

7th February 2024

Dear Councillor,

STAMFORD TOWN COUNCIL – NOTICE OF MEETING

You are hereby summoned to attend the Museum Committee Meeting scheduled on **MONDAY 12th February at 6.30pm** in Stamford Town Hall for the purpose of considering and passing such resolutions as may be necessary with respect of each item on the agenda attached.

Yours sincerely,

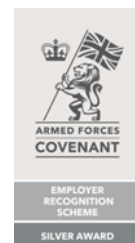


Town Clerk (Proper Officer)

(For information only to those Members not on the Committee)

Members:

Councillor	Andrew Croft	Ex Officio (Town Mayor)
Councillor	Shaun Ford	(Chairman)
Councillor	Amanda Wheeler	(Vice Chairman)
Councillor	Bret Allibone	
Councillor	Ed Fancourt	
Councillor	Breda-Rae Griffin	
Councillor	Yvette Diaz-Munoz	
Councillor	Max Sawyer	



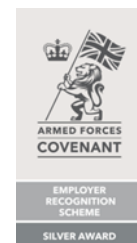
AGENDA
FOR MEETING OF THE MUSEUM COMMITTEE
to be held at Stamford Town Hall on
Monday February 12th 2024 at 6.30pm

Members of the Public and Press are welcome to attend.

Anyone wishing to attend in person and speak at the meeting is required to register their request with the Council 48 hours prior to the meeting date.

For ease the public may view proceeding remotely by clicking on the link [HERE](#) to join the meeting

- 1. To receive any public representation in respect of business on the agenda** – *In accordance with Standing Order 3e*
- 2. Apologies and reasons for absence** - *Committee to receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972*
- 3. Declarations of Interests** - *Committee to receive declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.*
- 4. Minutes of the Previous Meeting** – *To sign the minutes of the meeting held on 11 December 2023 and approved at the Town Council meeting of 19 December 2023.*
- 5. Report on preparing of policies and procedures to support Accreditation:**
 - a. Governance**
Update on Emergency Plan and Security Audit
Museum Forward Plan 2024-2029 sections : Review of full document
 - b. Collections**
Fees and charges
Conservation quote – Mayoral boards
Conservation supplies / emergency kit
Mace quote
Modes
 - c. Users & Experiences**
Schools sessions
- 6. Update on Collection Transfer**
 - a. Meeting with LCC in Feb to discuss collection and building considerations**
- 7. Consider Budget and Funding Opportunities – closed session**
 - a. S106 funding**
- 8. Museum Location**



a. *Feasibility study*

b. *UKSP funding*

9. Timeline objectives for Escape Rooms Project, Collection Transfer and Accreditation submission

- *Installation of MODES, transfer of existing data and training of staff (on hold)*
- *Forward planning for Museum services (Feb 2024)*
- *Commence basic inventory of Town Hall Collections onto MODES (on hold)*
- *Re-drafting of the Transfer of Collections Agreement between LCC and STC (Jan 2023)*



Town Clerk – 06/12/23

