

26 January 2023

Dear Councillor,

STAMFORD TOWN COUNCIL – NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Town Council to be held at the Town Hall on **Tuesday 31 January 2023 at 7 p.m.** for the purpose of considering and passing such resolutions as may be necessary with respect of each item on the agenda attached.

Yours sincerely,



Town Clerk

NOTICE OF STAMFORD TOWN COUNCIL
TO HOLD A TOWN COUNCIL MEETING
ON TUESDAY 31 JANUARY 2023 AT 7pm AT STAMFORD TOWN HALL

*Members of the Public and Press are welcome to attend or
join the meeting virtually by clicking [HERE](#)*

AGENDA

- 1. Public Participation** *(In accordance with Standing Order 3e)*
 - **W Phelan, Principal Stamford Endowed School Presentation**
- 2. Apologies and reasons for absence** *(To receive and resolve reasons for absence in accordance with the Local Government Act 1972)*
- 3. Declarations of Interests:** *(To receive declarations of interest in accordance with the requirements of the Localism Act 2011 and consider any applications for dispensations in relation to disclosable pecuniary interests or non-pecuniary interests.)*
- 4. Confirm notes of Town Council meeting held on 20 December 2022 as a true record.**
- 5. Town Clerk's Report**
 - a. *Action Points and Reports on Council Matters*
- 6. Planning Committee**
 - i. *To approve the accuracy of the notes of the Committee meeting held on 03 January 2023*
 - ii. *To identify any action points and items that may require further discussion:*
 - iii. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*
- 7. Amenities Committee**
 - i. *To approve the accuracy of the notes of the Committee meeting held on 10 January 2023*
 - ii. *To identify any action points and items that may require further discussion:*
 - iii. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*
- 8. Climate Action Working Group**
 - i. *To approve the accuracy of the notes of the Committee meeting held on 11 January 2023*
 - ii. *To identify any action points and items that may require further discussion:*
 - iii. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*
- 9. Events Committee**
 - i. *To approve the accuracy of the notes of the Committee meeting held on 16 January 2023*
 - ii. *To identify any action points and items that may require further discussion:*
 - iii. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*
- 10. Finance Committee**
 - i. *To approve the accuracy of the notes of the Committee meeting held on 24 January 2023 (To follow)*
 - ii. *To identify any action points and items that may require further discussion:*
 - iii. *The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*
- 11. Reports on Outside Bodies/Organisations:**
 - i. *Lincolnshire County Councillors*
 - ii. *Lincolnshire Police*
 - iii. *South Kesteven District Councillors*
 - iv. *Stamford Ward Councillors*
 - v. *Town Councillors on Outside Bodies*
- 12. Accounts for Payment -** *To approve the schedule of payment – No. 10*
- 13. Date of next Town Council meeting – **Tuesday 28 February 2023****

STAMFORD TOWN COUNCIL**MINUTES OF STAMFORD TOWN COUNCIL MEETING
HELD ON TUESDAY, 20 DECEMBER 2022 AT 7.00PM
AT STAMFORD TOWN HALL**

PRESENT Councillor D Taylor (Chairman / Mayor)
Councillor A Croft
Councillor H Bisnauthsing
Councillor B Sandall
Councillor Mrs S J Sandall
Councillor J Dawson
Councillor Miss B Griffin
Councillor Mrs S Sismore
Councillor Mrs G Johnson
Councillor D Dorson
Councillor Mrs M Pitt
Councillor Mrs A Carter-Begbie
Councillor Mrs E Hooper
Councillor S Fenn
Councillor S Ford
Councillor S Doyle
Councillor Mrs L Brewin
Councillor Mrs A Schonhut

ALSO PRESENT Town Clerk
Councillor Kelham Cooke, LCC Stamford East Division & Leader of SKDC
1 Member of public
1 Member of press

1. PUBLIC PARTICIPATION (Agenda Point 1):

The Mayor and Chairman of the Council wished to welcome all to the meeting to outline some of the Council's achievements during 2022. The acquisition of Uppingham Road and Empingham Road playing fields, which was initiated by Councillors Bob and Sue Sandall, is moving forward. Huge strides have been made towards the return of a Museum to Stamford. The procurement of the public conveniences in Red Lion Square, together with the Bastion and land off West Street and the delivery of an Escape Room attraction in the Town Hall will be all developing and enhancing local tourism. The Town Hall has increased the number of bookings for Civil Ceremonies thus generating a valuable income stream. The Shack Community-Hub has also been well used for events – including the Queen's Platinum Jubilee, the Halloween Spooktacular and many hugely successful Christmas festivities. The Town Council supported the Frank Newbon outdoor gym on the Recreation Ground, which was part funded by the Skells Trust and is an example of a great combined community and council initiative. The Stamford Neighbourhood Plan was adopted in May by referendum. All this has been achieved within budget and judiciously managing earmarked reserves.

Although the Town Council has decided to increase its share of the 2023 precept by 5%, it must be remembered that through prudent budgeting and spending over recent years the precept has not required any increase. Despite the criticism sometimes received, we should celebrate the fact that Stamford Town Council is an efficient, effective, well-run Council and applaud the efforts of Town Councillors who have assisted in these achievements.

A representative of the Civic Society, a resident of Stamford, wished to inform the Council of the efforts being undertaken by the Civic Society to celebrate the Coronation of King Charles III. It is a fact that many do not remember the last Coronation. It was recommended that Stamford should be festooned with flags and pennants to celebrate the King's enthronement on 6th June 2023. Visitors to the town should be in no doubt of Stamford's loyal celebration of this event. With this objective in mind. the Civic Society would like to enlist the support of

the Town Council to take the lead. The Civic Society will encourage all retail units to decorate their shop windows and schools to become involved in activities which will increase the footfall into the town.

The Chairman Councillor Taylor was pleased to be informed of the Civic Society's plans. It is recognised that the Coronation is only 16 weeks away and the Council's Events Committee is already preparing for this occasion. We all look forward to this momentous event.

