

## Allotment Co-worker Agreement

Both the tenant and co-worker should complete and sign two copies of this agreement, return one copy to Stamford Town Council allotments service and keep the second copy for your own records.

Allotment Site .....Plot Number: .....

Tenant's Name .....

### Co-workers Details

Name .....

Address .....

Postcode .....Tel. No: .....

Email address .....

Date of Birth .....

### Additional Notes/Rules

1. Co-workers will **NOT** be automatically placed on the allotment waiting list. If you wish to apply for your own plot, please fill in a separate application form. If the original tenancy ceases, co-workers will only be considered to take on the allotment if they have been registered as co-worker for at least two years and / or as long as the next person to be offered a plot on the waiting list
2. The annual invoice is the responsibility of the tenant, not the co-worker.
3. It is the responsibility of the tenant to inform the Stamford Town Council allotments office if the plot is to be transferred to the co-worker before the current agreement is ended.
4. A co-worker can only be a co-worker on up to two plots in total across the town.
5. The co-worker must make themselves aware of, and comply with, the allotment tenancy rules.
6. For any breach of the tenancy rules, notice of termination may be served on the tenant i.e. the named tenant is responsible for the actions of the co-worker, and both would have to vacate the plot.
7. The named tenant is allowed to cease this agreement at any time.
8. The council reserves the right to end co-worker status for a co-worker if they are breaching allotment rules or are involved in incidents of harassment or undertaking any illegal activity.
9. The council reserves the right to deny co-worker status for any individual who is currently involved in an allotment dispute or investigation.
10. The council reserves the right to deny future co-worker status to any individual who has had co-worker status ended for misconduct, harassment or undertaken an illegal activity on an allotment.

By Signing this you are agreeing to abide by the Allotments rules and regulations and grant permission for your data to be held and used as per Stamford Town Council's Data Protection Policy and Statement Below.

**Tenants Signature** .....**Date**.....

**Co-worker's Signature**.....**Date**.....

**PLEASE return one copy to Stamford Town Council allotment service, Stamford Town Council, Town Hall, St Marys Hill, Stamford, PE9 2DR**

**Keep a second copy for your records to show to your site rep.**