gravedigger. The committee were further informed that this is only used when a number of interments are due to take place on back to back days. Following discussions, it was agreed that as the compound is only used to facilitate the council's statutory duties as a Burial Authority the compound will remain rent free for the gravedigger.

Proposal 21- On the proposal of Councillor D Dorson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council agreed that as the compound is only used to facilitate the council's statutory duties as a Burial Authority the compound will remain rent free for the gravedigger.

412. RECREATION GROUND (Agenda Point 6)

a. Feedback on action points - These were noted by the committee and accepted.

b. To consider Management & Maintenance Report

- i. Goal Posts-* The committee were informed by the chairman that funding could be applied for, but it would be match funding. Discussions ensued and it was felt that other projects were more pressing as the cost of £4020 for the goal posts would be a significant amount out of the budget and the ongoing maintenance of the grass that area would also need to be factored in. The committee agreed to remove the previous proposal to change the middle section of the fenced areas at the Recreation Ground into a football area and to the installation of goal posts.

Proposal 22- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council removes the previous proposal to change the middle section of the fenced areas at the Recreation Ground into a football area and the installation of goal posts.

- ii. Emergency Repairs to toilet system-* The committee were informed that emergency repair works to the Recreation Toilet system were carried out at a cost of £51.50 inc of VAT from Gordon Bush Gas & Plumbing Solutions. The works were carried out under the Town Clerk's delegated powers (Financial Regulations 2019 4.1)

Proposal 23- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council accepts the approves the invoice for the emergency repair works to the Recreation Toilet system at a cost of £51.50 inc of VAT from Gordon Bush Gas & Plumbing Solutions authorised under the Town Clerks delegated powers (Financial Regulations 2019 4.1)

- iii. Green Flag Award –* The committee were informed that currently we do not meet the criteria for the Green Flag Award but are working towards it. The committee agreed this would be reviewed at the next meeting.
- iv. Hard Tennis Courts Opening for 2020 season-* It was enquired into when the committee wished for the Hard Tennis Courts to be reopened for the 2020 Season. Following discussions, it was agreed that the tennis courts will be reopened on 1st April 2020.

Proposal 24- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council accepts the Hard Tennis courts will be reopened from 1st April for the 2020 season.

- v. Floral Decorations for Stamford in Bloom-* It was reported that an opportunity to further the floral display for Stamford in Bloom could be expanded in the form of a floral town crest on the bank of the Recreation Ground. The committee were informed that Stamford in Bloom would be willing to support the project. Following discussions, it was agreed that the floral display be investigated further with costings for the project.

Proposal 25- On the proposal of Councillor Mrs S Sismore, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council agree that the floral display on the bank of the Recreation Ground in the shape of the town crest be investigated further with costings for the project.

c. Review of charges for use of facilities:

- i. Shack –* The committee were informed that the Shack lease is in its final year and due to expire on 1/5/20. Following discussions, the committee agreed to look into all possible uses of the building later in the year.
- ii. Rock Tennis –* The committee were informed that correspondence had been received to confirm the rental charge for the Grass Tennis courts for the 2020 season by Rock Tennis Club. The committee were advised that the club currently pays £625 for the use of the courts and has not received any rental increase for a number of years. The committee were informed that the ground maintenance of the courts is at a cost of £9,330 per season. Following discussions, it was agreed by the majority that the rent be increased by £25 for the 2020 season and would be at a total of £650.

Proposal 26- On the proposal of Councillor J Dawson, seconded by the Councillor D Dorson, it was agreed with one abstention **RESOLVED** the Council agree the rent be increased by £25 for the 2020 season and would be at a total of £650.

- iii. **Showman's Guild (Mid Lent Fair)** - The committee were informed that correspondence had been received regarding the cost for the accommodation vehicles for mid lent fair. The committee were informed that last year the cost was £32 per vehicle however there was some dispute on the amount of vehicle on site and it is recommended that permits be issued with a unique identifier, be issued to ensure the correct amount can be charged. Following discussions, it was agreed that the rental will remain at £32 per accommodation vehicle and 30 permits will be issued with unique identifiers which must be displayed at all times.

Proposal 27- On the proposal of Councillor J Dawson, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council accepts that the rental will remain at £32 per accommodation vehicle and 30 permits will be issued with unique identifiers which must be displayed at all times.