Formal meeting commenced 7.15pm

2. APOLOGIES FOR ABSENCE (Agenda Point 2)

Councillor S Carroll, Councillor Mrs A Wheeler and Councillor Mrs J Winterbourne submitted their apologies, the reasons were noted.

Proposal 1 - Councillor D Dorson proposed, seconded by Councillor S Ford and unanimously **RESOLVED** that the Council accepts the reasons for absence.

Apologies were also noted from Councillor Richard Cleaver, LCC Stamford West Division.

Councillor Kelham Cooke congratulated the Town Council's achievement in an exceptionally challenging year. It was confirmed that the UK Prosperity Fund has now been received and a meeting is scheduled with the Town Clerk to identify how this funding can assist Stamford. The Defra funding has also been received but this will be for rural businesses outside of the town. The transfer of assets is moving forward and represents a form of devolution which is growing. The current thought is for a Greater Lincolnshire, but this yet to be determined. Investment in the Arts Centre continues with roof repairs underway. It is also welcome that with collaborative working, a joint project to decorate the Town for the Coronation could be achieved.

During questions, it was expected that the extension of the Cattle Market car park would follow when funds were available. Card readers at car park payment machines are being activated and rolled out at all sites. The issue of vehicles parking at the Bus Station is being addressed, with the Parking Order being upgraded to enable coach parking. It was appreciated that investment is being made in the Arts Centre, however more consideration should be given to developing opportunities to create income streams with pop-up exhibitions and small businesses to increase the Art Centre's footfall. There was question as to when Lincolnshire will be undertaking its Low Traffic Neighbourhood consultation. It was noted that this needs to be considered very carefully as closing roads isn't always an easy solution, but it is hoped information will be available early in 2023.

The Chairman Councillor Taylor appreciated the report and informed the Council that an informal discussion had been held with Rutland County Council to examine what cross boundary opportunities could be usefully explored.

3. DECLARATION OF INTEREST (Agenda Point 3)

Councillor D Dorson declared a Pecuniary Interest in respect of any discussion relating to personnel as his wife is Deputy Town Clerk.

Councillor Mrs G Johnson declared a Pecuniary Interest in respect of any discussion relating to personnel as her daughter-in-law is an Administration Officer.

Councillor H Bisnauthsing declared a non-pecuniary Interest in respect of any discussion relating to Planning as he is an elected member of the SKDC Planning Committee.

4. MINUTES (Agenda Point 4)

The Minutes of the Town Council meeting held on Tuesday, 29 November 2022 had been circulated to all members of the Council prior to the meeting.

It was proposed by Councillor A Croft seconded by Councillor J Dawson and **RESOLVED** by majority vote that the minutes of the Town Council meeting of 29 November 2022 are an accurate reflection of the meeting and be signed by the Chairman. There was one Abstention.

5. PLANNING COMMITTEE (Agenda Point 5)

- a. Councillor S Doyle confirmed on behalf of the Committee that the notes of the Planning Committee meeting held on Tuesday 06 December 2022 are a true and accurate reflection of the meeting.
- b. Matter for discussion: Councillor H Bisnauthsing wished to inform the Council the SKDC policy to call-in planning applications is for the request to be submitted by an appropriate District Ward Councillor. It was noted that the Planning Committee is already aware of this procedure.
- c. It was proposed by Councillor S Doyle seconded by Councillor Mrs G Johnson and **RESOLVED** by majority vote that the minutes of the Planning Committee meeting held on Tuesday 06 December 2022 together with the recommendations are approved by the Council. There were two abstentions.

6. FINANCE COMMITTEE (Agenda Point 6)

- a. Councillor Mrs M Pitt confirmed on behalf of the Committee the notes, including the Pink Paper of the Finance Committee meeting held on Tuesday 13 December 2022 are a true and accurate reflection of the meeting.
- b. Matter for discussion: The Chairman Councillor Mrs Pitt noted that the rental for the Cemetery Lodge is £625 per calendar month. This was noted.

Councillor Mrs S Sandall wished it noted that as there is considerable change in respect of the staff operation of the Council's administration procedures, with which she disagrees. She will be voting against the minutes.

Councillor B Sandall reiterated his concerns over the lack of information regarding the income due from SKDC in respect of the Special Expense Area. This was noted.

- c. It was proposed by Councillor Mrs M Pitt seconded by Councillor Mrs A Schonhut and **RESOLVED** by majority vote that the minutes including the Pink Paper of the Finance Committee meeting held on Tuesday 13 December are approved by the Council. There were 2 votes Against and 2 Abstentions.

7. ACCOUNTS FOR PAYMENT (Agenda Point 7)

The Council had been circulated with Schedule No. 9 for consideration.

There was question as to why three new laptops had been purchased at the cost of £2,656.92+VAT. It was advised that the three laptops were purchased for the use of the Archivist, the Heritage and Cultural Officer, and Town Hall's meeting streaming capability. The cost was competitively attained. The payment was being covered within this year's office budgetary expenditure to save on cost.

There was a query raised in respect of the 1st instalment for the Cemetery wall repair. The Chairman of Amenities Councillor D Dorson advised that this cost had been approved and a contractor appointed. Full examination of quotes had been undertaken by the Amenities Committee, it was anticipated that there would be further staged instalments and the minutes of the meeting would be forwarded for reassurance.

Proposal 2 – It was proposed by Councillor Mrs M Pitt, seconded by Councillor J Dawson and **RESOLVED** by majority vote that Schedule No. 9 is approved for payment. There was 1 Abstention.

8. DATE OF NEXT MEETING (Agenda Point 10) – Tuesday 31 January 2023 at 7pm.

Councillor S Ford wished to propose the Museum Committee scheduled on 09 January 2023 is postponed, to enable a full report to be presented on the action points being progressed at the 06 February 2023 meeting.

Chairman
(The meeting closed at 19.55 p.m.)

