



## TO ALL MEMBERS OF THE FINANCE & GOVERNANCE COMMITTEE

Town Mayor Kelham Cooke (Ex Officio)

Cllr David Scammell (Chair)

Cllr Amanda Wheeler

Cllr Ed Fancourt

Cllr Joanna Winterbourne

Cllr Jonathan Waples (Vice Chair)

Cllr Barry Devereux

Cllr Gloria Johnson

Cllr Bret Allibone

Cllr Habib Rahman

You are hereby summoned to attend the **Finance & Governance Committee** Meeting to be held in the Town Hall on **MONDAY 12 AUGUST 2024 at 6.30pm**

### Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person. If you wish to attend in person, please email [townclerk@stamfordtowncouncil.gov.uk](mailto:townclerk@stamfordtowncouncil.gov.uk) to confirm capacity.

**Public are very welcome join via Teams using the following link:**

[Teams Link Click Here](#)

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Sarah Dorson  
Proper Officer –Town Clerk  
Wednesday, 07 August 2024

# FINANCE & GOVERNANCE COMMITTEE A G E N D A

## **Public Representations**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

### **1. Apologies for Absence**

To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.

### **2. Declarations of Interest**

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

### **3. Confirmation of Minutes**

To sign the minutes of the last meeting

### **4. Finance & Governance Budget Report**

To receive the Finance & Governance report to Wednesday, 31 July 2024 and consider any actions deemed necessary.

### **5. Committee Budget Reports**

To receive the Committee reports to Wednesday, 31 July 2024 and consider any actions deemed necessary.

### **6. Update on Action Points**

To receive a verbal update on any action points

### **7. Policies**

To approve the Reserves Policy and Investment Policy

### **8. Card Machine**

To approve the subscription for a card machine

### **9. Social Media Upgrades**

To approve the required Social Media upgrades

### **10. Business Cards & ID badges**

To approve the required business cards & ID Badges

### **11. HR Working Group**

- i. To receive an update from HR Working group
- ii. To resolve the interview panel & delegation for appointment

### **12. Closure**

To close proceedings and confirm the date of the next meeting scheduled – Monday, 09 September 2024 at 6.30pm