



TO ALL COUNCILLORS OF STAMFORD TOWN COUNCIL

Cllr Kelham Cooke (Chair / Town Mayor)

Cllr Amanda Wheeler (Vice-Chair)

Cllr Bret Allibone

Cllr Lisa Brewin

Cllr Luke Chilman

Cllr Peter Copley

Cllr Andrew Croft

Cllr Barry Devereux

Cllr Yvette Díaz- Muñoz

Cllr Ed Fancourt

Cllr Breda-Rae Griffin

Cllr Jane Kingman

Cllr Jon Lott

Cllr Julia Ohela

Cllr Marion Pitt

Cllr Habib Rahman

Cllr Rhea Rayside

Cllr Max Sawyer

Cllr Jonathan Waples

Cllr Joanna Winterbourne

Cllr Anna Wotherspoon

Invited to attend: Lincolnshire Council Councillors, SKDC Councillors

For Information: Members of the Public & Press

A G E N D A

FULL COUNCIL MEETING OF THE TOWN COUNCIL You are summoned to a meeting of the council for the transaction of the business shown on the agenda below. To be held at 7 pm on **TUESDAY 25TH MARCH 2025** in the Council Chamber, Stamford Town Hall. The meeting will also be hosted online. Public, press and non-committee members, join on your computer or mobile app using [Microsoft Teams](#).

Mrs Sarah Dorson - Proper Officer –Town Clerk

Thursday, 20 March 2025

Public Participation: The Chairman will invite members of the public to present their questions, statements, or petitions. The public participation period will be limited to **fifteen minutes** in total, with each speaker allowed a maximum of **three minutes** to address the meeting. Disabled access is available.

A maximum of **Ten** additional minutes will be allocated for the meeting to receive brief reports from the Police and elected members of Lincolnshire County Council and South Kesteven District Council.

Members are reminded of their responsibilities under the [Code of Conduct](#) and [Standing Orders](#). The Council has a duty to consider the following matters in exercising its functions: Equal Opportunities (including race, gender, sexual orientation, marital status, religion, belief, or disability), Crime & Disorder, Health & Safety, and Human Rights.

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership
([Committee on Standards in Public Life, 1995](#))

Prayers or another form of religious observance will take place and will last approximately five minutes. Those who do not wish to participate may leave the room during this time.



STAMFORD TOWN COUNCIL MEETING

A G E N D A

- **Public Participation:**
- **To receive a report for information to Full Council**
 - i. **Lincolnshire County Councillors Report:**
Lincolnshire County Councillors are invited to provide a report at this point.
 - ii. **South Kesteven District Councillors Report:**
South Kesteven District Councillors are invited to provide a report at this point.
 - iii. **Police Report:**
The Police are invited to provide a report at this point.

Recommendation

The reports are to be received, and any significant points should be identified for discussion at future Council or committee meetings or for action by the Council's officers.

1. Apologies – To receive and consider for acceptance

The Council (including its committees) must approve (or reject) the reasons provided for apologies from absent councillors. If a council member fails to attend a meeting of the council (or its committees) for six consecutive months, without submitting apologies that are accepted by the council (or committee), they will be disqualified from office.

Apologies Received:

Recommendation

To approve or reject the reasons provided for apologies from absent councillors.

2. To receive any Declarations of Interests and Requests for Dispensation

Members and Officers are reminded of their obligation to declare any interests in accordance with the Code of Conduct adopted in May 2024. The Clerk will report any dispensation requests received.

If a matter arises during the meeting that relates to a councillor's interest, the councillor is responsible for declaring that interest in accordance with the adopted Code of Conduct.

3. Minutes of the Full Council meeting held on Tuesday, 25 February 2025

When the meeting is approving the draft minutes of a previous meeting as an accurate record, the only issue for the meeting is whether the minutes accurately record the proceedings of the meeting, and the resolutions made at them. It is irrelevant if the chairman or other councillors were not present at the meeting to which the draft minutes relate.

