



TO ALL MEMBERS OF THE FINANCE & GOVERNANCE COMMITTEE

Town Mayor Kelham Cooke (Ex Officio)

Cllr David Scammell (Chair)

Cllr Amanda Wheeler

Cllr Ed Fancourt

Cllr Joanna Winterbourne

Cllr Jonathan Waples (Vice Chair)

Cllr Barry Devereux

Cllr Gloria Johnson

Cllr Bret Allibone

Cllr Habib Rahman

You are hereby summoned to attend the **Finance & Governance Committee Meeting** to be held in the Town Hall on **MONDAY 8 JULY 2024 at 6.30pm**

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person. If you wish to attend in person, please email townclerk@stamfordtowncouncil.gov.uk to confirm capacity.

Public are very welcome join via Teams using the following link:

[Teams Link Click Here](#)

Sarah Dorson
Proper Officer – Acting Town Clerk
Wednesday, 03 July 2024

FINANCE & GOVERNANCE COMMITTEE A G E N D A

Public Representations

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

1. Apologies for Absence

To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.

2. Declarations of Interest

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

3. Confirmation of Minutes

To sign the minutes of the last meeting

4. Finance & Governance Budget Report

To receive the Finance & Governance report to 30th June 2024 and consider any actions deemed necessary.

5. Committee Budget Reports

To receive the Committee reports to 30th June 2024 and consider any actions deemed necessary.

6. Update on Action Points

To receive a verbal update on any action points

7. Policies

To review of the requirements for the Reserves Policy, Investment Policy and Assets Register Policy

8. Banking Mandate

To review of the requirements for the banking mandate signatories.

9. HR Working Group

- i. To receive an update from HR Working group
- ii. To resolve the amendments to the Terms of Reference for the Committee and its membership
- iii. To review a subscription to Sage HR and the required modules

10. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters: -

- i. Personnel matters

11. Closure

To close proceedings and confirm the date of the next meeting scheduled – Monday, 12 August 2024 at 6.30pm