

Stamford Cemetery

Interment Notice of Burial

Interments must be requested **2 weeks prior to the interment date.**

Confirmation of the booking will then be issued by the Town Hall Bereavement Services, until such time the request is not officially confirmed.

This form must be delivered to the Stamford Town Hall Bereavement Services with either, the Green Form 9 issued by the Registrar of Deaths, or Coroner's Burial Order, at least three full days before the burial excluding weekends and Bank holidays. A copy is also to be emailed to bereavement.services@stamfordtowncouncil.gov.uk

Details of Burial

Burial arranged for: Day _____ Date _____ Year _____ Time _____

Type of Service: Direct to Grave Chapel Horse Drawn

Mourners to backfill grave Large attendance expected Music at Grave side
(please refer to 'Rules & Regulations') (over 50 mourners)

Minister or officiating Person _____

Place of Service _____

Time of Service _____ Length of Service _____

Details of Deceased

Deceased Details: Title _____ Full Name _____

Permanent address prior to Death _____
_____ Postcode _____

Previous address if known* _____
_____ Postcode _____

**Stamford Town Council uses the deceased's address as part of the checking process. If these details do not correspond, further confirmation may be required. The address held may be from when the grave was originally purchased.*

Is the deceased the grave owner? Yes No Age _____

Religion of deceased _____ Profession _____

Date of Death _____

Legal Status: Single Married Divorced Civil Partnered

Civil partnership dissolved Widow/Widower Surviving Civil Partner

Details of grave/burial

Grave: Purchased new Pre-purchased Grant Number _____

Stamford Town Council will use the grave number to check that the details on this form match the records held. If any discrepancies occur, further checks will be made. It is important that the details of the grave owner, and if applicable, the previous burial detailed on this form, are correct. This is important if more than one plot is held. Only when these checks have been satisfactorily completed, can the grave be prepared.

Grave Section _____ **Row** *(if applicable)* _____ **Number** _____

Depth of Grave: Re-open Single (depth for one) Double (depth for two)

Details of Coffin/Casket: Traditional Coffin(tapered) Straight edged coffin Casket (domed lid)

Wicker/Willow Cardboard Other *please state.* _____

Size of coffin/ casket **Length** _____ **Width** _____ **Depth** _____
Including handles (feet & Inches) (Inches) (Inches)

The Funeral Director must provide this information accurately before the grave can be prepared.

Coffins/caskets that exceed 27" wide will incur a higher burial fee. Please see 'Fees & Charges'

Details of last burial (only applicable to a re-open)

Full name of last person buried in this grave: _____

Date of this burial: _____

Memorial

Is there a memorial to be moved? Yes No Don't Know

Details of Funeral Director

Name and address of Funeral Director (This Section Must be Completed) _____

Funeral Arrangers Name _____

I have confirmed that all applicable Cemetery fees, including resident/non-resident fees have been fully explained and understood by our client.

Signature _____ Date _____

Owner(s) / applicant's details

- Application for Burial: Where the deceased is the only grave owner, only a signature of the applicant for the burial is required.
- Authorisation to open and request burial in a grave: Where the deceased is not the owner, ALL living owners must sign this form, to authorise the opening and burial in this grave.
- Application for burial in a public/unpurchased grave.

Authority to open/ re-open a previously Purchased grave for a burial.

(For additional owners please complete Appendix A)

I, the undersigned being the Registered Owner, hereby consent to grave number _____
at Stamford Cemetery being opened for the purpose of interring the late:

Deceased Name: Title _____ Full Name _____

I hereby hold Stamford Town Council and all its officers and servants harmless and indemnified against all actions, claims and demands which arise out of the above interment. I hereby declare that as the registered owner to be legally bound by the Rules and Regulations and any further amendments as result of legislative changes. I have been made aware to the Council's Privacy Notice for Bereavement Services.

Title _____ Full Name _____

Address _____

_____ Postcode _____

Email _____

Telephone Number _____ Relationship to deceased _____

Signature _____ Date _____

If possible, please attach the Exclusive Right of Burial Deed.

To be completed if the funeral is requested by a person for the interment of the Registered Owner

I hereby give my consent to the interment, in the aforementioned grave of the late:

Deceased Name: Title _____ Full Name _____

I hereby hold Stamford Town Council and all its officers and servants harmless and indemnified against all actions, claims and demands which arise out of the above interment.

Title _____ Full Name _____

Address _____

_____ Postcode _____

Email _____

Telephone Number _____ Relationship to deceased _____

Signature _____ Date _____

If possible, please attach the Exclusive Right of Burial Deed.

To be completed in respect of Communal Graves

I, the undersigned, hereby consent to the interment of the late:

Deceased Name: Title _____ Full Name _____

In an unpurchased grave, and I understand that no further right of burial or other rights in the grave will be granted to me by virtue of the interment. I also understand that the interment may be in a grave where other burials have or may take place.

I hereby hold Stamford Town Council and all its officers and servants harmless and indemnified against all actions, claims and demands which arise out of the above interment.

Title _____ Full Name _____

Address _____

_____ Postcode _____

Email _____

Telephone Number _____ Relationship to deceased _____

Signature _____ Date _____

Any additional information

Please remember to attach the Green Form or Coroner's Burial Order.

If possible, please attach the Exclusive Right of Burial Deed

Approved: STC 28th February 2023

