Stamford Town Council

03 November 2022

Dear Councillor,

STAMFORD TOWN COUNCIL – NOTICE OF MEETING

You are hereby summoned to attend the Events Committee Meeting scheduled on **Monday 07 November 2022 at 6pm** at the Town Hall for the purpose of considering and passing such resolutions as may be necessary with respect of each item on the agenda attached.

Yours sincerely,

Town Clerk (Proper Officer)

(For information only to those Members not on the Committee)

Members:

Councillor	David Taylor	(**Town Mayor**)
Councillor	Andrew Croft	(**Chairman**)
Councillor	Joanna Winterbourne	(**Vice-Chairman**)
Councillor	Breda-Rae Griffin	
Councillor	Simon Fenn	
Councillor	Lisa Brewin	
Councillor	Amanda Schonhut	

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ARMED FORCES COVENANT
EMPLOYER RECOGNITION SCHEME
SILVER AWARD WINNER 2019
PROUDLY SUPPPORTING THOSE WHO SERVE.

AGENDA
FOR MEETING OF THE EVENT COMMITTEE
to be held at Town Hall on
MONDAY 07 NOVEMBER 2022 at 6pm

Members of the Public and Press are welcome to attend.
Anyone wishing to attend in person and speak at the meeting is required to register their request with the Council 48hours prior to the meeting date.
For ease the public may view proceeding remotely by clicking on the link ***HERE*** *to join the meeting.*

1. **To receive any public representation in respect of business on the agenda –** *In accordance with Standing Order 3e*

2. **Apologies and reasons for absence -** *Committee to receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972.*

3. **Declarations of Interests -** *Committee to receive declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.*

4. **To confirm the Minutes** of the meeting held on 10 October 2022 as a true record of the meeting

5. **Spooktacular Sunday 30 October 2022**
   a. *Feedback and final budget outcome*

6. **Festive Light Switch-on Thursday 24 November 2022**
   a. *Confirmation of councillor support for the event*
   b. *Confirmation of Entertainment programme*
   c. *Update on potential late night shopping event with retail units*
   d. *Update on Red Lion Square Christmas Tree installation and removal*

7. **Christmas Market Sunday 27 November 2022**
   a. *Final number of Trader bookings*
   b. *Confirmation of operation of Event Plan*
   c. *Consider the Christmas Budget*
   d. *Confirmation of councillor and volunteer support for the event*

8. **Carols on the Bandstand Sunday 18 December 2022**
   a. *Consider the operation and entertainment for the event*
   b. *Consider advertising of the event*

9. **Date of next meeting:** Monday 12 December 2022 at 6pm

Town Clerk – 03/11/2022