

18 April 2024

Dear Councillor,

STAMFORD TOWN COUNCIL – NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Town Council to be held at the Town Hall on **Tuesday 23 APRIL 2024 at 7 p.m.** for the purpose of considering and passing such resolutions as may be necessary with respect of each item on the agenda attached.

For those Councillors who wish to attend, prayers will be held at 6:50pm before the commencement of the meeting. Please be seated by 6.55pm.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'JD', written in a cursive style with a long horizontal flourish extending to the right.

Acting Town Clerk

For those who wish to attend, prayers will be held at 6:50pm before the commencement of the meeting. Please be seated by 6.55pm.

NOTICE OF STAMFORD TOWN COUNCIL
TO HOLD A TOWN COUNCIL MEETING
ON TUESDAY 23 APRIL 2024 AT 7pm AT STAMFORD TOWN HALL

*Members of the Public and Press are welcome to attend or
join the meeting virtually by clicking [HERE](#)*

AGENDA

- 1. Public Participation** *(In accordance with Standing Order 3e)*
- 2. Apologies and reasons for absence** *(To receive and resolve reasons for absence in accordance with the Local Government Act 1972)*
- 3. Declarations of Interests:** *(To receive declarations of interest in accordance with the requirements of the Localism Act 2011 and consider any applications for dispensations in relation to disclosable pecuniary interests or non-pecuniary interests.)*
- 4. To confirm the notes of the Town Council meetings held on 26 March 2024 as a true record.**
- 5. Reports on Outside Bodies/Organisations:**
 - i. Lincolnshire County Councillors*
 - ii. Lincolnshire Police*
 - iii. South Kesteven District Councillors*
 - iv. Stamford Ward Councillors*
 - v. Town Councillors on Outside Bodies:*
- 6. Town Clerk's Report**
 - a. Action Points and Reports on Council Matters.*
 - i. ID Badges*
- 7. To approve the arrangements for Annual Town Council Meeting (ATCM) held on 2nd May 2024 & Mayor Making Ceremony**
- 8. To Consider the Grant applications:**
 - a. To review, and recommend to Council, the grant applications received from*
 - i. To consider and agree (or otherwise) a funding request from Ink Contemporary Theatre towards the creation and performance of a local community play.*
 - ii. To consider and agree (or otherwise) a funding request from Stamford College Level 2 Creative Media Production & Technology Course for equipment to film a collaborative, Community Ukrainian twinning project.*
- 9. To review, the proposal of Committees and the Terms of Reference for 2024/25 and meeting Schedule.**
- 10. To review the arrangements for Staff Parking**
- 11. Events Committee**
 - i. To approve the accuracy of the notes of the Committee meeting held on 15 April 2024*
 - ii. To identify any action points and items that may require further discussion:*
 - iii. The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*
- 12. Museum Committee**
 - i. To approve the accuracy of the notes of the Committee meeting held on 16 April 2024*
 - ii. To identify any action points and items that may require further discussion:*
 - iii. The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*

13. Finance, Personnel and Assets Committee

To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters: -

- a. To receive a report on the Sports Fields lease negotiations.*
- b. To review, and recommend to Council, Staffing arrangements at the Town Hall.*

- i. To approve the accuracy of the notes of the Committee meeting held on 16 April 2024*
- ii. To identify any action points and items that may require further discussion:*
- iii. The Chairman of the Committee to propose ratification of the minutes and approval of recommendations subject to any amendments.*

14. Accounts for Payment - To approve the schedule of payment – No. 12b & 1

15. Date of next Town Council meeting – **Tuesday 2 MAY 2024 at 7pm**

Sarah Dorson (Acting Town Clerk) 18/04/24