



Stamford Town Council

Policy for use of the Meadows and Recreation Ground for events

1. The Meadows and Recreation Ground are primarily designated for public recreation and leisure activities including approved sports and similar public enjoyment of the open spaces provided.
2. The Meadows and Recreation Ground are also available for agreed charitable and commercial events between and including the months of March and October.
3. The number of events to be held at each site during these specified months will be limited to permit appropriate rest periods and routine maintenance.
4. When considering each application, the Council will adopt the following criteria:
 - a. To scrutinise the historical record of positive and negative experiences in respect of the applicant and similar past events.
 - b. The provision of specialist and general-interest activities for the general public.
 - c. To provide a variety of activities appealing to different sectors of the community.
 - d. To attract visitors to Stamford
 - e. To provide added value and other benefits to the town and for its residents.
 - f. To encourage innovation through supporting activities new to Stamford.
 - g. To limiting environmental wear and consequential damage to each space in having regard to the time of year and future events scheduled.
 - h. To minimise disruption to the town in general and in particular neighbouring residents and other users of the Meadows and Recreation Ground.
 - i. To maintain safe access across the sites for the continued routine use and enjoyment of members of the public.
 - j. The organisational commitment of the applicant demonstrated and the provision of adequate and detailed plans to identify and mitigate any and all potential nuisances.
5. At the discretion of the Council, a fee may be charged for use of the Meadows and/or Recreation Ground for approved events. Fees are reviewed annually. In respect of approved charities and similar non-profit organisations making no admission charge, the fee may be waived. In respect of all other events, the fee will vary according to anticipated attendance numbers, any admission charges and any other commercial considerations that may be deemed appropriate by the Council.
6. All event organisers are required to submit an application form at least a minimum of one calendar month, but preferably three, in advance of the planned event depending on size & nature of event. Organisers are deemed to have accepted the Council's standard Terms and Conditions upon submission of each application.
7. All events must commence no earlier than, and end no later than, the following prescribed times:
Monday-Friday **08:30-22:00**; Saturday **08:00-22:30**; Sunday **08:00-22:00**.
8. Event organisers are required to offer unrestricted admission, subject only to limits of capacity and public safety, whether or not there is an admission charge for transit pedestrians. Membership organisations are prohibited from offering admission solely to their own members.
9. Event Organisers' must undertake consultation with Stamford Town Council in respect of any Temporary Traffic Regulation Order for a Public Right of Way or Footpath closure **prior** to any application being submitted to LCC Highways.
10. The release of Chinese Lanterns is strictly prohibited from the Meadows and Recreation Ground.
11. Metal detecting is strictly prohibited on the Meadows and Recreation Ground
12. Car parking associated with any organised event on the Meadows or the Recreation Ground will only be permitted following written agreement with Stamford Town Council.

Entirely at the Council's sole discretion, events on both sites may be limited, postponed or cancelled.