STAMFORD TOWN COUNCILMINUTES OF THE PLANNING COMMITTEE MEETING
HELD ON TUESDAY, 03 JANUARY 2023 AT 6.00PM
AT STAMFORD TOWN HALL

PRESENT Councillor Elaine Hooper (Chair)
Councillor Steve Doyle (Vice Chair)
Councillor Steve Carroll
Councillor Amanda Schonhut

ALSO PRESENT Richard Tracey (Administration Officer)

During this Planning Committee meeting, all applications prepared for consideration were examined in open session for the sake of transparency.

1. TO RECEIVE ANY PUBLIC REPRESENTATION IN RESPECT OF BUSINESS ON THE AGENDA (Agenda Point 1)

None received.

2. APOLOGIES AND REASONS FOR ABSENCE (Agenda Point 2)

None received. Councillor Shaun Ford was absent with no apology.

3. DECLARATION OF INTEREST (Agenda Point 3)

None declared.

4. MINUTES (Agenda Point 4)

The Minutes of the Committee Meeting held on Tuesday, 06 December 2022 were confirmed and signed as a true record of the meeting.

5. TO RECEIVE UPDATE ON ANY ACTIONS RELATING TO PLANNING BUSINESS (Agenda Point 5)

- a. *Oliver Bonas store, 9 High Street, Stamford* - The Administration Officer reported that a reply had been received from Planning Enforcement regarding this brightly painted shopfront stating that the developer has consent for this colour to be used which was conditioned under the recent planning approval ref. S22/1332 and the colour cannot be changed.

6. PLANNING APPLICATIONS RECEIVED FROM SOUTH KESTEVEN DISTRICT COUNCIL (ATTACHED) (Agenda Point 6)

7. ANY CORRESPONDENCE OR URGENT BUSINESS RELATING TO PLANNING FOR CONSIDERATION (Agenda Point 7)

- a. *Mobile Master, 39 High Street, Stamford PE9 2AL* – The Administration Officer reported that this phone shop had recently opened with an unauthorized illuminated fascia advert in the Conservation Area. This matter was reported to Planning Enforcement on 13/12/2022 and is now an Enforcement case ref. ENF22/0303. Noted by Members.
- b. *Enforcement & Conservation Issues meeting* – The Administration Officer reported that this meeting will take place on 17 January 2023 at 11.00am. Noted by Members.

- c. *Public speaking notification SKDC Planning Committee - S22/1953, 2 Storey classroom extensions to Science Block and 2 additional external staircases at Stamford School, St Paul's Street, Stamford PE9 2BE* – The Administration Officer reported that this application will be heard at SKDC Planning Committee on 12 January 2023 at 1.00pm and that all Town Councillors were notified via email on 03 January 2023.
 - d. *Steel advertising notices in High Street planters* – It has been noted by a member of the public that 2 steel advertising notices have appeared in the planter on the High Street adjacent to St Michael's Church. The Administration Officer reported that this would be a matter for SKDC as they are responsible for the planter.
 - e. *Lorry strike on HSBC building* - The Administration Officer reported that on 22 December 2022 a large vehicle entered the High Street from Red Lion Square and struck the HSBC building located on the corner causing extensive damage. Councillor Richard Cleaver has since reported via email correspondence that the SKDC CCTV control room captured the incident and that the police need to be informed so that the incident is followed up. He also stated that, from previous Town Council meetings, Councillor Davies & LCC officers gave a verbal commitment to consider adding some form of barrier at the entrances to the High Street and Ironmonger Street which would prevent any vehicles from entering between 10.00am and 4.00pm. Discussion continued regarding the possible installation of ANPR camera surveillance with the imposition of heavy fines on vehicles that ignore the access time restriction and/or cause damage to buildings, also barriers or retractable bollards that physically restrict access to the High Street during business hours.
8. DATE OF NEXT MEETING (Agenda Point 9) – Tuesday 7 February 2023 at 6.00pm.

Chairman

(The Meeting closed at 7.05pm)

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
27/10/22	12/12/22	S22/2336	Proposed electrical asset replacement and reinforcement works Stamford Primary Substation, Cherryholt Lane, Stamford PE9 2EP	Wayleaves - works by electricity bodies	Andy Yates National Grid, Herald Way, Pegasus Business Park, Castle Donington DE74 2TU	Defer to SKDC Case Officer
23/11/22	12/12/22	S22/2303	Approval of details required by condition 3 (refuse and recycling storage) of S20/0536 1-4, 6 & 7 Stamford Walk, 16 St Mary's Street, Stamford PE9 2DF	Discharge of Conditions (Planning)	Mr Scott Broadbent Burmor Construction, Burmor House, Sunderland Road, Northfield Industrial Estate, Market Deeping PE6 8FD	Defer to SKDC Case Officer
23/11/22	12/12/22	S22/2367	Discharge conditions 4 (Joinery) and 5 (Materials) of S20/0537 1-4, 6 & 7 Stamford Walk, 16 St Mary's Street, Stamford PE9 2DF	Discharge of Cond(s) Listed Building	Mr Scott Broadbent Burmor Construction, Burmor House, Sunderland Road, Northfield Industrial Estate, Market Deeping PE6 8FD	Defer to SKDC Case Officer and Conservation Officer
25/11/22	14/12/22	S22/2321	Works to Birch tree consisting of crown raise by removing lowest branches back to branch collar, lightly trimming any low sweeping twigs from higher branches. Crown will then start at approx. 12ft. Trim back small branches to maintain 2m clearance from building 73 Exeter Gardens, Stamford PE9 2SA	Tree Preservation Order	Mr Steve Brown 73 Exeter Gardens, Stamford PE9 2SA	Defer to SKDC Arboriculturist

