



Stamford  
Town Council

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## TO ALL MEMBERS OF THE ASSETS & SERVICES COMMITTEE

Town Mayor Kelham Cooke (Ex Officio)

Cllr Jonathan Waples (Chair)

Cllr Ed Fancourt

Cllr Jane Kingman

Cllr David Scammell (Vice Chair)

Cllr Habib Rahman

Cllr Marion Pitt

**ASSETS & SERVICES COMMITTEE MEETING OF THE TOWN COUNCIL** You are summoned to a meeting of the **Assets & Services Committee** for the transaction of the business shown on the agenda below. To be held at 6.30pm on **TUESDAY 12TH NOVEMBER 2024** in the Malcolm Sargent Room, Stamford Town Hall. The meeting will also be hosted online. Public, press and non-committee members, join on your computer or mobile app using [Microsoft Teams](#).

Mrs Sarah Dorson

Proper Officer –Town Clerk

Thursday, 07 November 2024

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**Public Participation:** The Chairman will invite members of the public to present their questions, statements, or petitions. The public participation period will be limited to **fifteen minutes** in total, with each speaker allowed a maximum of **three minutes** to address the meeting. Disabled access is available.

Members are reminded of their responsibilities under the [Code of Conduct](#) and [Standing Orders](#). The Council has a duty to consider the following matters in exercising its functions: Equal Opportunities (including race, gender, sexual orientation, marital status, religion, belief, or disability), Crime & Disorder, Health & Safety, and Human Rights.

### The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership  
([Committee on Standards in Public Life, 1995](#))



# ASSETS & SERVICES COMMITTEE

## A G E N D A

- **Public Participation:**

**Recommendation**

The reports are to be received, and any significant points should be identified for discussion at future Council or committee meetings or for action by the Council's officers.

**1. Apologies – To receive and consider for acceptance.**

The Council (including its committees) must approve (or reject) the reasons provided for apologies from absent councillors. If a council member fails to attend a meeting of the council (or its committees) for six consecutive months, without submitting apologies that are accepted by the council (or committee), they will be disqualified from office.

**Apologies Received: None**

**Recommendation**

To approve or reject the reasons provided for apologies from absent councillors.

**2. To receive any Declarations of Interests and Requests for Dispensation**

Members and Officers are reminded of their obligation to declare any interests in accordance with the Code of Conduct adopted in May 2024. The Clerk will report any dispensation requests received.

If a matter arises during the meeting that relates to a councillor's interest, the councillor is responsible for declaring that interest in accordance with the adopted Code of Conduct.

**3. Assets & Services Budget Report**

To receive the Assets & Services report to Thursday, 31 October 2024 and consider any actions deemed necessary.

**Recommendation**

That the Council receives and notes the Assets & Services Budget

**4. Officer's Report including progress report on Assets & Services business.**

**Report Content/Detail**

Reports provided within this item are to be received, they provide updates on decisions already taken and further actions that need to be resolved.

- **Cemetery Update Report**
- **Allotments Update Report**
- **Town Hall Update Report**
- **Recreation Ground Update Report**
- **Meadows Update Report**
- **Uffington Road & Empingham Road Playing Fields Update Report**
- **Open Spaces & Grass Verges Update Report**
- **Bastion Update Report**
- **RLS Toilets Update Report**
- **Use of Council facilities Update Report**

**Recommendation:**

That the reports are received and noted and any actions arising identified for future meetings of the Council or its Committees and to resolve on any matters as referenced above



## 5. Closure

To close proceedings and confirm the date of the next meeting scheduled – Tuesday, 14 January 2025 at 6.30pm

