

27 JULY 2023

Dear Councillor,

STAMFORD TOWN COUNCIL – NOTICE OF MEETING

You are hereby summoned to attend the Amenities Cemetery & Allotments Committee Meeting held in the **CEMETERY OFFICE** on **TUESDAY 1st AUGUST 2023 at 6.30pm** for the purpose of considering and making recommendations as may be necessary with respect of each item on the agenda attached.

Please assemble at the CEMETERY CAR PARK at 6pm for a walking tour of the site prior to the meeting.

Yours sincerely,



Proper Officer - Town Clerk

(For information only to those Members not on the Committee)

COMMITTEE MEMBERS:

TOWN MAYOR	ANDREW CROFT	(EX OFFICIO)
COUNCILLOR	AMANDA WHEELER	(CHAIRMAN)
COUNCILLOR	KELHAM COOKE	(VICE CHAIRMAN)
COUNCILLOR	HARRISH BISNAUTHSING	
COUNCILLOR	GLORIA JOHNSON	
COUNCILLOR	JANE KINGMAN	
COUNCILLOR	MAX SAWYER	

AGENDA
FOR A MEETING OF THE AMENITIES CEMETERY AND ALLOTMENTS COMMITTEE (ACA)
to be held at THE CEMETERY OFFICE on
TUESDAY 1st AUGUST 2023 AT 6.30PM

Members of the Public and Press are welcome to attend.

Anyone wishing to attend in person and speak at the meeting is required to register their request prior to the meeting date.

For ease the public may view proceeding remotely by clicking on the link [HERE](#) to join the meeting.

- 1. To receive any public representation in respect of business on the agenda** – *In accordance with Standing Order 3e*
- 2. Apologies and Reasons for absence** - *Committee to receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972.*
- 3. Declarations of Interests** - *Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests. Members may make any declarations of interest at this point but may also make them at any point during the meeting.*
- 4. Minutes of the Previous Meeting** To sign minutes of the Committee Meeting held on 6th June 2023
- 5. Cemetery**
 - a. Actions to be resolved relating to Cemetery:*
 - i. Review of Site Inspection*
 - ii. Cemetery Improvements*
 - b. Any correspondence received.*
 - i. Review of Closing times of Cemetery Gates*
 - c. Tree Works associated with the Cemetery.*
 - d. Any other business associated with the Cemetery:*
 - iii. Purchase of Cemetery Registers*
- 6. Allotments**
 - a. Actions to be resolved relating to Allotments:*
 - i. Best Kept Allotment Competition Update*
 - ii. Allotment Improvements*
 - b. Any correspondence received.*
 - i. Expansion of Mindspace Allotment*
 - ii. Request to take on PR35a*
 - iii. Rats from Hindmarch*
 - c. Tree Works associated with the Allotments.*
 - d. Any other business associated with the Allotments*
 - i. Update on allotment statistics*
 - ii. Allotment Inspections*
 - iii. To approve shed / greenhouses / trees requests.*
 - iv. To approve return of deposit requests*
 - v. Removal of Asbestos*
 - vi. Allotment Signage.*
- 7. To review areas under Committee’s Terms of Reference**
- 8. To consider five-year Strategy Plan Year 2023/2027**
 - i. Five-year plan and possible project for Cemetery and Allotments*
- 9. Next Meeting** – Tuesday 5th September 2023 at 6pm