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
28/11/22	14/12/22	S22/2326	Crown reduce 2x Ash Trees by 3m 1 Wharf Road, Stamford PE9 2DU	Trees in CA - Section 211 Notice	Mr Peter Loft 1 Wharf Road, Stamford PE9 2DU	Defer to SKDC Arboriculturist
14/12/22	14/12/22	S22/1731	Two storey extension to the front of the house consisting of a dining room and study on the ground floor and a bedroom on the first floor 52 Waverley Gardens, Stamford PE9 1BH	Householder	David Talbot 6 Flamborough Close, Woodston, Peterborough PE2 9LW	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
25/11/22	14/12/22	S22/2331	Wrought iron railings & gate (retrospective). Black powder coated paint. 1 Rutland Terrace, Stamford PE9 2QD	Listed Building Consent	Mr Sam Wakerley 1 Rutland Terrace, Stamford PE9 2QD	No objection subject to neighbour's amenities being respected.
22/11/22	19/12/22	S22/2240	Lawful Development Certificate for Existing Use for 10 x solar panels 20 Recreation Ground Road, Stamford PE9 1ET	Lawful Development (Existing)	Ms S Morton 20 Recreation Ground Road, Stamford PE9 1ET	The site is within the Northfields Conservation Area. Defer to SKDC Conservation Officer.
15/12/22	19/12/22	S22/2293	Single storey side extension and partial single storey / two storey rear extension 15 Campion Grove, Stamford PE9 4BY	Householder	Mrs Heather Bennett 15 Campion Grove, Stamford PE9 4BY	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
01/12/22	19/12/22	S22/2389	Regulation 5 Notice of intention to install fixed line broadband apparatus Opp. 68 Elizabeth Road, Stamford PE9 1HY	Telecoms Notifications	Dimpal Sharma Openreach 123 Judd Street, London WC1H 9NP	SKDC Decision made before STC Planning Committee meeting held.

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
05/12/22	19/12/22	S22/2391	Regulation 5 Notice of intention to install fixed line broadband apparatus O/S 1 Keble Court, Stamford PE9 1JP	Telecoms Notifications	Reddy Lakshmi Bhavani Openreach Kelvin House, 123 Judd Street, London WC1H 9NP	SKDC Decision made before STC Planning Committee meeting held.
06/12/22	19/12/22	S22/2384	Regulation 5 Notice of intention to install fixed line broadband apparatus O/S 34 Edward Road, Stamford PE9 1HW	Telecoms Notifications	Reddy Lakshmi Bhavani Openreach Kelvin House, 123 Judd Street, London WC1H 9NP	We query why this work is necessary. New cabling should go underground. Defer to SKDC Case Officer.
06/12/22	19/12/22	S22/2386	Regulation 5 Notice of intention to install fixed line broadband apparatus O/S 55 Essex Road, Stamford PE9 1LG	Telecoms Notifications	Nikhita N Sunkapur Openreach 123 Judd Street, London WC1H 9NP	We query why this work is necessary. New cabling should go underground. Defer to SKDC Case Officer.
29/11/22	20/12/22	S22/2338	Single storey rear extension and internal alterations 42 Warrenne Keep, Stamford PE9 2NX	Householder	Mr & Mrs Pitman 42 Warrenne Keep, Stamford PE9 2NX	This site is within the Medieval Core of the Conservation Area. Defer to SKDC Conservation Officer.
01/12/22	20/12/22	S22/2350	Erection of two storey and single storey rear extensions and insertion of rooflight 23 Alexandra Road, Stamford PE9 1QR	Householder	Bacon 23 Alexandra Road, Stamford PE9 1QR	The site is within the Northfields Conservation Area. Defer to SKDC Conservation Officer.
01/12/22	20/12/22	S22/2352	Two storey and single storey side and rear extension, loft conversion and associated works 96 Casterton Road, Stamford PE9 2UB	Householder	Mr Adam Young 96 Casterton Road, Stamford PE9 2UB	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
01/12/22	20/12/22	S22/2353	Proposed two storey side extension and single storey rear extension 51 Highlands Way, Stamford PE9 2XH	Householder	Mr & Mrs Bentley 51 Highlands Way, Stamford PE9 2XH	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
08/12/22	21/12/22	S22/2402	Erection of single storey rear and side extension 22 Kesteven Road, Stamford PE9 1SQ	Householder	Mrs Ramona Morrison 22 Kesteven Road, Stamford PE9 1SQ	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
06/12/22	21/12/22	S22/2370	Erection of two storey rear extension and single storey side extension following removal of existing garage, insertion of first floor side window 63 Sutherland Way, Stamford PE9 2TD	Householder	Mr Carl Piergianni 63 Sutherland Way, Stamford PE9 2TD	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
05/12/22	21/12/22	S22/2364	Erection of two storey replacement extension to the side and rear. Extend single storey rear element and erection of front porch. Resubmission of S21/1461 28 Roman Bank, Stamford PE9 2SS	Householder	Mr Leon Lacono 28 Roman Bank, Stamford PE9 2SS	<i>Previous comments 07/09/21 - 'No objection subject to neighbours' amenities being respected. Contractors to make good damage to verge or kerbing associated with this development'.</i> Objection to the vertical black cladding which is out of keeping and detrimental to the street scene contrary to SKDC Local Plan Policy DE1 (Promoting Good Quality Design), Section 12 of the NPPF (Achieving Well-Designed Places) and the Stamford Neighbourhood Plan Policy 10 (Character Areas).

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
19/12/22	21/12/22	S22/2147	Replacement of existing windows in front elevation of the house with a new box sash 6 over 6 traditional timber windows. Replacement of existing front door with traditional panelled timber door. Repair/ repointing of stone work where required 12 Bath Row, Stamford PE9 2QU	Householder	Mr James Freear 12 Bath Row, Stamford PE9 2QU	No objection subject to neighbour's amenities being respected. Defer to SKDC Conservation Officer. Contractors to make good damage to verge or kerbing associated with this development.
13/12/22	21/12/22	S22/2417	Installation of rooftop snow/tile guards 46-49, Broad Street Stamford PE9 1PZ	Listed Building Consent	Barclays Bank (UK) PLC 46-49, Broad Street Stamford PE9 1PZ	Objection to these snowguards which are not suitable in the Conservation Area. The roof needs to be repaired properly and not rely on guards to catch loose tiles. Installation is contrary to Sec.16 of the NPPF (Conserving & enhancing the historic environment), SKDC Local Plan Policy EN6 (Historic Environment) and the Stamford Neighbourhood Plan Policy 8 (Historic Environment).
16/12/22	21/12/22	S22/2442	Demolition of existing conservatory and construction of single storey rear extension 51 Masterton Road, Stamford PE9 1SN	Householder	Mr Simon Murfet 51 Masterton Road, Stamford PE9 1SN	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.