- iv. **Approve quote for maintenance access gate to Grass Tennis Courts** - The committee had been circulated a report on the costings for the installation of a maintenance gate at the Grass Tennis courts. Following discussions, it was agreed that this would be deferred to the 2020/21 financial year.

Proposal 28- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council accepts the installation of a maintenance gate at the Grass Tennis courts, be deferred to the 2020/21 financial year.

413. MEADOWS (Agenda Point 7)

- a. **Feedback on action points** - These were noted by the committee and accepted.
- b. **To consider Management & Maintenance Report**
 - i. **Millstream Management** - The committee were informed that a meeting had taken place on 31st January 2020 with the Millstream Steering group. The committee had been circulated the initial drawings and plan of routes for the information board which will be placed on the Meadows.
- c. **Any correspondence-** The committee were informed that correspondence had been received regarding the pigeons on the meadows and a resident, which is unhappy with the amount of pigeons that sit on the resident's roof. The tenant insists that the cause of the pigeons is due to the duck feeders. Following discussions, it was agreed that the amount of pigeons has not increase since the duck feeders have been installed. This is due to the amount of waste food that is around the area, the increased amount of people feeding the birds and the committee have no intention of removing the duck feeders, as they are there to improve the health of the wild fowl and are being well used by visitors to the Meadows. It was noted that this roof has always had pigeons sitting on it back to the late 90's. It is possible that due to the change in the law in April 2019 regarding the culling of birds this has caused the increase in numbers due to their breeding patterns.

414. PROGRAMMED EVENTS (Agenda Point 8)

- i. **2020 event poster and new events-** The committee had been circulated a draft of the events poster containing all events held on the Meadows and Recreation Ground for 2020 season. The committee were informed that requests had been received from Market Square Group to change the date of their event to 18/4/20-19/4/20. Also, from Barn Hill to hold a church outdoor music & fun event on the Bandstand on 10/5/2020. An enquiry had been received for holding a duck race during July/August from the Wittering & District Rafa and the Garden Show had requested to set up their marquees on the Saturday before their event. Following

discussions, the committee agreed that the new event poster would be used for the 2020 season and all events were approved with the standard conditions being applied.

Proposal 29- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council agreed that the new event poster would be used for the 2020 season and all events were approved with the standard conditions being applied.

- ii. **Antiques Fair-** The committee were informed that the outstanding remittance has not been received for the autumn antiques fair. The group has been contacted but no response had been received. Following discussions, it was agreed that if the outstanding remittance is not received by the end of February, all 2020 Antiques Fairs will be cancelled.

Proposal 30- On the proposal of Councillor Mrs S Sismore, seconded by the Councillor D Dorson, it was unanimously **RESOLVED** the Council agreed that if the outstanding remittance is not received by the end of February, all 2020 Antiques Fairs will be cancelled.

415. TREE WORKS ALL SITES (Agenda Point 9)

The committee were informed that due to an accident by the contractor's climber the allotments works cannot be carried out and would not be able to fulfil the contract for at least 8 weeks which, would result in the works not being carried out till the end of nesting season. Discussions ensued and it was agreed that the tree works would be retendered, and the committee authorise the Chairman and Vice to make the decision on behalf of the council for the approval of the tree works on the current specification of works previously agreed by the council.

Proposal 31- On the proposal of Councillor Mrs G Johnson, seconded by the Councillor Mrs S Sismore, it was unanimously **RESOLVED** the Council agreed the tree works would be retendered and the committee authorise the Chairman and Vice to make the decision on behalf of the council for the approval of the tree works on the current specification of works previously agreed by the council.

416. ST. MICHAEL'S CHURCHYARD (Agenda Point 10)

- a. **Feedback on any issues related to ground maintenance** - Nothing to report

417. PERSONNEL MATTERS (Agenda Point 11) - Nothing to report

418. ANY OTHER MATTERS FOR CONSIDERATION (Agenda Point 12)

- i. **Ivy on Cemetery Office-** It was brought to the attention of the committee, that there is ivy on the side of the Cemetery Office building which is in need of removal. The committee were informed that this has been severed and we are currently waiting for the ivy to die before removal to prevent any damage to the brick work.
- ii. **Parking on Cliff Road** – It was brought to the attention of the committee, that people are parking on the area to the side of the bollards on Cliff Road, the committee were advised that this would be looked into.

419. DATE OF NEXT MEETING: (Agenda Point 13) – Tuesday, 03 March 2020 at 7pm

Chairman
(The meeting closed at 9.44pm.)