

10 April 2024

Dear Councillor,

STAMFORD TOWN COUNCIL – NOTICE OF MEETING

You are hereby summoned to attend the Events Committee Meeting scheduled on **Monday 15th April 2024 at 6.30pm** at the Town Hall for the purpose of considering and passing such resolutions as may be necessary with respect of each item on the agenda attached.

Yours sincerely,



Acting Town Clerk (Proper Officer)

(For information only to those Members not on the Committee)

Members:

| | | |
|------------|---------------------|------------------------|
| Councillor | Andrew Croft | (Mayor) |
| Councillor | Joanna Winterbourne | (Chairman) |
| Councillor | Yvette Diaz-Munoz | (Vice-Chairman) |
| Councillor | Lisa Brewin | |
| Councillor | Jane Kingman | |

AGENDA
FOR MEETING OF THE EVENT COMMITTEE
to be held at Town Hall on
MONDAY 15th APRIL 2024 at 6.30pm

Members of the Public and Press are welcome to attend.

Anyone wishing to attend in person and speak at the meeting is required to register their request with the Council 48 hours prior to the meeting date.

For ease the public may view proceeding remotely by clicking on the link [HERE](#) to join the meeting.

- 1. To receive any public representation in respect of business on the agenda – In accordance with Standing Order 3e**
- 2. Apologies and reasons for absence - Committee to receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972.**
- 3. Declarations of Interests - Committee to receive declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.**
- 4. To sign the Minutes** of the meeting held on 21 March 2024 as a true record of the meeting.
- 5. To consider Programmed Events**
 - i. To consider and agree (or otherwise) the applications for hire.*
 - ii. To confirm the Councillor attendance for the Pre/post event inspections in May.*
- 6. To consider Christmas Market 24 November 2024**
 - i. To receive a verbal update on to progress of the Christmas Market.*
 - ii. To review, and recommend to Council, the Christmas Market Application Form.*
 - iii. To review, and recommend to Council, the provisions of First Aid for the Christmas Market.*
- 7. To consider D-Day 80 6 June 2024**
 - i. To receive a verbal update on to progress of the D-Day 80 Event.*
- 8. To consider Red Lion Square Craft Market 2024**
 - i. To receive a verbal update on the Red Lion Square crafters.*
- 9. Carols in St Michaels' Churchyard**
 - i. To review the request to Skells Trust, the use of St Michaels Churchyard for Carol Service.*
- 10. Date of next meeting: TBC**

Acting Town Clerk 10 April 2024