



01 JUNE 2023

Dear Councillor,

STAMFORD TOWN COUNCIL – NOTICE OF MEETING

You are hereby summoned to attend the Amenities Cemetery & Allotments Committee Meeting held in the Town Hall on **TUESDAY 6th JUNE 2023 at 6.00pm** for the purpose of considering and making recommendations as may be necessary with respect of each item on the agenda attached.

Yours sincerely,

Proper Officer - Town Clerk

(For information only to those Members not on the Committee)

COMMITTEE MEMBERS:

TOWN MAYOR	ANDREW CROFT	(EX OFFICIO)
COUNCILLOR	AMANDA WHEELER	(CHAIRMAN)
COUNCILLOR	KELHAM COOKE	(VICE CHAIRMAN)
COUNCILLOR	HARRISH BISNAUTHSING	
COUNCILLOR	GLORIA JOHNSON	
COUNCILLOR	JANE KINGMAN	
COUNCILLOR	MARION PITT	
COUNCILLOR	MAX SAWYER	

AGENDA
FOR A MEETING OF THE AMENITIES CEMETERY AND ALLOTMENTS COMMITTEE (ACA)
to be held at THE TOWN HALL on
TUESDAY 6TH JUNE 2023 AT 6.00PM

*Members of the Public and Press are welcome to attend. Due to Covid regulations numbers are restricted.
Anyone wishing to attend in person and speak at the meeting is required to register their request
prior to the meeting date.*

For ease the public may view proceeding remotely by clicking on the link [HERE](#) to join the meeting.

- 1. To receive any public representation in respect of business on the agenda** – *In accordance with Standing Order 3e*
- 2. Apologies and Reasons for absence** - *Committee to receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972.*
- 3. Declarations of Interests** - *Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests. Members may make any declarations of interest at this point but may also make them at any point during the meeting.*
- 4. Minutes of the Previous Meeting** – *Brief on minutes; how written up (notes), approved (3parts at STC); projects & budget*
- 5. Cemetery**
 - a. Actions to be resolved relating to Cemetery:*
 - i. Overview of Cemetery management and maintenance
 - ii. Overview of Burial Authority procedures
 - b. Any correspondence received*
 - c. Tree Works associated with the Cemetery*
 - d. Any other business associated with the Cemetery:*
 - i. Cemetery of the Year Awards
- 6. Allotments**
 - a. Actions to be resolved relating to Allotments:*
 - i. Overview of Allotment management and maintenance
 - ii. Overview of Allotment procedures
 - iii. Best Kept Allotment Competition
 - b. Any correspondence received.*
 - c. Tree Works associated with the Allotments*
 - d. Any other business associated with the Allotments*
 - i. Update on allotment statistics
 - ii. To approve shed / greenhouses / trees requests
 - iii. To approve return of deposit requests
- 7. To receive the draft Committee's Terms of Reference**
 - i. Agree schedule for site inspection visits*
 - ii. Delegated Powers*
- 8. To take into consideration the Budget allocation for Year 2023/2024**
 - i. Five-year plan and possible project for Cemetery and Allotments*
- 9. Next Meeting** – *Tuesday 4th July 2023 at 6pm*

Town Clerk – 01 June 2023