Date Valid	Date Received	Ref. No.	Proposed Development and Location	Type of Permission	Applicant and Address	Observations on Application
07/12/22	22/12/22	S22/2382	Proposed downpipe to be added to front of dwelling 6 Blackfriars Street, Stamford PE9 2BW	Householder	Price 6 Blackfriars Street, Stamford PE9 2BW	Drainage should comply with Building Regulations document Drainage and Waste Disposal 2015, Section H3 (Rainwater drainage). Materials should be cast iron as per the original guttering which drains a Collyweston roof in the Conservation Area.
09/12/22	28/12/22	S22/2325	Change of Use from Commercial (Hairdressers) to 1 Bedroom Flat 28 St Leonards Street, Stamford PE9 2HL	Full Planning Permission	Mr Mark Stanhope Greengates, 13 St Leonards Street, Stamford PE9 2HN	No objection subject to neighbour's amenities being respected. Contractors to make good damage to verge or kerbing associated with this development.
29/11/22	28/12/22	S22/2341	Replacing existing garage door with window and blocking up the remaining with brick, internal works 4 Highgrove Gardens, Stamford PE9 2GR	Lawful Development (Proposed)	Mr John Sporton 4 Highgrove Gardens, Stamford PE9 2GR	<i>Lawful Development 29/12/22. SKDC Decision made before STC Planning Committee meeting held.</i>

STAMFORD TOWN COUNCILNOTES OF THE CLIMATE ACTION WORKING GROUP
MEETING HELD ON WEDNESDAY, 11 JANUARY 2023 AT 6PM
AT 'VIRTUAL' LOCATIONS USING VIDEO AND AUDIO LINKPRESENT

Councillor Amanda Wheeler (Chair), Councillor Lisa Brewin, Sarah Dorson (Deputy Town Clerk)

ALSO PRESENT John Polkinghorne (Sustainable Stamford) arrived at 6.32, Simon Batty (Resident), Deanna Donovan (Sustainable Stamford), Jane Bateman (Sustainable Stamford), Rachel Butler (East Mercia Rivers Trust), Suneel Appan (Energy Sector), Rhea (Parish Councillor)

1. WELCOME

Councillor Amanda Wheeler welcomed all to the meeting and each member introduced themselves.

2. APOLOGIES FOR ABSENCE

Councillor David Taylor (Town Mayor), Nima Julius (Natural England), had submitted their apologies. These were noted and accepted.

3. TO CONFIRM THE MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 09 November 2022 had been circulated and reviewed. There were no matters raised and the content was confirmed as a true record of the meeting.

4. PUBLIC CLIMATE ACTION MEETING

There was discussion in respect of holding a Stamford Climate Action Meeting, it was confirmed that the date of 15th March 2023 from 7pm to 9pm with doors opening at 6.30pm was to be booked, with the venue of the Court Room in the Town Hall it was further confirmed that tickets would be available from the Town Hall and Eventbrite. It was confirmed that John Grant from Sheffield University who is a climate change activist had been approached as the Keynote Speaker for the event. It was further agreed that 5 panellists would also be approached for the Q&A section in the areas of Energy, Homes, Garden, Nature Recovery and Food Sustainable Diet. With questions to be submitted prior to the event to ensure questions for each panellist and at the event.

There was a discussion in respect of the publicity, it was confirmed that the event would be advertised on social media, interested groups around the town, posters/flyers including QR code, Eventbrite, STC Contacts, Schools, Youth council, Shops & Cafes, Radio, with a communication plan to drip feed information on speakers/ panellists over a few weeks. Additionally a strapline of "Your Council needs you to take action", or "Inform, Galvanise and Enact" would be used with the emphasise that the public need to press Councillors and other political members to push the climate change agenda.

5. STAMFORD MERCURY MONTHLY COLUMN

The following schedule was reviewed for the Stamford Mercury monthly column on Climate issues:

January – Trees (Nima Julius)

- *February - Public Climate Action Meeting*
- *March – TBC*
- *April Update on Public Climate Action Meeting*

Individuals were encouraged to consider any items or topics for future articles in the new year.

6. OTHER FORTHCOMING INITIATIVES / PROJECTS / IDEAS?

There was a general discussion on linking projects to encourage businesses and retail units to reduce their energy usage by closing their doors while using air-conditioning and heating with a letter to be drafted. Furthermore, the continued investigations into developing a climate action plan, with

the information from Peterborough's climate debate information being shared once received. It was also request that a project on "How can Stamford grow much more of its own food?" be discussed at the next meeting.

7. ANY OTHER BUSINESS – It was confirmed that all members wished to be invited to the meeting through the team's invitation for all future meeting to ensure assess and inclusion within their diaries.
8. DATE OF NEXT MEETING: Wednesday 15 February 2023 at 6pm

The Chairman
Closed the meeting at 7.13pm.

STAMFORD TOWN COUNCILMINUTES OF THE EVENTS MEETING
HELD ON MONDAY, 16 JANUARY 2023 AT 6.00PM
IN THE TOWN HALL, STAMFORD

PRESENT Councillor Andrew Croft (Chairman)
Councillor Joanna Winterbourne (Vice Chairman)
Councillor Breda-Rae Griffin
Councillor Lisa Brewin
Councillor Elaine Hooper (substituting for Councillor Amanda Schonhut)

ALSO PRESENT Town Clerk
1 member of public at the meeting
1 member of public on-line
1 member of Press

1. PUBLIC PARTICIPATION (Agenda Point 1)

a. The representative from the Civic Society thanked the Chairman for the opportunity to outline the activities being considered by the Civic Society for the Coronation of King Charles III. It is hoped that all arrangements would be supported by the Town Council, with the Events Committee and Civic Society working together to provide outstanding celebrations in Stamford which will undoubtedly increase footfall throughout the town.

