

14 February 2024

Dear Councillor,

STAMFORD TOWN COUNCIL – NOTICE OF MEETING

You are hereby summoned to attend a Finance, Personnel and Asset Committee Meeting to be held on **Tuesday 20 February 2024 at 6.30pm** for the purpose of considering and making recommendations as may be necessary with respect of each item on the agenda attached.

Yours sincerely,



Proper Officer - Town Clerk

(For information only to those Members not on the Committee)

COMMITTEE MEMBERS:

COUNCILLOR	ANDREW CROFT (MAYOR)
COUNCILLOR	KELHAM COOKE (CHAIRMAN)
COUNCILLOR	ROBIN MORRISON (VICE CHAIRMAN)
COUNCILLOR	BRETT ALLIBONE
COUNCILLOR	BARRY DEVEREUX
COUNCILLOR	SHAUN FORD
COUNCILLOR	HABIB RAHMAN
COUNCILLOR	ED FANCOURT
COUNCILLOR	JOANNA WINTERBOURNE
COUNCILLOR	AMANDA WHEELER

AGENDA

FOR A MEETING OF THE FINANCE, PERSONNEL AND ASSET COMMITTEE ON TUESDAY 20 FEBRUARY 2024 AT 6.30PM

*Members of the Public and Press are welcome to attend.
Persons wishing to speak at the meeting are required to register their request
with the Council 48 hours prior to the meeting date.*

For ease the public may view proceeding remotely by clicking on the link [HERE](#) to join the meeting.

1. **To receive any public representation in respect of business on the agenda** – *In accordance with Standing Order 3e.*
2. **Apologies and reasons for absence** - *To receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972*
3. **Declarations of Interests** - *To receive declarations of interest in accordance with the requirements of the Localism Act 2011 and consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests. Members may make any declarations of interest at this point and may also make them at any point during the meeting.*
4. **To sign the approved Minutes** – *To sign minutes of the Committee Meeting held on 17 October 2023*
5. **Finance:**
 - a. *To inspect Financial Report (DS)*
 - b. *Committee membership review (RM)*
 - c. *Internal Audit & External Audit way forward (PSM)*
 - d. *Enhanced Internal Financial controls (RM)*
 - e. *Succession Planning leading to handover (PSM)*
 - f. *To approve Debit Card cap of £500*
 - g. *Legal Advice on Allotment Boundary issue (PSM)*
 - h. *Schedule No. 11 (PSM)*
6. **Grant applications:**
 - a. *To receive report on grant funding level available*
 - b. *To consider grant applications received*
7. **Assets:**
 - a. *Feedback on proposal for the future use of the Pavilion (EF/Jwi)*
 - b. *Feedback on site visit to The Bastion and decided next step (All)*
 - c. *Feedback on RLS Public Conveniences (PSM)*
8. **To consider Town Council Strategy Phase 1 report and proposal for Phase 2**
9. **Feedback from HR Working Group**
10. **Date of the next meeting – 19 March 2024**

Town Clerk, 14/02/2024