If it is necessary for the draft minutes of the previous meeting to be corrected because of inaccuracies, then the amendments to the draft minutes must be approved by resolution. (*Local Councils Explained 2013, p. 154*).

Recommendation

Confirm the accuracy of the [Minutes of the Town Council](#) meeting held on Tuesday, 25 February 2025



4. **To receive and note the minutes of and/or to determine recommendations by committees**

Reports provided within this item are to be received, they provide updates on decisions already taken by the Committee(s) and actions taken under the Scheme of Delegation

Receive and note minutes of the committees.

When a council delegates its responsibilities to a committee, sub-committee, officer or another local authority, they are acting for and on behalf of the council. The statutory authority for a delegation is found in Local government Act, 1972 s.101.

Recommendation

To notes the minutes of the following meetings and adopt the recommendations as indicated:

- [Planning Committee](#) - Monday, 03 March 2025
- [Climate & Environment Committee](#)- Tuesday, 04 March 2025
- [Finance & Governance Committee](#) - Monday, 10 March 2025
- [Assets & Services Committee](#) - Tuesday, 11 February 2025
- [Extraordinary Assets & Services Committee](#) - Monday, 17 March 2025
- [Civic & Community](#) - Tuesday, 18 March 2025

5. **Chair's Report**

The Chair is invited to provide a report at this point.

6. **Clerk's Report including correspondence**

The reports provided under this item are to be received and offer updates on decisions already made by the Council, as well as actions taken under the delegated powers (where not previously reported) that require resolution.

- Update on meetings
- Councillor Training

Recommendation:

That the reports are received and noted and any actions arising identified for future meetings of the Council or its Committees and to resolve on any matters as referenced above

7. **Ward Councillors Reports**

Councillors are invited to provide a report at this point.

8. **Outside Bodies Reports**

Councillors appointed to Outside Bodies are invited to provide a report at this point.

9. **Insurance**

Recommendation: That the Council approves the renewal of the insurance policy as per the report

10. **Aqua Sacs**

Recommendation: That the Council approves purchase of Aqua Sacs as per the report

11. **Twinning Documents**

Recommendation: That the Council reviews and approved the Twinning Documentation to proceed with the next steps of the Virtual Twinning with Gostomel Ukraine.

12. **To approve payments and receive financial reports Bank Balances**

Summary



The Council should have a clear understanding of the Council's financial position throughout the year. Every local council must ensure that it has a sound system of internal control which facilitates the effective exercise of its functions.

The following summaries are for the council to receive and note:

a) Bank Balances

To note bank balances as of Friday, 28 February 2025 (latest statement(s))

Account ending 0019 £ 16,206.37	Account ending 3260 £ 312,814.57
Account ending 9485 £ 12,885.77	Investment Account CCLA £250,000
Investment Account 35LS £ 103,410.66	Petty Cash £ 101.66

b) List of payments for information

To confirm and approve the [payments](#) of accounts since the previous meeting as follows:

Voucher Nos.	Total Payments
756 - 845	£ 69,274.20

If any councillor requires additional information, please inform the Town Clerk, and it will be arranged. Members should remain informed of the Council's accounts to ensure there are sufficient funds to meet all commitments.

Legal Implications

Every local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs. (*Local Government Act 1972 s.151*)

Recommendation

That the Council receives and notes the bank balance and list of payments any raises any queries it may have.

13. To consider a confidential Staffing and other confidential matters

Legal Authority and Implication

A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies" (*Public Bodies [Admission to meetings] Act, 1960*)

Recommendation

That the public be excluded during the discussion of the remaining agenda items on the grounds that they involve the likely disclosure of confidential information and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The Council **RESOLVES** to accept the recommendations as outlined in the confidential reports.

14. Closure

To close proceedings and confirm the date of the next meeting scheduled – Tuesday, 29 April 2025 at 7.00pm