- *Shop Window Competition:* Retail - approx. 180 units have been identified in the centre of Stamford to enter this competition and appropriately decorate at least one window for the occasion from the Friday to the Sunday. This event will be judged on Friday 5th May 2023.
- *Children's Competition:* Open to all local schools within the catchment area to participate in identifying participating shops and finding the odd item within the window display. The children's competition will run over the weekend of the 5-7 May 2023 with entries having to be submitted by the 8th May. This activity will be judged on the Tuesday 9th May with winners announced by Saturday 13th May 2023. All entry forms will be taken to the schools to facilitate distribution. Entry forms should be delivered to specific locations from where they will also be collected.

It is anticipated that the events will be of minimal cost, avoiding any costly expenditure by participating retailers. Sponsorship is being investigated to enable prizes to be awarded. It is hoped that the Town Council can complement these activities with arrangements for bunting and flags to be flown throughout the town.

The Chairman Councillor Croft thanked the representative for her outline of the activities being planned. This item is on the agenda for discussion and any collaborative working is welcome. Councillor Croft also had a large list of potential sponsors which he was willing to share. The Mercury also offered to publicise the activities as widely as possible.

b. Representative from the local History Society agreed to meet with Councillor A Croft to discuss the arrangements in which History Society are involved. Action: AC

6.20pm - Formal meeting commenced.

2. APOLOGIES FOR ABSENCE (Agenda Point 2)

Councillor D Taylor and Councillor Amanda Schonhut submitted their reasons for absence. These were noted and accepted.

Proposal 1 – It was proposed by Councillor Joanna Winterbourne, seconded by Councillor Breda-Rae Griffin and unanimously RESOLVED the Council accepts the apologies received.

Councillor Simon Fenn was not present and did not offer any apologies.

3. DECLARATIONS OF INTEREST (Agenda Point 3)

None were made.

4. MINUTES (Agenda Point 4)

The Minutes of the Committee Meeting held on Monday, 07 November 2022 will be signed and were confirmed to be a true record at the Stamford Town Council meeting held on Tuesday, 29 November 2022.

5. 2022 CHRISTMAS EVENTS FEEDBACK AND PROPOSED 2023 DATES (Agenda Point 5)

- a) *Festive Light Switch-on* – It was unfortunate that the weather was very windy and wet, but this did not deter the students from singing in the rain. It was unfortunate a number of support acts did not arrive and there was a delay with the switch-on of the lights, which did not help; nevertheless, it was a successful event. A meeting is to be arranged with the festive lighting contractor Lite on Thur. 16 February 2023 at 11.30am in the Town Hall. This meeting is to be attended by Councillor Croft, Town Clerk and Administration Officer. Action: AC/TC/AO

Following discussion there was consensus that the festive light switch-on should be combined with late night shopping in Stamford and provisionally scheduled for Thursday 23 November 2023 at 5.30pm in Red Lion Square. A road closure should be in place for St. John's Street as far as All Saints Church.

- b) *Christmas Tree installation and dismantling* – Chairman Councillor Croft acknowledged that these arrangements were well organised in conjunction with Burghley Estates and Andrew Hinch Plant Hire, and this would be again scheduled for 2023. It was noted a letter of appreciation will be sent to Peter Glassey of Burghley Estates thanking him for his invaluable assistance.

Proposal 2 – It was proposed by Councillor Joanne Winterbourne, seconded by Councillor Breda-Rea Griffin and unanimously RESOLVED that £80.00 cash would be given to the Burghley Estates and Hinch Plant teams as a token of appreciation.

- c) *2023 Festive Lighting* – The Chairman considered that the issues experienced this year should be investigated with the current supplier as the service was disappointing. The Town Council owns all the lights but stores them with the current contractor who has just fitted new timers. There are other contractors available and with a new council in place this service will need to be retendered. All these elements will be discussed at the 16 February 2023 meeting with Lite.
- d) *2023 Christmas Market* – Councillor Croft confirmed that the 2022 event was a huge success. Entertainments operated well but there were pinch points in High Street. Following discussion, it was considered that the big units should be relocated in Broad Street. It is recognised that it is difficult to gauge the final number of traders, but more thought should be given to the layout. The use of the Church Hall was a huge bonus and should be utilised again. The cost of the stalls and pitches should be reviewed to enable more flexibility. There was agreement that the 2023 Christmas Market should be scheduled on Sunday 26 November 2023.
- e) *2023 Carols on the Bandstand* – It was noted that the 2022 event was conducted in freezing fog, but it attracted a large crowd. The Ukrainian and Stamford Choral Society worked well, the offer of mulled wine and hot chocolate also was welcome. It was considered that, if possible, the festive school choir should be invited to join the event.

The Chairman Councillor A Croft confirmed he had sent 'thank you' messages to all participants and entertainers for all aspects of the Christmas events. These should be engaged for 2023 events. Action Point: AO

6. 2023 SPOOKTACULAR EVENT (Agenda Point 6)

Councillor Croft confirmed that this event was relatively successful despite the inclement weather conditions. The fancy dress competition had a number of entrants but the pumpkin competition was not a success. It was considered that the pumpkin competition, and the programme for day, needs to be reviewed. Attention needs to be paid to recording the contact details of winners of any competition. There was consensus the 2023 Spooktacular event is scheduled on Sunday 29th October 2023.

