

# STAMFORD TOWN COUNCIL



## APPLICATION FOR EMPLOYMENT CONFIDENTIAL

Please complete this form in ink or typescript and return to:  
Town Clerk, Stamford Town Council, Town Hall, St Mary's Hill Stamford PE9 2DR

Application for employment as:	Office use only SL Y/N	Reason	Ref:
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### PERSONAL DETAILS

Surname	Forename(s)	Preferred Title(Mr/Mrs/Ms)
Home Address	Address for Correspondence(If different from home address)	
Postcode		
Tel No: Home/Work	Can you be contacted at work? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Should you be selected for interview are there any dates when it would be impossible for you to attend	Are you related to any elected member of the Council or any employee of the Council? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes please give details	
If appointed when could you start work?	Do you hold a current driving licence Yes <input type="checkbox"/> No <input type="checkbox"/> If yes is it Full <input type="checkbox"/> Provisional <input type="checkbox"/> Do you have any endorsements Yes <input type="checkbox"/> No <input type="checkbox"/>	
Please give details of any criminal convictions :- (if none state 'none')		
N. B. Under the Rehabilitation of Offenders Act 1974 you are required to give details of any convictions that are not spent (failure to do so may render you liable to summary dismissal)		

### REFERENCES

Please give the names, addresses and capacity in which known, of two referees to whom reference may be made. One should be a present or previous employer.

1.	2.
Postcode: _____ Tel No: _____	Postcode: _____ Tel No: _____

Unless you state to the contrary, it will be assumed that, if you are selected for interview, you have no objections to these referees being approached before interview. Please note that all information provided on this form may be subject to checks. Applicants who are appointed and found to have supplied false information or mislead through significant omission may be subject to disciplinary action which could result in their summary dismissal .

## EDUCATION AND QUALIFICATIONS INCLUDING OCCUPATIONAL AND PROFESSIONAL TRAINING

Educational Establishment	Qualifications and examinations taken. Please state your results/grades. If your studies are incomplete, please indicate progress and approximate completion date.	Date	
		From	To
Please give particulars of membership of any professional body (please state how membership was obtained e.g. Examination, invite etc.)			

## JOB REQUIREMENTS

Please use this space to explain how you meet each one of the job requirements. You may draw on knowledge, skills, abilities, experiences etc. gained from paid work, unpaid work, domestic responsibilities, education, leisure interests and voluntary activities: **(You should not attach C.V.s)**

Continue on no more than one additional sheet of paper