7. PREPARATION FOR 2023 CORONATION (Agenda Point 7)

The Coronation programme:

Saturday 6th May 2023 – Coronation at Westminster Abbey

Sunday 7th May 2023 – Concert at Windsor Castle (Big Lunch Street Parties encouraged)

Monday 8th May 2023 – Bank Holiday (The Big Help Out initiative)

It was noted that according to current information received the event should be low key. It was considered that the general public may wish to watch the Coronation live, so televising the event live may attract residents. Combining the event with the Senior Citizens event should be considered. Councillor Joanna Winterbourne would organise her local contacts to make bunting and support schools in this activity. Action: AC/JW

There was a consensus that Councillor Winterbourne puts a call out on social media to invite residents and local groups to contact her to obtain the template and a metre of fabric to make bunting for the occasion. Councillor Winterbourne offered to source some brightly coloured end-cuts of fabrics from local outlets for this purpose. Action: JW

The Chairman suggested that this item should be on the next agenda for further exploration following his discussion with the Civic Society and Local History groups.

8. TO CONSIDER POTENTIAL 2023 BANDSTAND EVENTS (Agenda Point 8)

The Chairman suggested that consideration should be given to arranging three events, one each month in July, August and September. This will be discussed further at the next meeting.

9. ITEMS RAISED NOT ON THE AGENDA

- i. *Red Lion Square Craft Market* – It was noted that in 2023 the Craft Market would relocate back to Red Lion Square. It was the consensus that the charge is unchanged at £10.00. The Craft Market would operate between May and October each Friday from 10am to 4pm.

Proposal 3 – It was proposed by Councillor Breda-Rae Griffin, seconded by Councillor Lisa Brewin and unanimously RESOLVED that the 2023 fee for the Red Lion Square Craft traders remain at £10.00.

- ii. *SKDC Tourism Meeting* – It was noted that there is an SKDC Tourism Meeting on 28 February in Bourne between 2-4pm. Councillor Andrew Croft intended to attend.
- iii. *Stamford Visitor Centre* – It was understood that there appears to be issues with this voluntary organisation using the Art Centre as had been arranged by SKDC.

10. DATE OF NEXT MEETING (Agenda Point 9) – Monday 13 February 2023 at 6.00pm

Chairman

(The meeting closed at 7.20 pm)

STAMFORD TOWN COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON TUESDAY, 24 JANUARY 2023 AT 6.00PM

NOTES TO FOLLOW

Day Books: Supplier Invoices (Summary)**SCHEDULE NO. 10**

Transaction From: 22374

Transaction To: 22551

<u>Tran No.</u>	<u>Item</u>	<u>Type</u>	<u>Date</u>	<u>A/C Ref</u>	<u>Inv Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
22374	1	PI	20/10/2022	HARRIS02	V. 662	Final payment on Cemetery Extension	96438.00	19287.60	115725.60
22375	1	PI	15/12/2022	SJK0001	V. 663	Grant Award to Stamford Junior Knights	300.00	0.00	300.00
22376	1	PI	08/12/2022	SOUTH_01	V. 664	Trade Waste Collection - Cem. Rec. & Meadows	690.83	0.00	690.83
22377	1	PI	18/12/2022	SHARRIS1	V. 665	Grd Maintenance Cnct Cemetery	7906.25	1581.25	9487.50
22378	1	PI	16/11/2022	HARRIS02	V. 666	Various interments	1835.00	0.00	1835.00
22379	1	PI	17/08/2022	SIMPLYBY	V. 667	SCF22 Entertainment	200.00	0.00	200.00
22380	1	PI	11/12/2022	PITBOW01	V. 668	Franking Machine rental charge	229.22	45.84	275.06
22381	1	PI	12/12/2022	RESTO01	V. 669	Confidential Waste	67.10	13.42	80.52
22382	1	PI	07/12/2022	BEEBYS01	V. 670	Town Hall Contracted Cleaning	534.33	106.87	641.20
22383	1	PI	12/12/2022	AIM0001	V. 671	Heritage Officer Advert.	50.00	0.00	50.00
22384	1	PI	16/12/2022	SONIC01	V. 672	Security monitoring for Cem. Workshop	60.00	12.00	72.00
22385	1	PI	11/12/2022	ANGLIA01	V. 673	Allot. Water Charge QW	297.39	0.00	297.39
22386	1	PI	16/12/2022	NFLAME01	V. 674	Annual Fire Equip. maintenance	124.50	24.90	149.40
22387	1	PI	07/12/2022	RICOH_01	V. 675	Photocopier Rental	215.00	43.00	258.00
22388	1	PI	07/12/2022	EON__01	V. 676	Elec. Bill for Rec Grd. Bandstand	16.59	0.83	17.42
22389	1	PI	20/12/2022	KARM001	V. 677	SCF22 Refund 1xpitch T27	79.00	0.00	79.00
22390	1	PI	14/12/2022	CLASPR01	V. 678	Mayor's Christmas Cards	159.00	31.80	190.80
22391	1	PI	08/12/2022	STAMFO01	V. 679	Reception Sign	35.00	7.00	42.00
22392	1	PI	13/12/2022	STAMFO01	V. 680	Reception Sign	4.17	0.83	5.00
22393	1	PI	16/12/2022	STAMFO01	V. 681	four banner stickers with STC logo	15.00	3.00	18.00
22394	1	PI	22/12/2022	RICOH_01	V. 682	Photocopier copier charge	467.29	93.46	560.75
22395	1	PI	22/12/2022	ADN001	V. 683	Mayor's Charity Concert drinks	208.01	0.00	208.01
22396	1	PI	07/12/2022	MARQU001	V. 684	Marquee for SCF22	280.00	56.00	336.00
22397	1	PI	16/12/2022	BT0001	V. 685	Admin. Mobiles	54.15	10.83	64.98
22398	1	PI	03/01/2023	VIKING01	V. 686	Magic Ice for Rec. Play area	109.95	22.44	132.39
22399	1	PI	30/12/2022	VIKING01	V. 687	1bag Magic Ice for Play area	21.99	4.98	26.97
22400	1	PI	03/01/2023	LITE001	V. 688	Dismantling SCF22 Festive lighting	8152.00	1630.40	9782.40
22401	1	PI	11/01/2023	BULB001	V. 689 a	TH Electric Bill	396.47	79.29	475.76
22402	1	PI	11/01/2023	BULB001	V. 689 b	TH gas Bill	728.81	145.76	874.57
22403	1	PI	01/01/2023	SAGE001	V. 690	SAGE Accounts Subs.	163.50	32.70	196.20
SCHEDULE NO. 10 CONT'D									
22404	1	PI	13/01/2023	SKDC_01	V. 691	Trade Waste Collection - Cem. Rec. & Meadows	140.83	0.00	140.83
22405	1	PI	16/01/2023	BT0001	V. 692	Admin. Mobiles	94.00	18.80	112.80
22406	1	PI	14/12/2022	ARKW001	V. 693	Wildbird feed for Meadows	38.10	0.00	38.10
22407	1	PI	31/12/2022	GLORIO01	V. 694	Rear Garden maintenance	35.00	0.00	35.00
22408	1	PI	30/01/2023	HMCCOR01	V. 695	Architect Fees for Roof Work	489.00	33.00	522.00

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22409	1	PI	18/01/2023	PITBOW01	V. 696	Franked Postage	107.00	0.00	107.00
22410	1	PI	19/01/2023	ABBEYST1	V. 697	Interim Payment for Cemetery Wall	8000.00	1600.00	9600.00
22411	1	PI	13/12/2022	LLOYDS01	V. 698	Bank Service Charge	7.00	0.00	7.00
22412	1	PI	24/01/2023	LLOYDS01	V. 699	Bank Service Charge	7.00	0.00	7.00
22413	1	PI	19/01/2023	HARRIS02	V. 700	Various interments	1870.00	0.00	1870.00
22414	1	PI	18/01/2023	SHARRIS1	V. 701	GM Contract Cemetery	7906.25	1581.25	9487.50
22415	1	PI	23/12/2022	A&K__01	V. 702	Contracted Payroll Services	381.00	76.20	457.20
22416	1	PI	30/11/2022	ROADWAY1	V. 703	Traffic Mgmt - Battle of Britain / Rem. Sunday	1480.00	296.00	1776.00
22417	1	PI	06/01/2023	LALC__01	V. 704	LALC Subs.	2787.17	0.00	2787.17
22418	1	PI	01/01/2023	STRA001	V. 705	Broadband and Telephone calls	350.00	70.00	420.00
22419	1	PI	04/01/2023	BEEBYS01	V. 706	TH contracted cleaning	485.01	97.00	582.01
22420	1	PI	09/01/2023	EON__01	V. 707	Rec. Grd. Bandstand Elec. bill	26.38	1.32	27.70
22421	1	PI	05/01/2023	RUTLAND1	V. 708	Tree Works - QW Allot stump grinding	540.00	108.00	648.00
22422	1	PI	08/01/2023	ANGLIA01	V. 709	Cemetery Lodge Water	156.23	0.00	156.23
22423	1	PI	08/01/2023	ANGLIA01	V. 710	Cemetery Water charge	17.05	0.00	17.05
22424	1	PI	05/01/2023	NPOWER01	V. 711	Rec. Grd. Street Lighting Elec. bill	279.44	13.97	293.41
22425	1	PI	23/12/2022	LINCS_01	V. 712	Pest Control Services - Meadows	120.00	0.00	120.00
22426	1	PI	23/12/2022	LINCS_01	V. 713	Pest Control Services - Rec. Grd	120.00	0.00	120.00
22427	1	PI	19/12/2022	EMRT001	V. 714	Millstream River Bank improvements	4000.00	0.00	4000.00
22428	1	PI	01/01/2023	VISION01	V. 715	Website access safety	50.00	10.00	60.00
22429	1	PI	04/01/2023	GBPRECO1	V. 716	Toddler Gate repairs	237.50	47.50	285.00
22430	1	PI	30/12/2022	PERSON01	V. 717	Contracted HR Advice	150.00	30.00	180.00
22513	1	PI	27/11/2022	AMAZ01	V. 718	Reception Desk	137.99	27.60	165.59
22514	1	PI	24/01/2023	ICO001	V. 719	Annual Data Protection Fee	40.00	0.00	40.00
22515	1	PI	24/01/2023	STAMF002	V. 720	Brass Band for Mayor's Parade & Remembrance Parade	500.00	0.00	500.00
22516	1	PI	09/12/2022	WUF001	V. 721	Entertainment for Christmas Market	100.00	0.00	100.00
22517	1	PI	24/10/2022	VODPHN01	V. 722	Amenities Opporative Mobile Contract	27.40	5.50	32.90
22518	1	PI	24/11/2022	VODPHN01	V. 723	Amenities Opporative Mobile Contract	29.66	5.94	35.60
22519	1	PI	24/12/2022	VODPHN01	V. 724	Amenities Opporative Mobile Contract	29.66	5.94	35.60
22520	1	PI	24/01/2023	VODPHN01	V. 725	Amenities Opporative Mobile Contract	29.66	5.94	35.60
22521	1	PI	25/01/2023	URC001	V. 726	Donation for use of hall during Christmas Market	100.00	0.00	100.00
22522	1	PI	18/12/2022	GIBS01	V. 727	Return of Allotment Deposit D23c	50.00	0.00	50.00
22523	1	PI	19/12/2022	BULL__01	V. 728	Return of Allotment Deposit H12	50.00	0.00	50.00
SCHEDULE NO. 10 CONT'D									
22524	1	PI	21/12/2022	BULL01	V. 729	Return of Allotment Deposit UN53	50.00	0.00	50.00
22525	1	PI	17/12/2022	KELLY002	V. 730	Return of Allotment Deposit H99	50.00	0.00	50.00
22526	1	PI	11/01/2023	CRIS01	V. 731	Return of Allotment Deposit H17	50.00	0.00	50.00
22550	1	PI	05/12/2022	TAY0001	V. 732	Allotment Refund - PR41	50.00	0.00	50.00
22551	1	PI	05/12/2022	MEAR001	V. 733	Allotment Refund - H81/82	50.00	0.00	50.00
Totals							151056.88	27268.16	178325.04

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